

**MOST IMMEDIATE**

Government of Pakistan  
Ministry of Economic Affairs  
(Economic Affairs Division)

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No. 4(15) SEA/Singapore/2020

Islamabad the September 21<sup>st</sup>, 2020

**OFFICE MEMORANDUM**

SUBJECT: - **E-LEARNING COURSE ON “DIGITAL ECONOMY: BIG DATA AND ANALYTICS” TO BE HELD FROM 26<sup>TH</sup> TO 30<sup>TH</sup> OCTOBER, 2020**

The undersigned is directed to inform that the Government of Singapore has invited one (01) nomination for the above training course. The Government of Singapore will bear the full course fees for successful applicants. The application form is available at EAD’s web site: [www.ead.gov.pk](http://www.ead.gov.pk)

2 The eligibility criteria and objectives of the subject course are as under:

**Eligibility Criteria**

- Mid to senior-level government officers (BS-17 and above) who use big data and oversee planning and coordination across government sectors, nominated by respective Federal/Provincial Department.
- Able to attend all the synchronous e-learning sessions. They will require an internet-enabled device with zoom installed, and an internet-enabled device with functioning webcam, microphone and audio.
- Proficient in written and spoken English.
- In good health

**Objective**


- Big Data and Analytics enhances policymakers’ ability at horizon scanning and detecting emerging trends. This allows for quick and timely responses to developments in the economy. The course presents an overview of Big Data concepts and a deeper understanding of applications for process mining to improve decision-making and performance.

3. Nomination of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by **5<sup>th</sup> October, 2020 (Monday)**, positively. Nominees are also requested to apply online at <https://go.gov.sg/mfa-digital-economy-2020> as required by Singapore (Mandatory).

4. **Required Documents**

1	Nomination letter in original	01 copy
2	Filled in Proforma for FTC	01 copy
3	Application form	02 copies
4	CNIC & Photograph	02 copies each

5. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on the part of the candidate shall liable to be rejected.

  
(Pirah Aftab)  
Section Officer (SEA)  
Ph: 051-9202084

1. Secretary, Cabinet Division, Islamabad.
2. Secretary, Information Technology and Telecommunication Division, Islamabad.
3. Secretary, Commerce Division, Islamabad
4. Secretary, Ministry of Science and Technology, Islamabad
5. Secretary, Information and Broadcasting Division, Islamabad
6. Chairman, Planning & Development Board, Government of the Punjab, Lahore
7. Chairman, Planning & Development Board, Government of Sindh, Karachi
8. Additional Chief Secretary, Planning & Development Department, Government of Khyber Pakhtunkhwa, Peshawar
9. Additional Chief Secretary, Planning & Development Department Government of Balochistan, Quetta
10. Additional Chief Secretary, Planning & Development Department, Government of Azad Jammu & Kashmir, Muzaffarabad
11. Secretary, Planning & Development Department, Government of Gilgit Baltistan, Gilgit.
12. **Relevant Officers working in other Ministries/Divisions/ Departments may download the circular from the official Website of Economic Affairs Division for submission of nomination through proper channel.**

**Copy forwarded for information:-**

1. Senior Joint Secretary (EC), EAD
2. Joint Secretary (Training), Establishment Division, Islamabad
3. Section Officer (UN-III/Secretary FTC), EAD
4. Network & System Administrator, EAD