

MOST IMMEDIATE

Government of Pakistan
Ministry of Economic Affairs
(Economic Affairs Division)

No. 2(11) SEA/Korea/2021

Islamabad the 28th September, 2021

OFFICE MEMORANDUM

SUBJECT: - **DEMAND SURVEY ON COUNTRY SPECIFIC TRAINING PROGRAM FOR 2023.**

The undersigned is directed to say that Korea International Cooperation Agency (KOICA) is conducting a demand survey for the country-specific training programs for the year 2023 and requested EAD to share the details with the relevant Provincial and Federal departments. KOICA priority sectors are Water, Health & Sanitations, Energy, Transportation and Rural Development. The number of Proposals should be maximum 4 to 5 with a priority order.

2. It is, therefore, requested to cooperate in identifying the demands for the country-specific training program proposals as per the information given in the enclosed document and forward the same to this Division not later than **17th October, 2021** for onward transmission to Korean side.

Encl: **As Above**



(Rehman Shah)
Deputy Secretary (EC-II)
Ph: 051-9202084

1. Secretary, Ministry of Water Resources, Islamabad.
2. Secretary, Ministry of National Health Services & Coordination, Islamabad.
3. Secretary, Ministry of Energy (Power & Petroleum Division), Islamabad.
4. Secretary, Ministry of Communications, Islamabad.
5. Secretary, Ministry of Railways, Islamabad.
6. Chairman, Capital Development Authority, Islamabad.
7. Chairman, Planning & Development Board, Government, of Punjab Lahore.
8. Chairman, Planning & Development Board, Government of Sindh, Karachi.
9. Additional Chief Secretary (Dev.) Planning & Development Department, Government of Khyber Pakhtunkhwa, Peshawar.
10. Additional Chief Secretary (Dev.), Planning & Development Department, Government of Baluchistan Quetta.
11. Additional Chief Secretary (Dev.), Planning & Development Department, Government of Azad Jammu & Kashmir, Muzaffarabad.
12. **Relevant Officers working in other Ministries/Divisions/ Departments may download the circular from the official Website of Economic Affairs Division for submission of nomination through proper channel.**

Copy forwarded for information:-

1. Joint Secretary (Training), Establishment Division, Islamabad
2. Section Officer (UN-III/Secretary FTC), EAD
3. Network & System Administrator, EAD

Executive Summary

Overview of the Program	
Program Title	<i>Hospital management and operation (XXXX)</i>
Type	<input type="checkbox"/> Country-specific Program <input type="checkbox"/> Multi-country Program <i>(Please check in the box)</i>
Target Country	<i>XXXX</i>
Goal and Objective	<i>·To develop the management capacity of hospital or health care workers in Kenya ·To share better and easily-adoptable hospital operating techniques by management theory and tools, based on Korea's experience.</i>
Duration	Year <i>year - year (XX year(s)) / expected start-up month :</i>
	Course Period <i>XX week(s)/month(s)</i>
Beneficiaries & Stakeholders	Number of Beneficiaries <i>(Total) XX / (Yearly) 1st : 2nd : 3rd :</i>
	Target Group <i>· 1st year: High-ranking officials of Hospitals in XXXX · 2nd year: Middle-ranking officials of Hospitals in XXXX · 3rd year: Working level staffs of Hospitals in XXXX</i>
	Target Organization <i>National hospitals, Municipal hospitals</i>
	Other Stakeholder <i>Municipal government</i>
Main Components	1st year <i>(Please check in the box)</i> <input type="checkbox"/> Training/study tour/workshop/seminar in Korea <input type="checkbox"/> In-country(local) training/workshop/seminar <input type="checkbox"/> Consulting <input type="checkbox"/> Joint research <input type="checkbox"/> Others ()
	2nd year <i>(Please check in the box)</i> <input type="checkbox"/> Training/study tour/workshop/seminar in Korea <input type="checkbox"/> In-country(local) training/workshop/seminar <input type="checkbox"/> Consulting <input type="checkbox"/> Joint research <input type="checkbox"/> Others ()
	3rd year <i>(Please check in the box)</i> <input type="checkbox"/> Training/study tour/workshop/seminar in Korea <input type="checkbox"/> In-country(local) training/workshop/seminar <input type="checkbox"/> Consulting <input type="checkbox"/> Joint research <input type="checkbox"/> Others ()
Main Subjects	<i>·National health care system ·Cost management ·Quality management ·Medical information system ·Infrastructure management</i>
Contact Information	Organization <i>Please provide the information of the person in charge of the design of the proposed program</i>
	Address <i></i>

	Email/Tel/Fax	
	Name/Title	

Respective Undertakings

Partner Country's Undertakings	<p>Please elaborate on the undertakings of your organization for the program, using the following examples as a reference:</p> <ul style="list-style-type: none"> - Nomination of participants corresponding to the purpose of the program (in terms of language, occupation, etc.) - Cooperation in overall process of the program such as planning and evaluation of the program, dissemination of the program result, etc. - Support for the implementation of Action Plan established by the Program participants - Monitoring and evaluation of the Program
KOICA's Undertakings	<p>Please elaborate on the undertakings you expect from KOICA, using the following examples as a reference:</p> <ul style="list-style-type: none"> - Financial support for the Program - Provision, evaluation and support for the follow-up activities of the Program - Recruiting experts to give consultation

Results & Management

Expected Activities	<p>Please provide a brief description on expected activities of the program that are related to the program purpose, using the following examples as a reference:</p> <ul style="list-style-type: none"> - Lectures, Practice, Workshop, Field Visit, etc.
Expected Output	<p>Please provide a brief description on expected output from the program, using the following examples as a reference: (*Expected output: output that is driven right after the program, as an initial result)</p> <ul style="list-style-type: none"> - Knowledge enhancement, Change of mindset(work confidence, etc.), network expansion, Action Plan(A/P) etc.
Expected Outcome	<p>Please provide a brief description on expected outcome from the program, using the following examples below as a reference: (* Expected outcome: outcome that is considered as long-term effect of the program.)</p> <ul style="list-style-type: none"> - Disseminating training results and applying them to field work. - Capacity improvement of hospital or health care workers in XXXX.
Plan for Monitoring & Evaluation	<p>Please provide a brief description of your plans for monitoring & evaluation.</p>

CIAT* Program Title (Duration/ Budget)

Name of Partner Country

Program Concept Paper

(* Capacity Improvement and Advancement for Tomorrow)

DD, MM, YYYY

<i>Applicant Information</i>	
Name	
Position	
Organization	
Telephone	
E-mail	
Address	

2.3	<p>JUSTIFICATION FOR INTERVENTION: Please describe how the need for the Program was determined, and what the rationale/justification for the Program (why the Program is considered to be the most effective way the problem is resolved.)</p>
SECTION 3. PROGRAM DESCRIPTION	
3.1	<p>Objectives/Component/Main Subjects: Please outline the objectives, the expected component and subjects of the Program.</p>
3.2	<p>Expected Result (Objective/Outcome/Output): Please outline the objectives, the expected outcomes/ outputs and indicators of the Program.</p>

SECTION 4. STAKEHOLDER ANALYSIS

4.1	<p>TARGET BENEFICIARY: Please describe the following information: a) direct and indirect/wider beneficiary group, b) number of beneficiary, with gender segregation if necessary, c) how the target group was identified, d) why they were selected as target group, e) how intended beneficiaries have been involved in Program design. (*Gender Consideration : Minimum Proportion of Female participants : 45%)</p>
4.2	<p>OTHER STAKEHOLDERS: Please describe other stakeholders (e.g. partner government agency, international organization, NGO, donor agency, etc.), if any, including a) name/group, b) respective role(s) and cooperation/coordination mechanism, etc.</p>

SECTION 5. UNDERTAKINGS (During and after the Program)

5.1	<p>PROGRAM MANAGEMENT: Please Note the Target Organization(the Ministry) shall 1) Nominate of participants corresponding to the purpose of the program(in terms of language, occupation, etc.), 2) Cooperation in overall process of the program such as planning and evaluation of the program, dissemination of the program results, etc., 3) Support for the implementation of Action Plan established by the Program participants., 4) Monitoring and Evaluation of the Program</p> <p>Contact Information</p> <ul style="list-style-type: none">- Organization :- Address :- Tel/Mobile Phone :- Email :- Name/Title :
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