

MOST IMMEDIATE

Government of Pakistan
Ministry of Economic Affairs
(Economic Affairs Division)

No. 2(5) SEA/Korea/2023

Islamabad, 12th September, 2023

OFFICE MEMORANDUM

SUBJECT: - TRAINING PROGRAM ON “CAPACITY BUILDING FOR FORMULATING AND EVALUATING ECONOMIC DEVELOPMENT STRATEGY AND POLICY IN PAKISTAN” TO BE HELD FROM 15TH TO 26TH OCTOBER, 2023 IN KOREA

The undersigned is directed to refer to this Division's O.M of even number dated 8th June, 2023 on the subject cited above and to inform that in continuation of the subject training held on 17-28 July, 2023 (online) the Korea International Cooperation Agency (KOICA) has invited twenty (21) nominations, including nineteen (19) officers who have attended the *ibid* online training (list attached) for fully funded Follow-up Training Programme to be held from 15th to 26th October, 2023 in Korean, from Ministry of Economic Affairs, Ministry of Planning, Development and Special Initiatives, and Planning & Development Board, Government of the Punjab. The detailed information and application forms can be downloaded from websites www.ead.gov.pk & www.koica.go.kr:

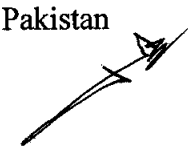
2. The eligibility criteria and objectives of the subject course are as under:

Eligibility Criteria

- High-level and mid-level officials working for the Ministry of Economic Affairs, Ministry of Planning, Development & Special Initiatives, Planning & Development Board, Government of Punjab
- Participants for this course will first be selected among the 19 participants who participated in the “Capacity Building for formulating and evaluating economic development strategy and policy in Pakistan” online course (recorded lectures of 2023 online course will be provided for new participants)
- Be in good health both physically and mentally;
- Have a willingness to show a high level of participation and commitment throughout the course
- Sufficient proficiency in written and spoken English to actively participate in seminars and write an Action Plan

Objectives


As a follow-up course to the pre-performed online training course, following are the objectives of the training:

- Look for effective economic development strategies and evaluation measures to cope with the economic crisis
 - Secure sustainability of national debt through effective foreign debt management
 - Share Korea's economic development experience and draw implications for Pakistan
- 

3. Nominations of suitable candidates (including nineteen officers who have attended the *ibid* online training), fulfilling the laid-down eligibility criteria prescribed by the sponsoring agency duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by the close of business hours **19th September, 2023 (Tuesday)** positively:

- | | |
|---|---------------------|
| 1) Nomination Letter | Original |
| 2) FTC Proforma | Original |
| 3) Filled and signed KOICA Application Form | Original (2) |
| 4) Medical Fitness Certificate | As per form |
| 5) Copies of CNIC and Passport | 2 copies |
| 6) Surety Bond & Undertaking | Original |

4. Incomplete/late submission of documents/nomination will not be accepted. Moreover, any deliberate provision of wrong information on the part of the candidate shall be viewed seriously.


(Talha Arslan)
Section Officer (SEA)
Ph: 051-9202084

Distribution:

- 1) Secretary, Ministry of Planning Development, & Special Initiatives, Islamabad
- 2) Secretary, Planning & Development Department, Government of Punjab, Lahore.
- 3) Joint Secretary (Admin), Ministry of Economic Affairs, Islamabad

Cc:

- i. Joint Secretary (Training), Establishment Division, Islamabad
- ii. All JSs/Sr.JSs, EAD, Islamabad (with the request to forward nomination of suitable officers from their respective wings)
- iii. Secretary (FTC) EAD, Islamabad
- iv. Network & System Administrator EAD, Islamabad



No. 2(5) SEA /2023
Government of Pakistan
Ministry of Economic Affairs

Section Officer (SEA)

Islamabad, the 3rd July, 2023

Phone: 051-9202084

Fax: 051-9211822

Subject: Online Training Course on “Capacity Building for Formulating and Evaluating Economic Development Strategy and Policy in Pakistan” to be Held from 17th to 28th July, 2023

The Economic Affairs Division, Government of Pakistan, presents its compliments to Korea International Cooperation Agency, Islamabad (KOICA) and has the honor to refer to your letter No. KOICA/EAD/TR-03 dated 8th June, 2023 on the subject online Training Course and in supersession to this Division's letter of even number dated 23rd June, 2023.

2 The Government of Pakistan has been pleased to nominate the following Officers for participation in the subject training course:

Sr.#	Name & Designation	Ministry / Department
1	Mr. Abdul Salam, Deputy Secretary	Ministry of Economic Affairs, Islamabad
2	Mr. Tanvir Muhammad Niaz, Section Officer	
3	Mr. Muhammad Zubair Ahmad Niazi, Deputy Secretary	
4	Mr. Yasir Ali, Section Officer	Ministry of Planning Development & Special Initiative, Islamabad.
5	Ms. Shahbano, Deputy Secretary	
6	Ms. Noor-ul-Ain, Section Officer	
7	Mr. Zafar Iqbal, Assistant Chief	
8	Dr. Sheh Mureed Naseer Baloch, Assistant Chief	
9	Mr. Kazim Salman, Deputy Chief	
10	Mr. Shehzad Ali, Deputy Chief	
11	Ms. Fozia Aftab, Deputy Chief	
12	Dr. Asad Ali Shah, Deputy Chief	Planning & Development Board, Govt of Punjab, Lahore
13	Mr. Nayar Mustafa, Deputy Secretary	
14	Mr. Muhamad Ishaq, Planning Officer	
15	Ms. Qurrat-Ul-Ain Qazi, Planning Officer	
16	Ms. Mahwish Sarwar Khan, Assistant Chief	
17	Ms. Bushra Manzoor, Planning Officer	
18	Ms. Sehrish Ishfaq, Planning Officer	
19	Mr. Habib-ur-Rehman, Assistant Chief ECA-I	

3. The Economic Affairs Division, Government of Pakistan avails itself of this opportunity to renew to the Korea International Cooperation Agency, Islamabad (KOICA), the assurances of its highest considerations.

(Talha Arslan)

KOICA Pakistan Office

House No, 2, Street No, 48

F-7/4, Islamabad.

- **Copy to** Section Officer (HRM-IV), Ministry of Planning Development & Special Initiative, Islamabad



KOREA INTERNATIONAL COOPERATION AGENCY

KOICA/EAD/TR-07

The KOICA Pakistan Office of the Embassy of the Republic of Korea to the Islamic Republic of Pakistan presents its compliments to the Ministry of Economic Affairs of the Islamic Republic of Pakistan and has the honor to inform the latter that the KOICA Pakistan Office will organize the invitational training course. The details are as follows;

Project title	No of Slots	Duration	Participants Criteria	Deadline
Training Program on Capacity Building for Formulating and Evaluating Economic Development Strategy and Policy in Pakistan, ('23-'25) 1 st Year	21 (Including 19 trainees from the first online training, the list is attached)	15 October ~ 26 October 2023	Participants should be high-level and mid-level officials working for the Ministry of Economic Affairs, Ministry of Planning, Development & Special Initiatives, Planning & Development Board, Government of Punjab. 19 Participants will be selected first from previous online course and the remaining slots will be selected among other new applicants. Recorded lectures of online course will be provided to new applicants.	September 25, 2023

The KOICA Pakistan Office request the ministry to nominate the officials within the deadline.

The KOICA Pakistan Office of the Embassy of the Republic of Korea to the Islamic Republic of Pakistan avails itself of this opportunity to renew to the Ministry of Economic Affairs the assurances of its highest consideration.

Encl: Course Information & Application Form

Islamabad

September 12, 2023

To: Joint Secretary, Ministry of Economic Affairs, Islamabad



KOICA Fellowship Program

- Consent Form for Korean COVID-19 Guidelines and KOICA Safety Management Guidelines -

1. (Pre-Departure) Possibility of Cancellation of Participation in the Program

- 1) Even if you have been selected for the Fellowship Program, your participation may be cancelled due to changes in Korean government's COVID-19 guidelines.

2. (Pre-Departure) Documents Required for Arrival and Return

- 1) After getting your e-ticket, enter your information into the Q-Code System (Quarantine Information Pre-Entry System).
- 2) When you input the quarantine information in the system (Q-CODE) and receive a QR-Code before your departure, prompt quarantine services will be provided.

* Q-Code Access: <https://cov19ent.kdca.go.kr/cpassport/biz/beffatstmnt/main.do?lang=en>

- 3) When applicable, documents including a COVID-19 vaccination certificate which are required for your return to your country must be prepared before arriving in Korea so that you can safely return to your country after completing the Fellowship Program. If your return gets delayed because of your failure to prepare those documents, the costs incurred during the period of delay will not be supported by KOICA.
- 4) Your participation may be cancelled if your entry is restricted or not permitted due to your failure to prepare documents required for your return.

3. (Post-Arrival) Compliance to Korean COVID-19 Guidelines and KOICA Safety Management Guidelines

- 1) You must follow individual and social safety guidelines every day to prevent COVID-19 infection and to successfully complete the Fellowship Program. All participants will undergo a RAT test immediately after entering the country, and if confirmed positive, you must follow related quarantine measures such as quarantine.
- 2) After arriving in Korea, if you start to show symptoms or test positive for COVID-19, you must immediately report it to your program manager in the training institute. The costs of quarantine and treatment after testing positive for COVID-19 will be supported by the Korean government or KOICA insurance company. Please note that all expenses incurred other than the Korean government and insurance support are the responsibility of the participants. The expenses for items already supported by the government will not be additionally supported by KOICA (e.g. meal allowance).
- 3) If you test positive for COVID-19 after violating any COVID-19 guidelines, the costs of treatment

may not be supported and should be paid by the participant.

4. (Post-Arrival) After Testing Positive for COVID-19

- 1) You must comply with Korean government and KOICA's guidelines if you test positive for COVID-19.

Confirmed participants will be quarantined for five days according to the recommendation of the Korean government.

- 2) When testing for COVID-19 and during the process that comes after the testing, you must comply with KOICA's guidelines and will be responsible for any unnecessary costs or administrative delay incurred as a result of your negligence.

- 3) You are return to your country once you complete the Fellowship Program but if you test positive for COVID-19, your return may be delayed because of the quarantine period. In this case, your return shall be on the day following the last day of your quarantine period or on the earliest available date.

☐ Agree ☐ Disagree

I read and understood my responsibilities as a participant of KOICA Fellowship Program as stated above. I agree and will abide by the Consent Form for Korean COVID-19 Guidelines and KOICA Safety Management Guidelines.

Name: _____

Date: _____ Signature: _____

Application Guidelines

In completing the attached application form, please be advised to:

- Read your Course Information (CI) thoroughly
- Application should be typed, not handwritten, except for your signature; **handwriting is not acceptable**. Fill in the form in **English**.
- Be sure to fill in **every item** of the form;
- Send the completed form to the KOICA Office in your country or the Korean Embassy (if KOICA Office is not available) - together with a **copy of your passport**;
- Be reminded that your participation may be denied if you fail to provide the required information and documents completely and on time.

Application Checklist

Items	Page No.	Check(✓) if completed
a. Filled in every item of Applicant Information	2-4p	
b. Ticked agree/disagree box for Agreement on Collection and Use Personal, Sensitive, and Unique Identifying Information	5-8p	
c. Ticked agree/disagree box for Agreement on Sexual Harassment Policy	9p	
d. Signed the declaration for terms and conditions	10p	
e. Signed and filled in every part of Medical Report 1	11p	
f. Had an authorized physician to complete and sign Medical Report 2	12p	
g. Had an authorized official from your government to complete and sign the Nomination form	14p	
h. Have a copy of passport ready for submission	-	

***This is to certify that I have completed every part of the application form
to apply for the KOICA Fellowship Program.***

Date: _____ Applicant's Name: _____ Signature: _____

Application Form for the KOICA Fellowship Program

This form is to be used to apply for the Fellowship Program of the Korea International Cooperation Agency (KOICA), implemented as part of the Official Development Assistance Program of the Government of Korea. Please complete the application form and consult with the KOICA Office in your country or the Korean Embassy (if KOICA Office is not available) for further information.

(Photo)

PART. 1. APPLICANT INFORMATION (to be completed by the applicant)

I. PROGRAM OF APPLICATION (as in the Course Information)					
Program Title	KOICA Fellowship Program				
Course Title					
Course Duration	from _____ to _____ (DD-MM-YYYY)				
II. PERSONAL DATA					
Name (as in the passport)	First Name				
	Middle Name				
	Family Name				
Date of Birth	Day		Month		Year
Gender	<input type="checkbox"/> M <input type="checkbox"/> F			Airport of Departure	
Nationality				Religion	
Home Address					
Contact Information (Including Country Code)	Telephone			E-mail 1	
	Mobile			E-mail 2	
	SNS	(ex. Facebook, Instagram, etc)		SNS ID	
	Messenger	(ex. Whatsapp, Facebook, Skype, Wechat, Viber, LINE, Kakaotalk)		Messenger ID	
Emergency Contact	Name			Relation	
	Telephone			E-mail	
Emergency Contact (2)	Name			Relation	
	Telephone			E-mail	
III. CURRENT EMPLOYMENT					
Organization					
Department					
Present Position			Employment Duration	from _____ to present (MM-YYYY)	

Type of Organization (Please check the box)	Government	<input type="checkbox"/> Central Government <input type="checkbox"/> Local Government
	Institution	<input type="checkbox"/> Public Agency <input type="checkbox"/> University(Public) <input type="checkbox"/> University(Private) <input type="checkbox"/> Private A(Corporate, Association) <input type="checkbox"/> Private B(NGO) <input type="checkbox"/> International Organization <input type="checkbox"/> Student
	Others	(Please specify)
Job Description	Describe your main duties. Specify any technical equipment or facilities you work on with if applicable.	
	Describe any themes, topics and places of interest you would like to see in the Course related to your tasks mentioned aforesaid.	
	Elaborate on organizational setback or challenges that you wish to address through the Course.	
	Elaborate on your plans to apply the lessons learned from the Course to your organization.	

VI. CAREER RECORD

Career Background (Past 5 Years)				
Organization	Department	Position / Responsibilities	Period (MM-YYYY)	
			From	To

Native Language : _____

English

	Excellent	Good	Fair	Basic	Remarks
Listening					
Speaking					
Writing					
Reading					

Other Languages (please specify) : _____

	Excellent	Good	Fair	Basic	Remarks
Listening					
Speaking					
Writing					
Reading					

1. Excellent: Refined fluency skills and topic-controlled discussions, debates & presentations. Formulates strategies to deal with various essay types, including narrative, comparison, cause-effect & argumentative essays.
2. Good: Conversational accuracy & fluency in a wide range of situations: discussions, short presentations & interviews. Compound complex sentences. Extended essay formation.
3. Fair: Broader range of language related to expressing opinions, giving advice, making suggestions. Limited compound and complex sentences & expanded paragraph formation.
4. Basic: Simple conversation level, such as self-introduction, brief question & answer using the present and past tenses.

IV. OTHERS

Restriction on Food/Behavior/ Medication	Any restrictions on food, behavior or medication due to health or religious reasons?			
	<input type="checkbox"/> NO	<input type="checkbox"/> YES >> <input type="checkbox"/> No Beef <input type="checkbox"/> No Pork <input type="checkbox"/> No Fish <input type="checkbox"/> Others(

PART. 2. TERMS & CONDITIONS

Applicants should read, abide by, and respect the following terms and conditions. Failure to abide by the followings may result in dismissal from the program and report to applicant's government and /or employer.

I. PRIVACY & COPYRIGHT POLICY

- a. Any information acquired by KOICA to be used for identifying individuals will be stored, used and/or analyzed only within the scope of KOICA activities, and in accordance with KOICA policy and regulations.
 - **Collected Personal Information:** name, date of birth, gender, nationality, home address, contact information, emergency information, employment information including organization/department/type of organization/employment status, career background, and language proficiency level
 - **Purpose :** implementation and promotion of the KOICA Fellowship Program, identification of participants, record keeping, supporting KOICA Club activities, and strengthening the partnership between Korea and Partner Countries
 - **Retention Period :** 3 years for printed copies / permanent preservation of electronic copies of electronic copies
- b. KOICA may provide and disclose the aforesaid collected information to a third party in accordance with KOICA policy and regulations, according to relevant laws of Korea, or upon request by the Government of Korea.
- c. KOICA reserves the right to use all the documents or products produced by participants for the purpose of the Fellowship Program (e.g. country report, action plan, thesis, essay, etc.) including their duplication, translation, distribution, and/or posting on websites (KOICA website and/or other websites related to ODA (Official Development Assistance) in Korea.
- d. KOICA takes measures required to prevent leakage, loss, or destruction of acquired information. Should you wish to inquire further about KOICA's privacy policy and personal information management, please contact the program manager via the contact information provided in your Course Information (CI).
- e. If you do not approve of the above conditions, you may also disagree. Please be informed, however, that there may be limitations to your participation to the KOICA Fellowship Program if you do not agree with the above conditions.

Agree ☐

Disagree ☐

Date:

Name:

Signature:

Consent to Provide Personal Information to a Third Party

According to Article 17 of the Personal Information Protection Act, KOICA would like to obtain your consent to the following on the provision of personal information to a third party.

The recipient of personal information	Purpose of use	Provided particulars of personal information	Term of retention and use
KOWORKS	checking personal information and qualifications for recruitment and selection, operation of training programs, records and performance management, management of participants including immigration and sojourn support, on/offline KOICA Club activities, database management, responding to audit, follow-up	name, date of birth, gender, nationality, contact info (emergency contact info included), affiliation/position, work experience and qualifications, email, SNS/messenger ID	for 5 years from termination of work
		address, academic background, photos, bank account info/bankbook copy	destroyed upon termination of work
Training Institute ¹	operation of training programs, sojourn support, records management, on/offline KOICA Club activities, database management, follow-up	name, date of birth, nationality, contact info (emergency contact info included), affiliation/position, work experience and qualifications, email, SNS/messenger ID	for 5 years from termination of work
		address, academic background, photos, bank account info/bankbook copy	destroyed upon termination of work
DB Insurance Co.,Ltd.	(registration) insurance purchase and roster management (compensation) document screening and claims management	name, gender, date of birth, bank account info/bankbook copy, nationality, contact info (emergency contact info included)	(registration) 3 years (compensation) 5 years
Hana Tour Travel Agency / HanaTour-Business Travel Agency /Hyundai Dream Tour Agency	flight reservations and ticketing, performance management, etc.	name, gender, date of birth, nationality, passport info	destroyed upon termination of work

¹ Cooperative partners of KOICA on consignment for the KOICA Fellowship Program (government agencies, public institutions, research institutes, universities, etc.)

You have the right to disagree to the provision of the above personal information. However, should you disagree, be informed that there may be restrictions to KOICA's support such as visa issuance, immigration management, arrangement of flights and accommodations, KOICA Club activities, insurance and medical services; and to your participation in KOICA's training programs.

Agree ☐ Disagree ☐

Date: Name: Signature:

Consent to Provide Sensitive Information to a Third Party

According to Article 23 of the Personal Information Protection Act, KOICA would like to obtain your consent to the following on the provision of sensitive information to a third party.

The recipient of personal information	Purpose of use	Provided particulars of personal information	Term of retention and use
KOWORKS	checking personal information and qualifications for recruitment and selection, operation of training programs and performance management, management of participants including immigration and sojourn support	religion, health information (medical history), treatment records (detailed statement of treatment, doctor's note)	destroyed upon termination of work
Training institute	operation of training and sojourn support	religion, health information (medical history), treatment records (detailed statement of treatment, doctor's note)	destroyed upon termination of work
DB Insurance Co.,Ltd.	(registration) insurance purchase and roster management (compensation) document screening and claim payment management	treatment records (detailed statement of treatment, doctor's note, etc.)	(registration) 3 years (compensation) 5 years

You have the right to disagree to the provision of the above sensitive information. However, should you disagree, be informed that there may be restrictions to KOICA's support such as visa issuance, immigration management, arrangement of flights and accommodations, KOICA Club activities, insurance and medical services; and to your participation in KOICA's training programs.

Agree ☐ Disagree ☐

Date: Name: Signature:

Consent to Provide Personally Identifiable Information to a Third Party

According to Article 24 of the Personal Information Protection Act, KOICA would like to obtain your consent to the following on the provision of personally identifiable information to a third party.

The recipient of personal information	Purpose of use	Provided particulars of personal information	Term of retention and use
KOWORKS	Immigration and sojourn support such as flight arrangements and insurance claims	Passport number, alien registration number	destroyed upon termination of work
Training institute	operation of training and sojourn support	alien registration number	destroyed upon termination of work
DB Insurance Co.,Ltd.	(registration) insurance purchase and roster management (compensation) document screening and claim payment management	Passport number	(registration) 3 years (compensation) 5 years
Hana Tour Travel Agency/ HanaTour-Business Travel Agency /Hyundai Dream Tour Agency	flight reservations and ticketing, performance management, etc.	Passport number	destroyed upon termination of work

You have the right to disagree to the provision of the above personally identifiable information. However, should you disagree, be informed that there may be restrictions to KOICA's support such as visa issuance, immigration management, arrangement of flights and accommodations, KOICA Club activities, insurance and medical services; and to your participation in KOICA's training programs.

Agree ☐

Disagree ☐

Date:

Name:

Signature:

II. POLICY ON SEXUAL HARASSMENT

- a. Sexual harassment, defined as a form of behavior characterized by sexually connotative words, acts or gestures that could undermine individual dignity and by which the victim takes offense, is regarded as a serious misconduct and will be dealt with accordingly.
- b. Once a sexual harassment case is filed, it is proceeded either to a review with the Program Manager, or to a review by KOICA Advisory Board. Sexual harassment cases may result in serious repercussions including 1) dismissal from the Program, 2) report to the pertinent embassy and/or government, 3) civil and criminal lawsuits and penalties.
- c. Participants are encouraged to file a complaint in accordance with KOICA's complaint procedure, when they feel that they are sexually harassed.

Agreement on Sexual Harassment Policy

- ① I fully understand and agree to abide by KOICA's policy on sexual harassment.
- ② I understand the definition of sexual harassment as clarified above, and will not engage in any behavior that may be regarded as sexual harassment.
- ③ I understand that there are serious repercussions to engagement in sexual harassment cases.
- ④ I understand that I can file a complaint in accordance with KOICA's complaint procedure when I feel that I am sexually harassed.
- ⑤ I agree that when I am involved in civil and/or criminal lawsuits for my misconduct during the course period, KOICA has the right to acquire any information regarding the case.

☐ Agree

☐ Disagree

III. GENERAL TERMS & CONDITIONS

a. Attendance & Punctuality

- ① Participants should be on-time and professional when submitting/presenting any reports and documents requested for the KOICA Fellowship Program.
- ② Participants should be punctual and devoted to following the schedule of the KOICA Fellowship Program. Participants are monitored and evaluated on their professional behavior while participating in the Program. KOICA may report the monitoring and evaluation results to Participants' government and/or employer when necessary. Absence without prior notice or acceptable reasons, and habitual tardiness are subject to evaluation, and may cause disadvantages.
- ③ Participants must leave Korea upon the completion of the Fellowship Program within three calendar days (seven calendar days for the Scholarship Program) unless they have obtained prior approval from KOICA and the government of their country of residence.

b. Misconduct

- ① Any form of harassment or insult, including but not limited to misconduct arising out of racial/ethnic, gender or class discrimination, whether it be physical or verbal, will not be tolerated and will be dealt with in accordance with the Korean law and KOICA policy.
- ② Any kind of disturbance to the efficient implementation of the Fellowship Program, including a breakaway

from the Program, immoderate drinking, and other arbitrary and irresponsible behavior, will not be tolerated.

- ③ Participants are obliged to report immediately to KOICA of any damage incurred as a result of, or in connection with their act.

c. Security & Well-being

- ① Participants are responsible for their own personal belongings, safety, health and well-being.
② KOICA supports participants' medical expenses for accidents or diseases up to a limit covered by the insurance.
③ Participants, however, should pay for deductibles; and are solely responsible for the expenses exceeding the insurance coverage.

※ *Pregnancy or treatment for any kind of chronic disease is excluded from the insurance coverage.*

d. General Rules

- ① Participants should abide by the terms and conditions of both KOICA and the training institute with regards to the Fellowship Program.
② Participants should not bring any family members (dependants) to Korea or the country of training.
③ Participants should refrain from engaging in political activities and any form of employment for profit or gain during the course period. (improper offering of jobs for relatives, etc. included)
④ Participants are solely responsible for any claims, losses, damages, demands, actions, suits, and costs for legal proceedings that arise from their fault, misconduct, negligence, and/or failure to abide by the terms and conditions aforesaid during the course period.

IV. DECLARATION

I, _____, of _____ have read and fully agree to
(name of applicant) (name of country)

the terms and conditions set forth above and declare that all the information given above is true and complete.

*I will accept any penalties and consequences for failure to abide by the above terms and conditions,
including dismissal from the Program and report to my government and/or employer.*

Date: _____ Applicant's Name: _____ Signature: _____

PART. 3. MEDICAL REPORTS

I. MEDICAL REPORT 1 (to be completed by the applicant)

1. Present Status

- a. Do you currently use any drugs for the treatment of a medical condition? (give name & dosage)

☐ No ☐ Yes >> Name of Medication (), Quantity ()

b. Are you pregnant? (female only)

☐ No ☐ Yes >> (months)

c. Please indicate any needs arising from disabilities that may require additional support or facilities.

()

Note: Disability does not lead to dismissal or exclusion from the Program. However, upon the situation, you may be directly inquired by the KOICA Program Manager for more detailed account of your condition.

2. Medical History

a. Have you had any significant or serious illnesses? (If hospitalized, give place & dates.)

Past: ☐ No ☐ Yes >> Name of illness (), Place & dates ()

Present: ☐ No ☐ Yes >> Present condition ()

b. Have you ever been a patient in a mental hospital or have been treated by a psychiatrist?

Past: ☐ No ☐ Yes >> Name of illness (), Place & dates ()

Present: ☐ No ☐ Yes >> Present condition ()

c. High blood pressure

Past: ☐ No ☐ Yes

Present: ☐ No ☐ Yes >> Present condition () mm/Hg to () mm/Hg

d. Diabetes (sugar in the urine)

Past: ☐ No ☐ Yes

Present: ☐ No ☐ Yes

- Present condition ()
- Are you taking any medicine or insulin? ☐ No ☐ Yes

e. What illness(es) have you had previously?

☐ Thyroid Problem ☐ Liver Disease ☐ Heart Disease ☐ Kidney Disease

☐ Tuberculosis ☐ Asthma ☐ Stomach and Intestinal Disorder

☐ Infectious Disease >> Specify the name of illness ()

☐ Others >> Specify ()

f. Has the above illness(es) been cured?

☐ Yes ☐ No

- Specify the name of illness ()

- Present condition ()

I certify that I have answered all questions truthfully and completely to the best of my knowledge.

Date: _____ Applicant's Name: _____ Signature: _____

II. MEDICAL REPORT 2 (to be completed by an authorized physician)

1. Basic Health Information

Name					
Age		Blood Type		Height	cm

Sex		Blood Pressure	/	mmHG	Weight	kg
-----	--	----------------	---	------	--------	----

2. Health Examination Result

Name	Result	Remarks
EKG	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
Chest PA	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
Urinalysis	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
Diabetes	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
Hepatitis B	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
Syphilis	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
AIDS	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
Infectious disease	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
Endemic disease	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
Pregnancy test	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	

3. How long have you known the person named above?

- ☐ Less than 6 months ☐ More than a year ☐ More than 5 years ☐ More than 10 years

4. Has this person received any medical treatment for the last 5 years?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
	- Specify ()
	- Present condition ()

5. Does he/she have any conditions, whether in the past or present, that requires special care/attention or possibly disturb his/her participation to an intensive training course away from home?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
	- Specify ()
	- Present condition ()

I certify that I have answered all questions truthfully and completely to the best of my knowledge.

Date : _____ Contact Information of Clinic : _____

Name of Clinic : _____ Address of Clinic : _____

Name of Physician : _____ Signature : _____

PART. 4. NOMINATION (to be completed by nominating government / organization)

I. Reasons for Nomination

e.g.) relevance of the Course to the applicant's duties; applicant's capabilities of developing the institutional capacity of the organization, etc.

II. Please attach ORGANIZATION CHART with an appropriate marking of the nominee's position

III. OFFICIAL NOMINATION

The Government of _____ officially nominates _____
(Name of Country) (Full Name of Nominee)

to participate in _____ as organized by the Korean Government(KOICA)
(Title of Course)

and I, _____, on behalf of the Government of _____, certify
that
(Name of Authorized Official) (Name of Country)

- (a) All information including career and educational background quoted by the nominee in this form is true, complete and accurate to the best of my belief and knowledge.
- (b) The nominee has an adequate knowledge of and/or expertise in the training field and has a sufficient proficiency of the language required, both spoken and written, to undergo the Course.
- (c) On behalf of the organization I agree to the terms and conditions of KOICA.
- (d) My organization shall be responsible for dealing with claims by KOICA and third parties where the loss or damage to their property, or death or personal injury was caused by gross negligence or willful misconduct of the Nominee during the participation to the KOICA Fellowship Program.
- (e) Nominee's unsatisfactory performance or failure to conform to the code of conduct may lead to limited opportunities for the organization's nomination to the KOICA Fellowship Program.

Name(Authorized Official) : _____

Position/Title: _____ Organization: _____

Telephone: _____ Email: _____

Date: _____ Signature: _____

Privacy and Copyright Policy on the Use of Personal Data

Agreement on Provision of Personal Information to a Third Party

According to Article 17 of the Personal Information Protect Act of Korea, KOICA collects and uses the participants' Personal Information; and is able to provide such information for a third party in accordance with KOICA policy and regulations.

- **Personal Information Collected** : name, date of birth, gender, nationality, contact information, employment status
- **Purpose**: alumni activity support and alumni database management (including newsletter service).
- **Retention Period** : 1 year for hard copy / 20 years for soft copy

Third Parties: Prime Minister's Office, Ministry of Foreign Affairs and its Overseas Missions, Ministry of Education, Ministry of Science & ICT, Ministry of Culture, Sports & Tourism and Korean Culture & Information Service.

You may refuse to agree for the provision of your information to the third parties mentioned on the form; however, it may lead to limited support regarding alumni activities and service of Korean Government.

☐ **Agree** ☐ **Disagree**

Name : _____

Date (dd/mm/yy) : _____

Signature : _____

List of Participants

o Course :
o Duration

[illegible]

[2023-2025 Multi-year Program]

2023 KOICA Course Information

Capacity Building for Formulating and Evaluating Economic Development Strategy and Policy in Pakistan (ʼ23-ʼ25)



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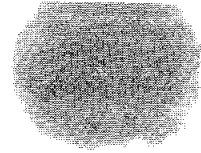
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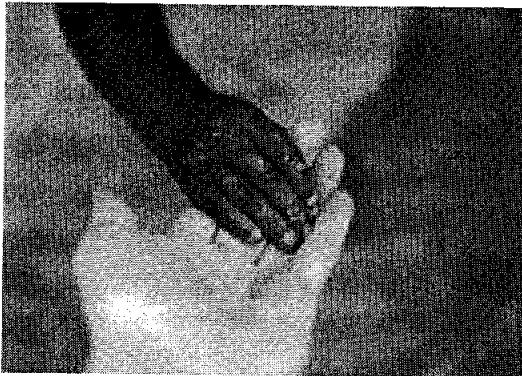
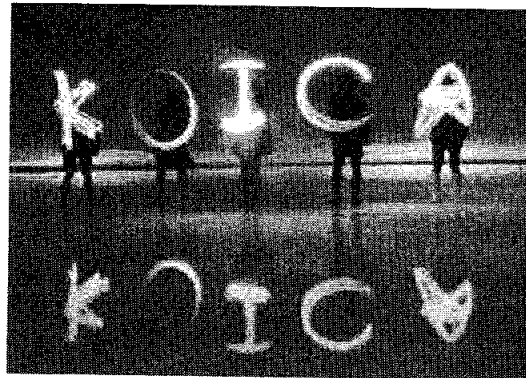
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People, Peace, Prosperity + PLANET



KOICA

Korea International
Cooperation Agency



Korea International Cooperation Agency

Korea International Cooperation Agency (KOICA) was established as a government agency dedicated to grant aid programs in April 1991. To achieve the 2030 Agenda for Sustainable Development Goals (SDGs), KOICA has set 5Ps - People, Prosperity, Peace, Partnership and Planet - as its core values, promoting mutual development cooperation for peace and prosperity centered on people to leave no one behind.



**Capacity Improvement and
Advancement for Tomorrow**

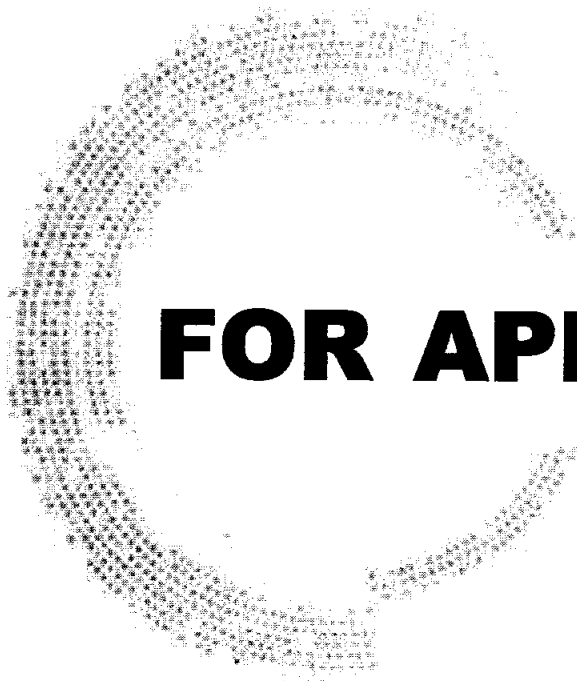


KOICA Fellowship Program, CIAT

Like its acronym that sounds like "seed" in Korean, CIAT hopes to spread seeds of hope across partner countries. CIAT is a cooperation program where policy-makers, public servants and experts from developing countries are invited for technical training and knowledge sharing.



CIAT has established partnerships with a multitude of public organizations, research institutes, universities, and others in Korea to offer quality training programs. Such efforts have resulted in a high level of satisfaction among participants. After completion of the program, CIAT participants play a significant role in spreading Korea's commitment and goodwill towards their society.



FOR APPLICANTS

PROGRAM OVERVIEW

TITLE: Capacity Building for Formulating and Evaluating Economic Development Strategy and Policy in Pakistan('23-'25)

DURATION: 2023-2025

GOAL: To develop policies, systems and organizational improvement measures of the Ministry of Economic Affairs and relevant department for the establishment and implementation of the Pakistan government's economic developments strategy and strengthen the professional capacities for responding to the economic crisis.

	FIRST-YEAR COURSE (2023 Online&Invitational)	SECOND-YEAR COURSE (2024/Online&Invitational)	THIRD-YEAR COURSE (2025/Invitational&Local)
TARGET GROUP	Middle/High level officials working for the Ministry of Economic Affairs, Ministry of Planning, Development & Special Initiatives, Planning & Development Board, Government of Punjab	High level officials working for the Ministry of Economic Affairs and/or relevant departments	Working-level officials from the Ministry of Finance
OBJECTIVES	<ul style="list-style-type: none"> Looking for effective economic development strategies and evaluation measures to cope with the economic crisis Securing the sustainability of national debt through effective foreign debt management Strengthening the professional capabilities for economic policy making and analysis, performance evaluation and feedback Strengthening the leadership and accountability of middle level managers of economic ministries 	<ul style="list-style-type: none"> Developing effective economic development strategies by sharing Korea's economic development and experiences of overcoming crisis. Establishing a crisis management plan after an analysis of Pakistan's current economic status and needs Seeking ways to improve efficient organizational operation and human resource management of the Ministry of Economic Affairs and/or relevant department Strengthening the mutual network for economic cooperation between our two countries and promoting ODA Projects in the future 	<ul style="list-style-type: none"> Presenting measures for the implementation of effective economic development strategies and improved evaluation system Strengthening the professional capabilities for implementation and monitoring of economic policies and infrastructure management by major sectors Strengthening the leadership and accountability of middle managers and working level officials of the Ministry of Economic Affairs and/or relevant departments
ACTIVITIES	<ul style="list-style-type: none"> [First half year] Online training (7/17-7/28) [Second half year] Follow-up Invitational training to Korea(10/15-10/26) <ul style="list-style-type: none"> Workshops Study visits City tour, etc. 	<ul style="list-style-type: none"> [First half year] Online training (Non-real time) [Second half year] Invitational training to Korea Follow-up workshop on the implementation of the 2023 Action Plans established and implementation in progress 	<ul style="list-style-type: none"> [First half year] Invitational training to Korea [Second half year] Local training in Pakistan Follow-up workshop on the implementation of 2023 and 2024 Action Plans Group Workshop to establish PCP
OUTPUT	Action Plan	Action Plan revised	PCP established

(Selecting a good Action Plan and implementing on-site program)

Accomplishing the program's goals through capacity building and contributing to sustainable socio-economic development of partner countries

COURSE OVERVIEW

1. OBJECTIVES

As a follow-up course to the pre-performed online training course, we aim to:

- 1) Look for effective economic development strategies and evaluation measures to cope with the economic crisis
- 2) Secure sustainability of national debt through effective foreign debt management
- 3) Share Korea's economic development experience and draw implications for Pakistan

2. COURSE DURATION

October 15(Sun) – October 26(Thurs)

*Arrival Date: October 15(Sun), Departure Date: October 26(Thurs)

3. COURSE TYPE

Invitational training

4. LANGUAGE: English

- * Lectures will be given in English
- * Training materials will be provided in English

5. LOCATION

- 1) Lectures and Workshops: KOICA International Cooperation Center
- 2) Accommodation: KOICA International Cooperation Center
- 3) Study Visits: Gyeong-in ARA Waterway, Korea Institute of Public Finance, KDI Global Knowledge Exchange & Development Center(GKEDC)
- 4) Industrial Visits: Hyundai Motors Factory Ulsan, Pohang Steel, POSCO Park 1538

6. PARTICIPANTS

- 1) A total of 21 participants
 - 2) Target Group
 - Position/Organization: High-level and mid-level officials working for the Ministry of Economic Affairs, Ministry of Planning, Development & Special Initiatives, Planning & Development Board, Government of Punjab
 - Participants for this course will first be selected among the 19 participants who participated in the "Capacity Building for formulating and evaluating economic development strategy and policy in Pakistan" online course. Then remaining slots will be selected among other applicants.
- *Recorded lectures of 2023 online course will be provided for new participants

7. ELIGIBILITY REQUIREMENTS

MANDATORY

1. Be nominated by his/her government;
2. Participants' works must be related to the Economic Affairs;
3. (Original Place of employment) Ministry of Economic Affairs, Ministry of Planning, Development & Special Initiatives, Planning & Development Board, Government of Punjab Lahore;
4. (Position) Be a government employee in a high-level or middle-level position;
5. Must be in good health both physically and mentally, enough to take the course;
6. Have a willingness to show active participation and commitment throughout the course and contribute to the capacity building of his/her organization after the completion of the program;
7. Participants for this course will first be selected among the 19 participants who participated in the "Capacity Building for formulating and evaluating economic development strategy and policy in Pakistan" online course. Then remaining slots will be selected among other applicants;
8. (Language capability) Sufficient proficiency in written and spoken English to actively participate in seminars;
9. (Full-time Participation) Be able to attend the KOICA Fellowship Program full-time;
10. (Quarantine) Be eligible for exemption from quarantine in Korea or does not have any restrictions on re-entry to participant's country regarding quarantine and immigration.

* Please check the 'APPENDIX - FROM DEPARTURE TO ARRIVAL' for details

RECOMMENDED

11. (Vaccination/Health) Have completed vaccination or do not have risk factors of developing severe COVID-19 or any diseases.

※ This course is targeted at participants meeting the above qualifications, and thus ineligible participants, if any, may have difficulty understanding the course.

8. CURRICULUM

MAIN LECTURES & DISCUSSIONS

Module 1. National Economic Development Strategy

(Workshop 2) Economic Development of Korea

(Workshop 6) Industry Development History of Korea

Module 2. Formation and Evaluation of Policies to Overcome the Economic Crisis

(Workshop 3) History of a 5-Year Economic Development Plan in Korea under late President Park

(Workshop 7) Early warning system for Financial Stability

Module 3. Economic Development Policies by major Sector

(Workshop 4) History of Infrastructure Development of Korea

(Workshop 5) State owned Enterprises Management

Module 4. Action Plan

(Workshop 1) Country Report

(Workshop 8) Discussion for Action Plan Presentation

(Workshop 9) Action Plan Presentation

EXTRACURRICULAR ACTIVITIES

(Study Visit 1) Gyeongin ARA Waterway

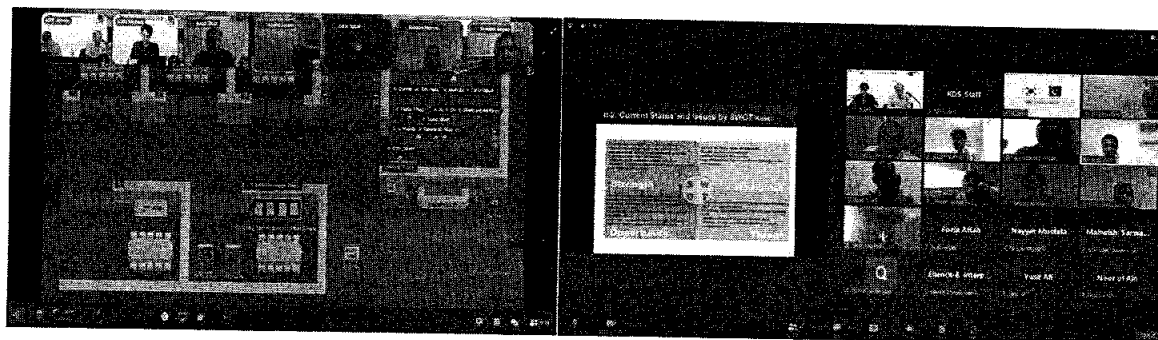
(Study Visit 2) Korea Institute of Public Finance

(Study Visit 3) KDI Global Knowledge Exchange & Development Center

(Industry Visit 1) Hyundai Motors Ulsan

(Industry Visit 2) Pohang Park 1538

9. TRAINING INSTITUTE: Korea Institute for Development Strategy (KDS)



“Capacity Building for Formulating and Evaluating Economic Development Strategy and Policy in Pakistan 2023” Conducted by KDS

The Korea Institute for Development Strategy (KDS) was established in 2001 as an independent non-profit institute specializing in research, consulting services and training as well as capacity building for public officials on various issues associated with economic policy and development strategy.

Leading members and researchers of KDS include incumbent and former high-ranking government officials and practitioners who have a wide range of experiences in planning and carrying out economic development strategy in Korea, as well as renowned academics and researchers who have outstanding academic achievements and extensive research experiences in their respective fields.

In particular, the KDS successfully organized the first year online course for “Capacity Building for Formulating and Evaluating Economic Development Strategy and Policy in Pakistan” from July 17 to 28, 2023, which led to the follow-up invitational program scheduled from October 15 to 26.

KDS strives to share hands-on experience and lessons learned from Korea’s economic development with partner countries and support them in their efforts to reduce poverty and pursue economic development.

The mission of KDS is carried out mainly through the following three activities:

- Conducting research on a variety of development issues;
- Delivering a range of professional consultancy services in the fields of economic growth and poverty reduction strategies, capacity building for development, rural development, HRD, promotion of SME, ICT and so on;
- Promoting international cooperation through training programs for capacity building for the benefit of public officials from partner countries

* Website: <http://eng.kds.re.kr/Main/index.html>

10. DETAILED PROGRAM SCHEDULE

Date/Time	Program Description
October 15 (Sun)	Arrival
October 16 (Mon)	RAT Test, KOICA/KDS Orientation, Country Report Presentation
09:00-12:00	- RAT Test
13:00-15:00	- KOICA Orientation
15:00-15:30	- KDS Orientation
15:30-18:00	- Country Report Presentation
18:30-21:00	- Welcoming Dinner
October 17 (Tue)	Workshop 2, 3
09:00-12:00	- (Workshop 2) Economic Development of Korea
14:00-17:00	- (Workshop 3) History of a 5-Year Economic Development Plan in Korea under late President Park
October 18 (Wed)	Workshop 4, Study Visit 1
09:00-12:00	- (Workshop 4) History of Infrastructure Development of Korea
14:00-17:00	- (Study Visit 1) Gyeongin ARA Waterway
October 19 (Thurs)	Study Visit 2, Workshop 5
09:30-10:00	- (Study Visit 2) Korea Institute of Public Finance
10:00-12:00	- (Workshop 5) State owned Enterprises Management
13:00-16:00	- Move to Gyeongju by coach
October 20 (Fri)	Industry Visit 1, 2
09:30-11:30	- (Industry Visit 1) Hyundai Motors Ulsan
14:00-16:00	- (Industry Visit 2) Pohang Park 1538
October 21 (Sat)	(Cultural Tour) Gyeongju City Tour
October 22 (Sun)	(Cultural Tour) Seoul City Tour
October 23 (Mon)	Workshop 6, Study Visit 3
09:00-12:00	- (Workshop 6) Industry Development of Korea
14:00-17:00	- (Study Visit 3) KDI Global Knowledge Exchange & Development Center
October 24 (Tue)	Workshop 7, 8
10:00-12:00	- (Workshop 7) Early Warning System for Financial Stability
14:00-18:00	- (Workshop 8) Discussion for Action Plan Presentation
October 25 (Wed)	Workshop 9, Closing Ceremony, Farewell Lunch
09:00-11:00	- (Workshop 9) Action Plan Presentation
11:00-12:00	- Closing Ceremony
12:30-14:00	- Farewell Lunch
October 26 (Thurs)	Departure

HOW TO APPLY

APPLICATION DEADLINE: September 25, 2023

Step 1. CHECK COURSE INFORMATION CAREFULLY.

- Applicants must check Program Overview and Course Overview details to see if the course they apply to is relevant to their work and whether they meet the qualifications for selected participants.

Step 2. FILL OUT AND SUBMIT AN APPLICATION.

- After filling out an application, applicants must submit it no later than the deadline.

※ Instructions for filling out an application ※

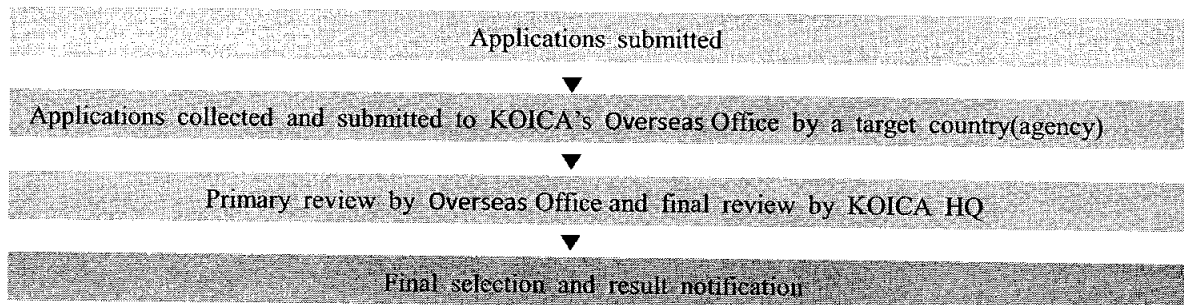
- 1) Fill in all entries of the application form, including email address **accurately and without omission** (The selection process of qualified applicants will start based on the information provided).
- 2) Applicants are required to fill out an application clearly and legibly. (The course application result or follow-up activities after completion of the course will be notified through the email address of an applicant written in the application.)
- 3) Make sure to submit all the documents required for application.
※ Passport, Medical Reports are required for invitational training.

- ▶ For inquiries regarding how to submit an application, please contact KOICA's Overseas Office or the Korean Embassy (if KOICA Office is unavailable).

Step 3. RECEIVE NOTIFICATION OF SELECTION RESULTS.

- KOICA(or Training Institute) will notify successful candidates of their selection via email.

※ Overview of the Selection Process ※



< Information for Successful Candidates >

- Successful candidates are required to submit a Country Report no later than the deadline (For details, see "Country Report" section).



FOR PARTICIPANTS

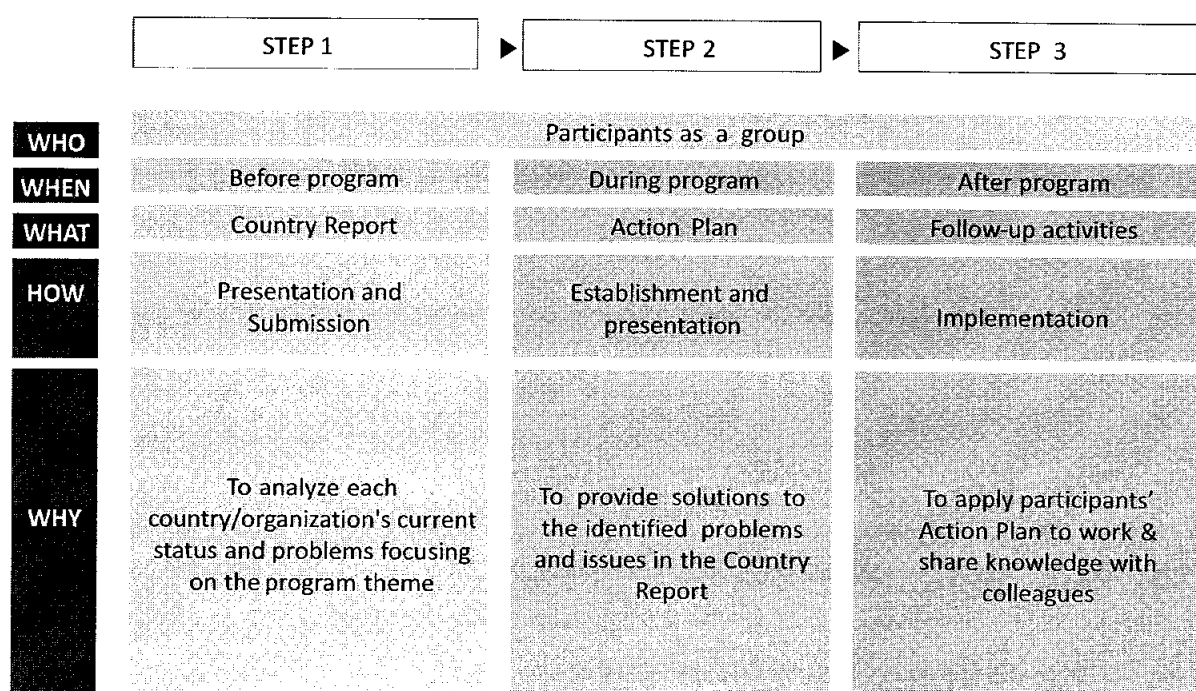
PARTICIPANT'S MAJOR ACTIVITIES

All participants are requested to establish and present an Action Plan towards the end of the program. The Action Plan is a crucial program activity to which KOICA gives top priority. It is intended, firstly, to help program participants to come up with alternatives and solutions to the current issues and major challenges which participants' country/government/ organizations are facing and, secondly, to plan what action the participants should take in order to solve those challenges.

For a successful Action Plan, **the first step is to prepare a Country Report.** In preparing a Country Report before joining the KOICA training course, participants will have an opportunity to analyze their own countries' current issues and challenges as well as circumstances surrounding them. Preparation and presentation of a Country Report is part of the Action Plan building process in which participants will be involved throughout the program.

The second step is to build an Action Plan. With the Country Report in mind, participants are encouraged to develop an Action Plan by incorporating the observations, experiences, and findings from the program, specifically from lectures and discussions. During the Program Orientation Session, the Action Plan guidelines, including a PPT template for presentation, will be provided to participants with instructions on how to formulate concepts and ideas for composing a practical and feasible Action Plan.

The third step is to implement the Action Plan. After the completion of the training, participants should implement the Action Plan according to its specifics and timeline. Participants are advised to do follow-up activities such as knowledge-sharing workshops or presentations with colleagues.



[STEP 1] COUNTRY REPORT

1. WHAT IS A COUNTRY REPORT?

A Country Report is a pre-assignment prepared and submitted by participants before the course starts. Participants analyze their own countries' current issues and challenges as well as circumstances surrounding them, and share the findings with other participants and Korean experts in an effort to provide solutions to the identified problems and issues for their own countries.

2. HOW AND WHAT TO PREPARE

Since this is a follow-up program of the "Capacity Building for Formulating and Evaluating Economic Development Strategy and Policy in Pakistan" online course held from July 17 to 28, the country report presentation is only a revision of the previously established action plan.

The country report session on 10/16 is a session for participants to review what happened during the previous online course held in July, so each group(Group 1: Participants from Ministry of Economic Affairs, Group 2: Participants from Ministry of Planning, Development & Special Initiatives, Group 3: Participants from Planning & Development Board, Government of Punjab, Lahore) can simply revise the Action Plan established during the previous online course, and make a brief summary presentation for 10-15 minutes on October 16.

The previously established Action Plan will be sent to all selected participants by email, so new participants who did not participate in the online course can review them and participate in the country report presentation by groups. Each group has about 10-15 minutes for presentation, and each group has a choice to choose one or more speaker for presentation.

By when	<i><u>October 08, 2023</u></i>
In what format	<i>Microsoft PowerPoint</i>
To whom	<i>Program Officer Jaewoo Park / jwpark@kds.re.kr</i>

[STEP 2] ACTION PLAN

1. WHAT IS AN ACTION PLAN?

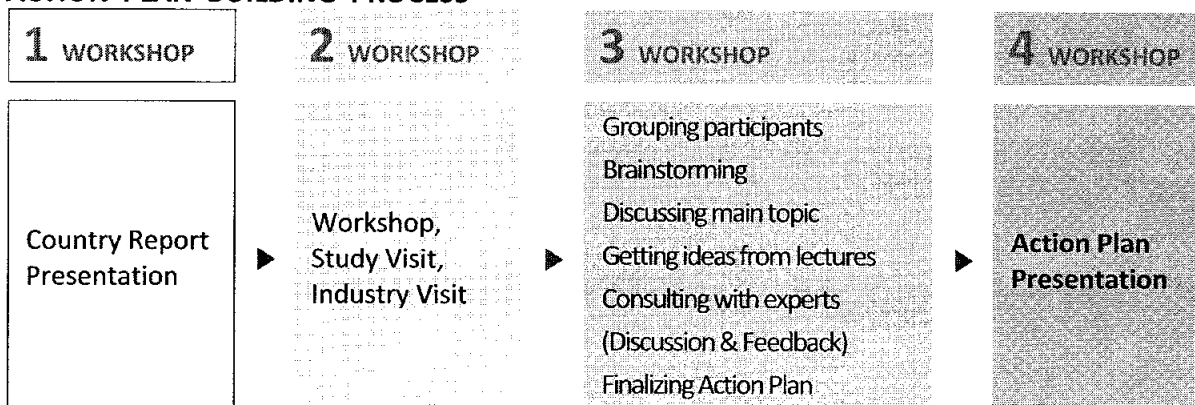
An Action Plan is intended to help program participants provide alternatives and solutions to the issues and problems that are identified in the Country Report. A good Action Plan entails who will do what, when, and how in detail. Since the Action Plan's feasibility is crucial, participants should thoroughly discuss with their supervisor(s) in advance, whether or not the main topic and direction are viable.

Based on the observations and findings from the lectures and discussions, participants will be asked to create an Action Plan in accordance with the Action Plan Guidelines to be provided. A session for developing and building the Action Plan will be held and the Action Plan guidelines will be provided to participants with instructions on how to formulate concepts and ideas for composing a practical and feasible Action Plan.

※ Note ※

- 1) Participants joining this follow-up course without attending the first online course are required to review and understand the Action Plans made by other participants in advance.
- 2) The new Action Plans that each group will establish during this course will be a simplified version compared to the Action Plans established during the online course, where participants will have chance to integrate what they have learned from study visit, industry visit and workshops into their action plans.

ACTION PLAN BUILDING PROCESS



- Applying knowledge acquired through lectures and discussions and working on measures to solve the issues or problems identified in the Country Report from various angles
- Building specific solutions as well as an implementation plan together with a moderator during the Action Plan workshop

[STEP 3] FOLLOW-UP ACTIVITIES

ACTION PLAN & PILOT PROJECT

Sharing the implementation status of the Action Plan with the training institute and KOICA (See Appendix: Contacts)
(An exemplary Action Plan will be selected and financed by the training institute as a pilot project for implementation of the Action Plan)

KNOWLEDGE SHARING ACTIVITIES

Promoting knowledge spreading activities such as workshops and presentations to share knowledge acquired during the program and the Action Plan

ESSAY COMPETITION

Joining an essay competition to be held later in the year

KOICA CLUB ACTIVITIES

Taking part in an array of activities including joining the KOICA Clubs in each country and community service after the completion of the program

ONLINE NETWORKING

<https://www.facebook.com/koica.icc>

Having an opportunity to participate in the KOICA Fellowship Community and to continue networking



FROM DEPARTURE TO ARRIVAL



BEFORE DEPARTURE

1 Apply VISA or K-ETA

Apply for VISA (C-3) or K-ETA*

2 Access Q-CODE *recommend

▶ Advance input system (Q-CODE) of Quarantine Information

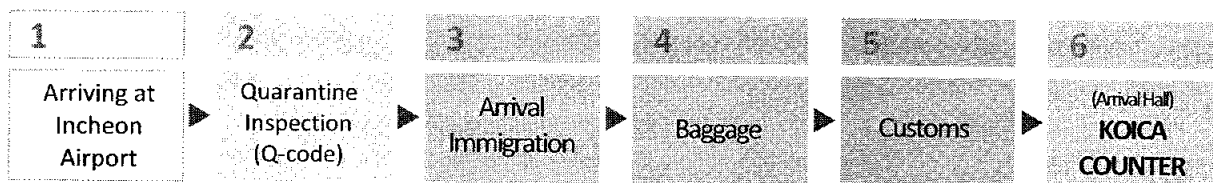
K-ETA (Korea Electronic Travel Authorization)

- Nationals of countries/regions eligible for visa-free entry are required to get K-ETA approval to board the flight or ship bound for the Republic of Korea.
- Apply via the official K-ETA website(<https://www.k-eta.go.kr>) or mobile Application(K-ETA), at least 72-hour prior to board the flight
- ※ (COST) 10,000KRW (appx. 10USD) and 3% of card transaction fee

Q-CODE (Quarantine Information Advance Input System)

- Access:<https://cov19ent.kdca.go.kr/cpassportal/biz/beffatstmnt/main.do?lang=en>
- All participants are recommended to register a Q-code prior to entering Korea.
- Passengers who have completed entering quarantine information through the Q-code system and issued a QR-code may take a short time for quarantine inspection after arriving in Korea.
- Otherwise, you may get 'Health Condition Questionnaire' on board and fill out and submit it during the quarantine inspection.

✈ AT AIRPORT [Arrival Procedures]



- ※ Upon entry to Korea, all KOICA participants, including those who pass quarantine inspection, should receive a COVID-19 PCR/RAT test at Incheon International Airport. If they are not tested at the airport, they should get the PCR/RAT test within 24 hours of their arrival at a nearby public health center. If the PCR/RAT test result is negative but participants have symptoms, they should carefully monitor their symptoms to prevent progressing into COVID-19.
- ※ KOICA will provide the Immigration Office at the Incheon International Airport with a list of participants' names, nationality, flight schedules, and other information regarding the Fellowship Program before arrival. Participants are advised to carry the invitation letter in which their status is written, and show the letter to the Immigration Officer in case the Officer asks for further identification.

To ensure that you receive appropriate help to safely get to the Training Institute, two KOICA Counters are in service at each Terminal.

AT INCHEON INTERNATIONAL AIRPORT TERMINAL 1 (IIAT 1)



Location
In front of Exit
between 1 & 2

Contact Info
Ms. Jin-Young YOON
Tel. : 82-32-743-5904

AT INCHEON INTERNATIONAL AIRPORT TERMINAL 2 (IIAT 2)



Location
In front of Exit 4

Contact Info
Ms. Seung-Young YAU
Tel. : 82-32-743-5905

KOICA COUNTER

CONTACTS

KOICA	http://www.koica.go.kr http://www.facebook.com/koica.icc	
	Program Manager Mr. Sunghyun KIM +82-31-740-0538 koicakims@koica.go.kr	CIAT Fellowship Program Pilot Project Follow-up Activities
	Program Coordinator Ms. Sohyeon KIM +82-2-6916-9694 sohyeon@koworks.org	General Support for Course Management
Training Institute	Senior Vice Chairman Prof. Kideok SHIN +82-2-539-6304 kdshinn@kds.re.kr	Program Supervisor & Program Manager
	Program Officer Ms. Hyeonjeong LEE +82-2-539-7931 abihjab@kds.re.kr	Operation Management & Planning & Monitoring
	Program Officer Mr. Jaewoo PARK +82-2-539-7964 jwpark@kds.re.kr	Operation Management & Planning & Monitoring

Capacity Enhancement Program Department

Korea International Cooperation Agency (KOICA)

ICC Center, 825 Daewangpangyo-ro, Sujeong-gu, Seongnam-si, Gyeonggi-
do, Republic of Korea (13449)

Tel : 82-31-777-2600 / Fax : 82-31-777-2603

<http://koica.go.kr>
