

MOST IMMEDIATE

Government of Pakistan
Ministry of Economic Affairs
(Economic Affairs Division)

No. 3(17) SEA/Malaysia/2022.

Islamabad the 16th March, 2022

OFFICE MEMORANDUM

SUBJECT: - **E-LEARNING COURSE ON "INTEGRATION OF HALAL PRACTICES & FOOD SAFETY SYSTEM FOR SMALL MEDIUM INDUSTRIES" FROM 23RD TO 27TH AUGUST, 2022 UNDER THE MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP).**

The undersigned is directed to inform that the Government of Malaysia has invited one (01) nomination for the above training course. The Government of Malaysia will bear the full course fees for successful applicants. The application form is available at EAD's website: www.ead.gov.pk and <https://mtcpcoms.kln.gov.my/mtcpcoms/upload/MTCP 2022>.

2. The eligibility criteria and objectives of the subject course are as under:

Eligibility Criteria:

- Be a Government Officer (BS-17 and above) and nominated by the respective Federal and Provincial Governments.
- Intermediaries with the mandate to assist their government and Small Medium Enterprises (SMEs) in promoting Halal for food industries with GMP & HACCP system requirements for any related food products manufactures/industries in their respective countries.
- Basic knowledge of computers and ICT skills.
- Has not participated in any course under MTCP.
- Age between 26 to 50 years old
- Proficiency in English language.

Objectives:

The objective of the program are mainly to provide the participants among small and medium business holder who in the food industry with the understanding of Halal on Toyyiban concept, Halal certification including food safety system standard through Good Manufacturing practices (GMP) and Hazard Analysis Critical Control point (HACCP).

- To provide understanding on the requirement of Halal food industry in small medium organization.
- To provide understanding on integrated system of halal and GMP & HACCP as pre-requisite to ensure halal, quality, hygiene, and safety of products.
- To have clear understanding on how integrate Halal food safety systems implementation in small medium organization.

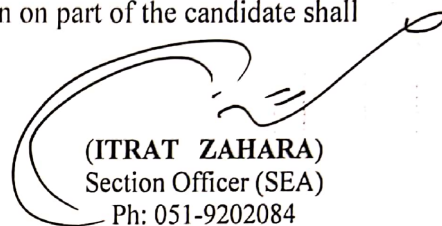
3. Nomination of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by **1st April, 2022 (Friday)**, positively.

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4. **Required Documents**

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|---|-------------------------------|----------------|
| 1 | Nomination letter in original | 01 copy |
| 2 | Filled in Performa for FTC | 01 copy |
| 3 | Application form | 02 copies |
| 4 | CNIC & Photograph | 02 copies each |

5. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on part of the candidate shall liable to be rejected.


(ITRAT ZAHARA)
Section Officer (SEA)
Ph: 051-9202084

1. Secretary, Ministry of Planning Development & Special Initiatives Division, Islamabad.
2. Secretary, Ministry of National Food Security & Research, Islamabad.
3. Chairman, Planning & Development Board, Government of the Punjab, Lahore
4. Chairman, Planning & Development Board, Government of Sindh, Karachi
5. Additional Chief Secretary, Planning & Development Department, Government of Khyber Pakhtunkhwa, Peshawar
6. Additional Chief Secretary, Planning & Development Department Government of Balochistan, Quetta
7. Additional Chief Secretary, Planning & Development Department, Government of Azad Jammu & Kashmir, Muzaffarabad
8. Secretary, Planning & Development Department, Government of Gilgit Baltistan, Gilgit.
9. **Relevant Officers working in other Ministries/Divisions/ Departments may download the circular from the official Website of Economic Affairs Division for submission of nomination through proper channel.**

Copy forwarded for information: -

1. Joint Secretary (Training), Establishment Division, Islamabad
2. Section Officer (UN-III/Secretary FTC), EAD
3. Network & System Administrator, EAD