

MOST IMMEDIATE

Government of Pakistan
Ministry of Economic Affairs,
(Economic Affairs Division)

No. 3(67) SEA/2022.

Islamabad, the 9th September, 2022.

OFFICE MEMORANDUM

SUBJECT: - E-LEARNING COURSE ON “HALAL PRODUCT TESTING AND CALIBRATION USING ACCREDITED LABORATORY ISO / IEC 17025:2017” TO BE HELD FROM 24TH TO 28TH OCTOBER, 2022 (SESSION-02) UNDER THE AUSPICES OF THE MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP).

The undersigned is directed to inform that the Government of Malaysia has invited nomination for the above online training course. The Government of Malaysia will bear the full course fee for successful applicant. The application form is available at EAD's web site: www.ead.gov.pk.

2. The eligibility criteria and objectives of the subject course are as under:

Eligibility Criteria's:-

- Laboratory managers, laboratory technicians and technical staff, prospective assessors and consultants, and auditors are involved in any related industries and services.
- Age between 25 – 50 years old.
- Basic knowledge of computers and ICT skills.
- Has not participated in any course under MTCP.
- Minimal proficiency in English.

Objectives:-

The Objectives of the program:-

- To appreciate the importance of laboratory accreditation for halal testing and the need of accreditation documentation.
- To identify the mandatory documents required by the standard ISO / IEC 17025:2017.
- Able to write policies, quality manual and standard operating procedures.
- Able to understand the various ways of implementing ISO IEC 17025:2017 requirements.
- Provide guidance on step-by-step implementation of Green 5S system.
- How to implement the Green 5S elements within the organization.

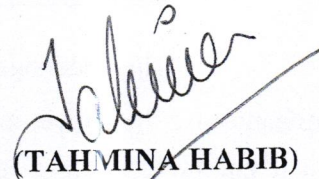
3. Nomination of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by **23rd September, 2022 (Friday)**, positively.

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4. Required Documents

1	Nomination letter in original	01 copy
2	Filled in Proforma for FTC	01 copy
3	Application form	02 copies
4	CNIC & Photograph	02 copies each

5. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on the part of the candidate shall liable to be rejected.


(TAHMINA HABIB)
Deputy Secretary (EC-II)
Ph: 051-9202084

1. Secretary, National Food Security and Research Division, Islamabad.
2. Secretary, Industries and Production, Islamabad.
3. Secretary, Planning Development and Special Initiatives Division, Islamabad.
4. Chairman, Planning & Development Board, Government of the Punjab, Lahore.
5. Chairman, Planning & Development Board, Government of Sindh, Karachi.
6. Additional Chief Secretary, Planning & Development Department, Government of Khyber Pakhtunkhwa, Peshawar.
7. Additional Chief Secretary, Planning & Development Department Government of Balochistan, Quetta.
8. Additional Chief Secretary, Planning & Development Department, Government of Azad Jammu & Kashmir, Muzaffarabad.
9. Additional Chief Secretary, Planning & Development Department, Government of Gilgit Baltistan, Gilgit.
10. Secretary, Planning & Development Department, Government of Gilgit Baltistan, Gilgit.
11. **Relevant Officers working in other Ministries/Divisions/ Departments may download the circular from the official Website of Economic Affairs Division for submission of nomination through proper channel.**

Copy forwarded for information:-

1. Joint Secretary (Training), Establishment Division, Islamabad.
2. Joint Secretary (EC-II), EAD.
3. Section Officer (UN-1, Secretary FTC), EAD
4. Network & System Administrator, EAD