

MOST IMMEDIATE

Government of Pakistan
Ministry of Economic Affairs,
(Economic Affairs Division)

No. 4(29) SEA/2021

Islamabad, the 16th July, 2021

OFFICE MEMORANDUM

SUBJECT: - **E-LEARNING COURSE ON "E-COMMERCE:AN OPPORTUNITY TO REINVENT THE ECONOMY" TO BE CONDUCTED FROM 27 SEPTEMBER TO 1ST OCTOBER, 2021 UNDER SCPTA.**

The undersigned is directed to inform that the Government of Singapore has invited (one) nomination for the above training course. The Government of Singapore will bear the full course fee for successful applicants. The application form is available at EAD's web site: www.ead.gov.pk

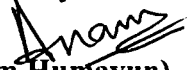
2. The eligibility criteria and objectives of the subject course are available on (Singapore's website), <https://go.gov.sg/e-comm21>.

3. Nomination of suitable candidates (BPS-17 and above only) duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by **20th August, 2021(Friday)**, positively. For more information. <https://go.gov.sg/building-a-future-ready-public-service>

4. **Required Documents**

1	Nomination letter in original	01 copy
2	Filled in Proforma for FTC	01 copy
3	Application form	02 copies
4	CNIC & Photograph	02 copies each

5. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, deliberate provision of wrong information on part of the candidate shall lead to rejection.


(Anum Humayun)
Section Officer (SEA)
Ph: 051-9202084

- 1) Secretary, Ministry of Commerce, Islamabad.
- 2) Secretary, Board of Investment, Islamabad.
- 3) **Relevant Officers working in other Ministries/Divisions/ Departments may download the circular from the official Website of Economic Affairs Division for submission of nomination through proper channel.**

Copy forwarded for information:-

1. Section Officer (UN-III/Secretary FTC), EAD
2. Network & System Administrator, EAD

6. Specification of Experts and Starting Date of Feasibility Study

1.1. Number of expert(s) required : 0 persons

- Expert in Financial Services
 - * BUITEMS has an established directorate of finance looking after all financial matters of BUITEMS.
- Technical Experts in Cyber Security:
 - * BUITEMS has team of faculty members who earned their PhDs in the area of Cyber Security from advanced countries such as US, UK, South Korea and Australia. The team also has cyber security certified staff.
- Technical Expert in Digital forensics, Cyber Crime Laws
 - * BUITEMS has sound association with federal departments responsible for cybercrime laws and investigation process. Technical potential is available in the area of digital forensics.
- Management Expert
 - * Project Management, HR management etc.
- Process Expert
 - * To establish business process model, statistical process control etc.

1.2. Expected starting date: January 2019

1.3. Expected duration of activities: 15 Days

7. Results expected from the expert (Economic or technical impact)

- Cost benefit analysis of project
- Technical specification of equipment to be procured through this project.
- Devising Sustainability plan of project.
- Establish Business Process Model