

MOST IMMEDIATE

Government of Pakistan
Ministry of Economic Affairs
(Economic Affairs Division)

No. 3(48) SEA/Malaysia/2021

Islamabad the 27th September, 2021

OFFICE MEMORANDUM

SUBJECT: - **E-LEARNING COURSE ON "OCUPATIONAL SAFETY AND HEALTH MANAGEMEN FOR ASIAN COUNTRIES" TO BE HELD FROM 25TH TO 29TH OCTOBER, 2021 UNDER THE MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP).**

The undersigned is directed to inform that the Government of Malaysia has invited **Four (04)** nominations for the above training course. The Government of Malaysia will bear the full course fees for successful applicants. The application form is available on EAD's web site: www.ead.gov.pk and <https://mtcp.kln.my>.

2 The eligibility criteria and objectives of the subject course are as under:

Eligibility Criteria

- Be a Government Officer (BS-17 and above) only and nominated by the Federal & Provincial Governments.
- Middle/Senior level of Government/technical officials from government ministries and other public agencies charged with occupational safety and health issues.
- Priority of selection will be given to applicants whose major task as OSH inspector in charge with SME sector.

Objective

- To deliver knowledge , understanding and exposure on Occupational Safety and Health (OSH)concepts to government officials and inspectors in managing occupational safety and health at SMEs in the manufacturing industry.
- To assist raining providers/institutions from each participating country to develop, enhance and implement OSH related training.
- To implement improvement of occupational safety and Health (OSH) conditions by means of participants spreading ideas and approaches of countermeasures against industrial accidents to persons in charge in the SMEs in the manufacturing industry organizations.

3. Nomination of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by **4th October, 2021 (Monday)**, positively.

4. **Required Documents**


1	Nomination letter in original	01 copy
2	Filled in Performa for FTC	01 copy
3	Application form	02 copies
4	CNIC & Photograph	02 copies each

Contin..

4. **Required Documents**

1	Nomination letter in original	01 copy
2	Filled in Proforma for FTC	01 copy
3	Application form	02 copies
4	CNIC & Photograph	02 copies each

5. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on the part of the candidate shall liable to be rejected.


(Rehman Shah)
Deputy Secretary (EC-II)
Ph: 051-9202084

1. Secretary, Ministry of National Health Services & Regulations, Islamabad.
2. Secretary, Ministry of Industries and Production, Islamabad.
3. Secretary, Ministry of Commerce and Textile, Islamabad.
4. Chairman, Planning & Development Board, Government of the Punjab, Lahore
5. Chairman, Planning & Development Board, Government of Sindh, Karachi
6. Additional Chief Secretary, Planning & Development Department, Government of Khyber Pakhtunkhwa, Peshawar
7. Additional Chief Secretary, Planning & Development Department Government of Balochistan, Quetta
8. Additional Chief Secretary, Planning & Development Department, Government of Azad Jammu & Kashmir, Muzaffarabad
9. Secretary, Planning & Development Department, Government of Gilgit Baltistan, Gilgit.
10. **Relevant Officers working in other Ministries/Divisions/ Departments may download the circular from the official Website of Economic Affairs Division for submission of nomination through proper channel.**

Copy forwarded for information:-

1. Joint Secretary (Training), Establishment Division, Islamabad
2. Section Officer (UN-III/Secretary FTC), EAD
3. Network & System Administrator, EAD