

Government of Pakistan  
**Ministry of Economic Affairs**  
(Japan Wing)

No.1(31)Japan-II/2022

Islamabad, the July 18, 2022

**OFFICE MEMORANDUM**

**SUBJECT: TOURISM DEVELOPMENT POLICIES (ONLINE)**

The undersigned is directed to refer to the subject noted above and to state that Japan International Cooperation Agency has offered one seat for subject training course scheduled to be held w.e.f **October 01, 2022 to November 30, 2022 (Online)**. The concerned Ministries / Departments are requested to send nomination of officer who fulfills the following criteria to the undersigned by **19-08-2022** along with three (3) copies of prescribed JICA forms, copy of Passport, CNIC, FTC Performa, and Questionnaire, as advised in the G-I Booklet uploaded on EAD's Website.

**Course Objective:**

Participants will obtain the necessary skills for tourism policies, information gathering, analysis, planning, implementation and monitoring, reconsider the appropriate tourism policy that match the current situations of their respective country

**Eligibility Criteria:-**

The applicants should:-

- Require to attend online Q&A Sessions, lectures, workshops, discussions, presentations at designated time on attachment
- Be in charge of the tourism development policy.
- Have more than 3 years working experience in relevant field
- Be a graduate or equivalent in the related field of study.
- Proficient in spoken and written English

2. New prescribed JICA Application Forms and FTC Performa can be downloaded from EAD's website [www.ead.gov.pk](http://www.ead.gov.pk) under "Foreign Trainings" link in "Forms" and also available on JICA's website [www.jica.go.jp/pakistan/english/index.html](http://www.jica.go.jp/pakistan/english/index.html).

3. In case of selection of the officer the concerned Departments are requested to ensure timely relieving of the officer along with NOC.

4. Nomination of contractual employees will not be entertained.

(Hamid Karim)  
**Deputy Secretary (Japan)**  
Ph: 0519206167

1. Secretary, Cabinet Division, Government of Pakistan, Islamabad
2. Secretary, National Heritage & Culture Division, Government of Pakistan, Islamabad
3. Chairman, Planning & Development Board, Government of Punjab, Lahore
4. Chairman, Planning & Development Board, Government of Sindh, Karachi
5. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
6. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta.
7. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit,
8. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad.

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**C.C to:**

- i. Pakistan Tourism Development Cooperation of Pakistan, PTDC, Flashman's Hotel, The Mall, Saddar, Rawalpindi.
- ii. Secretary, Youth Affairs, Sports, Archaeology & Tourism Department, Govt. of the Punjab, Lahore
- iii. Secretary, Cultures, Tourism and Antiquities Department, Govt. of Sindh, Karachi
- iv. Secretary, Culture, Sports, Tourism, Archaeology & Youth Affairs, Govt. of Khyber Pakhtunkhwa, Peshawar
- v. Secretary, Culture, Tourism & Archives Department, Govt. of Balochistan, Quetta
- i. Joint Secretary (Training), Establishment Division, Islamabad
- ii. System Analyst (Computer Center), EAD with request to kindly upload JICA's G.I Booklet on EAD's Website.