

Government of Pakistan
Ministry of Economic Affairs
(Economic Affairs Division)

No. 3(5) SEA/Malaysia/2023

Islamabad the 14th April, 2023.

OFFICE MEMORANDUM

SUBJECT: - **TRAINING SHORT COURSE ON "STRATEGIES IN PRODUCING HALAL SAFE AND EFFECTIVE NATURAL BIOACTIVE FOR COSMECEUTICAL APPLICATION" FROM 2ND TO 11TH JULY, 2023 UNDER THE MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP).**

The undersigned is directed to inform that the Sultan Ahmed Shah Maritime Academy Government of Malaysia will be organizing the **(Fully Funded)** subject training program under the Malaysian Technical Cooperation Programme (MTCP) and has invited **(02)** nominations for the said program scheduled from **2nd to 11th September, 2023**. Detailed information and application form for the subject training Programme may be downloaded from websites <https://mtcp.kln.gov.my/mtcpforms/MTCP2023> and www.ead.gov.pk.

2. The eligibility criteria and objectives of the subject course are as under:

Eligibility Criteria:-

This course is relevant for:

- Government officers (BS-17 and above), nominated by their respective Governments.
- Able to speak, read and write in standard English.
- Age group between 26 to 45 Years old male and female.
- Has served in relevant job position for 2 years or more.

3. Nomination of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by **2nd May, 2023 (Monday)**, positively.

Required Documents:-

| | | |
|----|-------------------------------|----------------|
| 1 | Nomination letter in original | 01 copy |
| 2 | Filled in Performa for FTC | 01 copy |
| 3 | Application form | 02 copies |
| 4 | CNIC & Photograph | 02 copies each |
| 5. | Undertaking. | 01 copy |
| 6. | Passport Copy | 01copy |

4. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on part of the candidate shall liable to be rejected.


(TALHA ARSALAN)
Section Officer (SEA)
Ph: 051-9202084

1. Secretary, Ministry of Industries and Production, Islamabad.
2. Chairman, Board of Investment, Islamabad.
3. Chairman Planning Development Board Government of Punjab, Lahore.
4. Chairman Planning Development Board Government of Sindh Karachi.
5. Additional Chief Secretary Planning & Development Department, KPK, Peshawar.
6. Additional Chief Secretary Planning Development Department, Balochistan, Quetta.

7. Additional Chief Secretary Planning Development Department, AJK, Muzaffarabad.
8. Additional Chief Secretary Planning Development Department Government of Gilgit Baltistan Gilgit.
9. **Relevant Officers working in other Ministries/Divisions/ Departments may download the Circular from the official Website of Economic Affairs Division for submission of nomination through proper channel.**

Copy forwarded for information: -

- i. Senior Joint Secretary (EC), EAD
- ii. Joint Secretary (Training), Establishment Division, Islamabad
- iii. Deputy Secretary (EC-II), EAD.
- iv. Section Officer (UN-III/Secretary FTC), EAD, Islamabad
- v. Section Officer (Admin-I) EAD, Islamabad.
- vi. Network & System Administrator, EAD, Islamabad.