

**OFFICE MEMORANDUM**

**SUBJECT: CAPACITY BUILDING IN INTERNATIONAL LAW AND POLICY FORMATION FOR ENHANCEMENT OF MEASURES TO ENSURE CYBER SECURITY**

The undersigned is directed to refer to the subject noted above and to state that Japan International Cooperation Agency has offered **one** seat for subject training course scheduled to be held w.e.f. **August 20, 2023 to August 26, 2023**. All concerned Ministries / Divisions/ Departments are requested to send nomination of a suitable officer who fulfills the following criteria to the undersigned by **08-06-2023** along with three (3) copies of prescribed JICA forms, one copy of surety bond, undertaking, CNIC, FTC Performa and Passport as advised in the G.I. Booklet.

**Course Objective:**

The program aims to strengthen and promote cyber security measures by capacity development of officials engaged in cyber security regulations and policies.

**Eligibility Criteria: -**


The applicant should:

- Be engaged in making or implementing cyber security policies (framework on cyber security, strategic planning, legal system, formulation of policy or implementation of measures etc.)
- Be an officer of grade BS-17 and above.
- Have a good knowledge of information security technology (e.g. threats, vulnerability, ransomware, targeted attack, critical (information) infrastructure protection, IoT, ISMS etc.) and skills.
- Be a graduate or equivalent.
- Have command of spoken and written English
- Have basic computer skills.
- Be between the age of twenty-five (25) and fifty (50) years
- Must be in good health.

2. New prescribed JICA Application Forms along with job report and specimen of surety bond, undertaking and FTC Performa can be downloaded from EAD's website [www.ead.gov.pk](http://www.ead.gov.pk) under "Foreign Trainings" link in "Forms" and also available on JICA's website [www.jica.go.jp/pakistan/english/index.html](http://www.jica.go.jp/pakistan/english/index.html).

3. In case of selection of the officer the concerned Departments are requested to ensure timely relieving of the officer along with NOC.

4. Nomination of contractual employees will not be entertained.



(Sobia Batool)  
**Section Officer (Japan-II)**

Ph: 051-9201805

1. Secretary, Ministry of Interior, Government of Pakistan, Islamabad.
2. Secretary, Establishment Division, Government of Pakistan, Islamabad
3. Chairman, Planning & Development Board, Government of Punjab, Lahore
4. Chairman, Planning & Development Board, Government of Sindh, Karachi

5. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
6. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta.
7. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit,
8. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad.

**C.C to:**

- i) Director General, Intelligence Bureau, Islamabad.
- ii) Director General, Federal Investigation Agency, Mauve Road, G-9/4, Islamabad
- iii) Directorate General, National Police Bureau, Municipal Road, G-6 Markaz, Islamabad
- iv) Secretary, Home Department, Punjab, Lahore
- v) Secretary, Home Department, Sindh, Karachi
- vi) Secretary, Home Department, Khyber Pakhtunkhwa, Peshawar
- vii) Secretary, Home Department, Balochistan, Quetta
- viii) Inspector General of Police (IGP), Government of Punjab, Lahore
- ix) Inspector General of Police (IGP), Government of Sindh, Karachi
- x) Inspector General of Police (IGP), Government of Khyber Pakhtunkhwa, Peshawar
- xi) Inspector General of Police (IGP), Islamabad
- xii) Inspector General of Police (IGP), Government of Balochistan, Quetta
- xiii) Joint Secretary (Training), Establishment Division, Islamabad
- xiv) System Analyst (Computer Center), EAD with request to kindly upload JICA's G.I Booklet on EAD's Website.