

MOST IMMEDIATE

Government of Pakistan
Ministry of Economic Affairs
(Economic Affairs Division)

No. 3(5) SEA/Malaysia/2021

Islamabad the 19th February, 2021

OFFICE MEMORANDUM

SUBJECT: - E-LEARNING COURSE ON "LIVE VIDEO TECHNOLOGY FOR ONLINE TRAINING NEW NORM" TO BE HELD FROM 22ND TO 26TH MARCH, 2021 UNDER THE MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP).

The undersigned is directed to inform that the Government of Malaysia has invited **two (02)** nominations for the above training course. The Government of Malaysia will bear the full course fees for successful applicants. The application form is available at EAD's web site: www.ead.gov.pk and https://mtcpcoms.kln.gov.my/mtcpcoms/online/list_course.

2 The eligibility criteria and objectives of the subject course are as under:

Eligibility Criteria

- Be Government Officers (BS-17 and above) and nominated by their respective Federal and Provincial Governments.
- Able to attend all the synchronous e-learning sessions, that will require an internet-enabled device with Zoom installed, and functioning webcam, microphone and audio.
- Good command of English- written and spoken

Objective

- This course is developed for technical trainers, vocational training managers, officers and lecturers of government institutions/departments related to the course being offered.

3. Nomination of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by **22nd February, 2021 (Tuesday)**, positively.

4. **Required Documents**

1	Nomination letter in original	01 copy
2	Filled in Proforma for FTC	01 copy
3	Application form	02 copies
4	CNIC & Photograph	02 copies each

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5. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on part of the candidate shall liable to be rejected.

Hammad H. Zaidi

(Syed Hammad Hassan)

Section Officer (SEA)

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1. Secretary, Ministry of Information Technology and Telecommunications, Islamabad.
2. Secretary, Ministry of Federal Education and Professional Training, Islamabad.
3. Chairman, Planning & Development Board, Government of the Punjab, Lahore
4. Chairman, Planning & Development Board, Government of Sindh, Karachi
5. Additional Chief Secretary, Planning & Development Department, Government of Khyber Pakhtunkhwa, Peshawar
6. Additional Chief Secretary, Planning & Development Department Government of Balochistan, Quetta
7. Additional Chief Secretary, Planning & Development Department, Government of Azad Jammu & Kashmir, Muzaffarabad
8. Secretary, Planning & Development Department, Government of Gilgit Baltistan, Gilgit.
9. **Relevant Officers working in other Ministries/Divisions/ Departments may download the circular from the official Website of Economic Affairs Division for submission of nomination through proper channel.**

Copy forwarded for information:-

1. Senior Joint Secretary (EC), EAD
2. Joint Secretary (Training), Establishment Division, Islamabad
3. Section Officer (UN-III/Secretary FTC), EAD
4. Network & System Administrator, EAD