

**OFFICE MEMORANDUM**

**SUBJECT: IMPROVING OF ICT POLICY PROMOTION SKILLS UTILIZING STANDARDS-OVERCOME CHALLENGES BY UTILIZATION OF ICT AND DIGITAL TECHNOLOGIES**

The undersigned is directed to refer to the subject noted above and to state that Japan International Cooperation Agency has offered one seat for Group & Region focused subject training course scheduled to be held w.e.f. **January 31, 2022 to February 10, 2022 (Online)**. All concerned Ministries / Departments are requested to send nomination of a suitable officer who fulfills the following criteria to the undersigned by **26-11-2021** along with three (3) copies of prescribed JICA Application form, CNIC, FTC Performa and Passport as advised in the G.I. Booklet.

**Course Objective:**

To understand the importance of ICT international standardization and initiative in ICT policy utilizing international standards.

**Eligibility Criteria:-**

*The applicant should:*

- Director or an equivalent class of promoter engaged in ICT standardization and ICT Policy in government or public organization of ICT.
- Have at least 5 years of experience in the field of ICT policy planning.
- Be a university graduate specialized in communication engineering or electronic engineering or have the equivalent technical knowledge and experience.
- Have command of spoken and written English
- Have basic computer skills such as sending / receiving email with attachments and using a web browser.
- Be the        years of age.
- Must be in good health.

2. New prescribed JICA Application Forms along with FTC Performa can be downloaded from EAD's website [www.ead.gov.pk](http://www.ead.gov.pk) under "Foreign Trainings" link in "Forms" and also available on JICA's website [www.jica.go.jp/pakistan/english/index.html](http://www.jica.go.jp/pakistan/english/index.html).

3. Nomination of contractual employees will not be entertained.

  
**(Anam Humayun)**  
Section Officer (Japan-II)  
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1. Secretary, Ministry of Information Technology & Telecommunication, Government of Pakistan, Islamabad
2. Secretary, Ministry of Science & Technology, Government of Pakistan, Islamabad
3. Chairman, Planning & Development Board, Government of Punjab, Lahore
4. Chairman, Planning & Development Board, Government of Sindh, Karachi
5. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
6. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta.
7. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit,
8. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad

CC to:-

- i. Chairman, Pakistan Telecommunication Authority (PTA), Islamabad.
- ii. Information Technology Board, Government of Punjab, Lahore
- iii. Information Technology Board, Khyber Pakhtunkhwa, Peshawar.
- iv. Information Science & Technology Department, Govt. of Sindh, Karachi.
- v. Information Technology Board, Balochistan, Quetta.
- vi. Joint Secretary (Training), Establishment Division, Islamabad
- vii. System Analyst (Computer Center) EAD with the request to kindly upload JICA's Booklet & associated Annexes on EAD's Website.