

Government of Pakistan
Ministry of Economic Affairs
(Economic Affairs Division)

No. 3(12) SEA/Malaysia/2023.

Islamabad the 26th April, 2022

OFFICE MEMORANDUM

SUBJECT: - **E-LEARNING TRAINING COURSE ON "DISASTER RISK MANAGEMENT LOOKING BEYOND THE PANDEMIC" FROM 18TH TO 22ND SEPTEMBER, 2023 UNDER THE MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP).**

The undersigned is directed to inform that the Government of Malaysia has invited nominations for the above training course. The Government of Malaysia will bear the full course fees for successful applicants. The application form is available at EAD's website: www.ead.gov.pk and [https://mtcp.kln.gov.my/mtcpforms/MTCP2023 APPLICATION FORM \(ONLINE COURSE\).pdf](https://mtcp.kln.gov.my/mtcpforms/MTCP2023_APPLICATION_FORM_(ONLINE_COURSE).pdf).

2. The eligibility criteria and objectives of the subject course are as under:

Eligibility Criteria:

- Government officers (BS-17 and above), nominated by their respective Governments.
- Able to speak, read and write in standard English.
- Who are involved either directly or indirectly in pandemic-disaster management locally or internationally.

Objectives:

- To share development experience with other countries;
- To strengthen bilateral relations between Malaysia and other developing countries;
- To promote South-South Cooperation (SSC); and
- To promote Technical Cooperation among Developing Countries


3. Nomination of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by **4th August, 2023 (Friday)**, positively.

Required Documents

1	Nomination letter in original	01 copy
2	Filled in Performa for FTC	01 copy
3	Application form	03 copies
4	CNIC & Photograph	02 copies each
5.	Undertaking.	01 copy
6.	Surety Bonds	01 copy
7.	Passport Copy	02 copies

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4. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on part of the candidate shall liable to be rejected.


(Talha Arslan)
Section Officer (SEA)
Ph: 051-9202084

1. Secretary, Ministry of National Health Services, Regulation and Coordination, Islamabad.
2. Chairman, National Disaster Management Authority (NDMA), Islamabad
3. Chairman, Planning & Development Board, Government of the Punjab, Lahore
4. Chairman, Planning & Development Board, Government of Sindh, Karachi
5. Additional Chief Secretary, Planning & Development Department, Government of Khyber Pakhtunkhwa, Peshawar
6. Additional Chief Secretary, Planning & Development Department Government of Balochistan, Quetta
7. Additional Chief Secretary, Planning & Development Department, Government of Azad Jammu & Kashmir, Muzaffarabad.
8. Additional Chief Secretary, Planning & Development Department, Government of Gilgit Baltistan, Gilgit.
9. Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit.
10. Relevant Officers working in other Ministries/Divisions/ Departments may download the circular from the official Website of Economic Affairs Division for submission of nomination through proper channel.

Copy forwarded for information: -

1. Joint Secretary (EC), EAD
2. Joint Secretary (Training), Establishment Division, Islamabad
3. Deputy Secretary (EC-II), EAD
4. Section Officer (UN-III/Secretary FTC), EAD
5. Network & System Administrator, EAD
6. Section Officer (Admn-I), EAD