

Government of Pakistan
Ministry of Economic Affairs
(Economic Affairs Division)

No. 3(11) SEA/Malaysia/2023.

Islamabad the 26th April, 2023.

OFFICE MEMORANDUM

SUBJECT: - **E-LEARNING COURSE ON “ENHANCING TVET PERSONNEL PROFESSIONAL SKILLS AND INSTRUCTIONAL COMPETENCIES FOR QUALITY EDUCATION” TO BE HELD FROM 10TH TO 14TH JULY, 2023 UNDER THE MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP).**

The undersigned is directed to inform that the Government of Malaysia has invited nominations for the above training course. The Government of Malaysia will bear the full course fees for successful applicants. The application form is available at EAD’s website: www.ead.gov.pk and <https://mtcp.kln.gov.my/mtcpforms/MTCP2023>

2 The eligibility criteria and objectives of the subject course are as under:

Eligibility Criteria

The participants should be nominated by their TVET institution having the following prerequisites:

- Educator, lecturer, teacher, and instructor from TVET institutions/ colleges/ schools.
- Have a good Command of spoken and written English.
- Ability to use online platform; zoom, Google meet, Microsoft team.
- Ability to work independently and in groups.

Objectives

- To design the concept of curriculum development and delivery with industry collaboration on new abilities, talents, and work procedures.
- To apply cutting-edge technological and pedagogical techniques and instruction especially independent learning and digital TVET.
- To develop institutions in-service training modules in their own organizations’ design, planning and delivery.

3. Nominations of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by **31st May, 2023 (Wednesday)**, positively.

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Required Documents

1	Nomination letter in original	01 copy
2	Filled in Performa for FTC	01 copy
3	Application form	02 copies
4	CNIC & Photograph	02 copies each

4. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on part of the candidate shall liable to be rejected.

 28/4/23
(Talha Arslan)
Section Officer (SEA)
Ph: 051-9202084

1. Secretary, Ministry of Education & Professional Trainings, Islamabad.
2. Chairman, Planning & Development Board, Government of the Punjab, Lahore
3. Chairman, Planning & Development Board, Government of Sindh, Karachi
4. Additional Chief Secretary, Planning & Development Department, Government of Khyber Pakhtunkhwa, Peshawar
5. Additional Chief Secretary, Planning & Development Department Government of Balochistan, Quetta
6. Additional Chief Secretary, Planning & Development Department, Government of Azad Jammu & Kashmir, Muzaffarabad
7. Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit.
8. Relevant Officers working in other Ministries/Divisions/ Departments may download the circular from the official Website of Economic Affairs Division for submission of nomination through proper channel.

Copy forwarded for information: -

1. Joint Secretary (EC), EAD
2. Joint Secretary (Training), Establishment Division, Islamabad.
3. Deputy Secretary (EC-II), EAD
4. Section Officer (UN-III/Secretary FTC), EAD.
5. Network & System Administrator, EAD