

**MOST IMMEDIATE**

Government of Pakistan  
Ministry of Finance, Revenue & Economic Affairs  
(Economic Affairs Division)  
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No. 3(29) SEA/2020

Islamabad, April 13, 2020

**OFFICE MEMORANDUM**

Subject: **TRAINING COURSE ON "STRATEGIES FOR SUSTAINABLE MANUFACTURING AND OPERATIONS" TO BE HELD FROM 14-20 AUGUST, 2020 AT KUALA LUMPUR, MALAYSIA.**

The undersigned is directed to inform that the Government of Malaysia through the Institute of Teknologi Tun Hussein Onn (ITTHO) and Kolej Universiti Teknologi Tun Hussein Onn (KUITTHO) will be organizing the **Fully Funded** subject training programme and has invited **two (02)** nominations for the said programme. Detailed information and application form for the subject training Programme may be downloaded from [www.mtepcoms.kln.gov.my](http://www.mtepcoms.kln.gov.my) and [www.ead.gov.pk](http://www.ead.gov.pk)

2. The objectives and eligibility criteria of the course are as under:

**Objectives:**

- To share development experience with other countries.
- To strengthen bilateral relations between Malaysia and other developing countries
- To promote South-south cooperation (SSC)
- To promote technical cooperation among developing countries

**Eligibility Criteria:**

To be eligible to apply, applicants of the course are obliged to fulfil the following requirements:

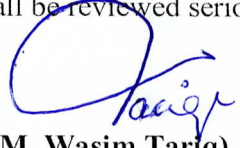
- Permanent Government Officers (BS-17 and above) nominated by respective Federal/ Provincial Government
- Must be between the ages of 26 – 45 years at the commencement of the course;
- Three years or more of working experience.
- Must be medically certified as fit; and (applicants must submit his/her medical report together with the application form).
- Must demonstrate a good command of spoken and written English;

3. Nomination of suitable candidates fulfilling the laid-down eligibility criteria prescribed by the sponsoring agency duly approved by the competent authority alongwith following documents may be forwarded to this Division by **24<sup>th</sup> April, 2020 (Friday)** positively.

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|---|----------------------|
| 1. Application Forms (filled and signed)                    | <b>02 (original)</b> |
| 2. Proforma for Foreign Training                            | <b>01 copy</b>       |
| 3. Surety Bond/Undertaking.                                 | <b>01 copy each</b>  |
| 4. CNIC & Valid Passport (coloured copy of all Pages)       | <b>01 copy each</b>  |
| 5. Two Passport size photo (3.5cm x 5cm) (white background) |                      |

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4. Incomplete / late submission of documents / nomination will not be entertained. Moreover, deliberate provision of any wrong information on the part of the candidate shall be reviewed seriously.

  
(Dr. M. Wasim Tariq)  
Section Officer (SEA)  
Ph: 051-9202084

1. Secretary, Establishment Division, Islamabad.
2. Secretary, Cabinet Division, Islamabad.
3. Secretary, Ministry of Industries & Production, Islamabad.
4. Secretary, Ministry of Commerce & Textile Division, Islamabad.
5. Chairman, Planning & Development Board, Government of the Punjab, Lahore
6. Chairman, Planning & Development Board, Government of Sindh, Karachi
7. Additional Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
8. Additional Chief Secretary, Planning & Development Department Government of Balochistan, Quetta
9. Additional Chief Secretary, Planning & Development Department, Government of AJ&K, Muzaffarabad
10. Secretary, Planning & Development Department, Government of Gilgit Baltistan, Gilgit.
11. **Relevant Officers working in other Ministries/Divisions/ Departments may download the circular from the official Website of Economic Affairs Division for submission of nomination through proper channel.**

**Copy forwarded for similar action to:-**

1. Senior Joint Secretary (EC), EAD
2. Section Officer (UN-III/Secretary FTC), EAD
3. Section Officer (Admin-I), EAD.
4. Network & System Administrator, EAD