

MOST IMMEDIATE

Government of Pakistan
Ministry of Economic Affairs
(Economic Affairs Division)

No. 3(36) SEA/Malaysia/2021

Islamabad the 15 July, 2021

OFFICE MEMORANDUM

SUBJECT: - **E-LEARNING COURSE ON "INTEGRATED MANAGEMENT SYSTEM(IMS)IT SERVICE MANAGEMENT (ITSM) OF ISO/IEC 20000-1, INFORMATION SECURITY(ISMS)OR ISO/IEC 27001AND BUSINESS CONTINUITY (BCMS) OF ISO 22301 MANAGEMENT SYSTEM" FROM 06-10 SEPTEMBER 2021 UNDER THE MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP).**

The undersigned is directed to inform that the Government of Malaysia has invited 02 (02) nominations for the above training course. The Government of Malaysia will bear the full course fees for successful applicants. The application form is available at EAD's web site: www.ead.gov.pk and https://mtcpcoms.kln.gov.my/mtcpcoms/online/list_course. (Malaysia's website).

2. The eligibility criteria and objectives of the subject course are available on **Malaysia's**
3. Nomination of suitable candidates (**BPS-17 and above only**) duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by **02nd August, 2021 (Monday)**, positively.

4. **Required Documents**

| | | |
|---|-------------------------------|----------------|
| 1 | Nomination letter in original | 01 copy |
| 2 | Filled in Performa for FTC | 01 copy |
| 3 | Application form | 02 copies |
| 4 | CNIC & Photograph | 02 copies each |

5. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, deliberate provision of wrong information on part of the candidate shall lead to rejection.


(Anam Humayun)
Section Officer (SEA)
Ph: 051-9202084

1. Secretary, Ministry of Information Technology and Telecommunications, Islamabad.
2. Chairman, Planning & Development Board, Government of the Punjab, Lahore.
3. Chairman, Planning & Development Board, Government of Sindh, Karachi
4. Additional Chief Secretary, Planning & Development Department, Government of Khyber Pakhtunkhwa, Peshawar
5. Additional Chief Secretary, Planning & Development Department Government of Balochistan, Quetta
6. Additional Chief Secretary, Planning & Development Department, Government of Azad Jammu & Kashmir, Muzaffarabad
7. Secretary, Planning & Development Department, Government of Gilgit Baltistan, Gilgit.
8. **Relevant Officers working in other Ministries/Divisions/ Departments may download the circular from the official Website of Economic Affairs Division for submission of nomination through proper channel.**

Copy forwarded for information:

1. Joint Secretary (Training), Establishment Division, Islamabad
2. Section Officer (UN-III/Secretary FTC), EAD
3. Network & System Administrator, EAD