

MOST IMMEDIATE

Government of Pakistan
Ministry of Economic Affairs
(Economic Affairs Division)

No. 3(24) SEA/Malaysia/2023

Islamabad the 31st May, 2023

OFFICE MEMORANDUM

SUBJECT: - TRAINING COURSE ON "OCCUPATIONAL SAFETY AND HEALTH MANAGEMENT FOR ASIAN COUNTRIES" TO BE HELD FROM 9TH TO 20TH OCTOBER, 2023 UNDER THE MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP).

The undersigned is directed to inform that the Government of Malaysia in collaboration with Japan International Cooperation Agency (JICA), through the Department of Occupational Safety and Health (DOSH), has invited **two (02)** nominations for the above training course. The Government of Malaysia will bear the full expenses of the course. The application form is available at EAD's website: www.ead.gov.pk and [https://mtcp.kln.gov.my/mtcpforms/MTCP2023 TCTP Application Form.pdf](https://mtcp.kln.gov.my/mtcpforms/MTCP2023_TCTP_Application_Form.pdf)

2. The eligibility criteria and objectives of the subject course are as under:

Eligibility Criteria:

- Middle/senior level of government officials (only BS-17 or above) from government ministries or other public agencies responsible with occupational safety and health and /or labour issues.
- Has not participated in any course under MTCP
- Proficient in written and spoken English.
- Age between 26-50 years.

Objectives:

- Sharing experience of Malaysia and Japan in managing OSH; and
- Raising awareness among participants in implementing OSH improvement programmes.


3. Nomination of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by **21st July, 2023 (Friday)**, positively:

Required Documents

1	Nomination letter in original	01 copy
2	Filled in Performa for FTC	01 copy
3	Application form	02 copies
4	CNIC & Photograph	02 copies each
5	Copy of Passport	02 copies
6	Surety Bond & undertaking	01 copy

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4. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on part of the candidate shall liable to be rejected.


(Talha Arslan) 31/5/23
Section Officer (SEA)
Ph: 051-9202084

1. Secretary, Ministry of National Health Services and Regulations, Islamabad.
2. Secretary, Ministry of Overseas Pakistanis and HRD, Islamabad.
3. National Disaster Management Authority, Islamabad.
4. Chairman, Planning & Development Board, Government of the Punjab, Lahore.
5. Chairman, Planning & Development Board, Government of Sindh, Karachi.
6. Additional Chief Secretary, Planning & Development Department, Government of Khyber Pakhtunkhwa, Peshawar.
7. Additional Chief Secretary, Planning & Development Department Government of Balochistan, Quetta.
8. Additional Chief Secretary, Planning & Development Department, Government of Azad Jammu & Kashmir, Muzaffarabad.
9. Secretary, Planning & Development Department, Government of Gilgit Baltistan, Gilgit.
10. **Relevant Officers working in other Ministries/Divisions/ Departments may download the circular from the official Website of Economic Affairs Division for submission of nomination through proper channel.**

Copy forwarded for information:-

1. Joint Secretary (EC), EAD
2. Joint Secretary (Training), Establishment Division, Islamabad
3. Deputy Secretary (EC-II), Islamabad
4. Section Officer (UN-III/Secretary FTC), EAD
5. Network & System Administrator, EAD