

OFFICE MEMORANDUM

SUBJECT: IMPROVEMENT OF BASIC CALCULATION SKILL

The undersigned is directed to refer to the subject noted above and to state that Japan International Cooperation Agency has offered one seat for subject training course scheduled to be held w.e.f. **January 17, 2022 to February 16, 2022 (Online)**. All concerned Ministries / Divisions / Departments are requested to send nomination of a suitable officer who fulfills the following criteria to the undersigned by **24-11-2021** along with three (3) copies of prescribed JICA's online Application form, CNIC, FTC Performa and Passport as advised in the G.I. Booklet.

Course Objective:

To develop concrete action plan how to improve basic calculation skills in primary level of your country by learning practice in Japanese primary education.

Eligibility Criteria: -

The applicant should:

- Be an official at national / local level in charge of teacher education, in service trainers or lectures of teachers training institution and quality and standards (Education evaluation and Assessment) in the field of mathematics education.
- Have more than 10 years working experience in the field.
- Be a graduate of university.
- Have command of spoken and written English
- Have basic computer skills such as sending / receiving email with attachments and using a web browser.
- Be under the age of 50 years.
- Must be in good health.

2. New prescribed JICA's online Application Form along with FTC Performa can be downloaded from EAD's website www.ead.gov.pk under "Foreign Trainings" link in "Forms" and also available on JICA's website www.jica.go.jp/pakistan/english/index.html.

3. Nomination of contractual employees will not be entertained.


(Hamid Karim)
SO /DS (Japan)
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1. Secretary, Ministry of Federal Education and Professional Training, Govt. of Pakistan, Islamabad.
2. Chairman, Planning & Development Board, Government of Punjab, Lahore
3. Chairman, Planning & Development Board, Government of Sindh, Karachi
4. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
5. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta.
6. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit,
7. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad.

C.C to:

- i. Secretary, Education Department, Govt. of Punjab, Lahore
- ii. Secretary, Literacy and Non-Formal Basic Education, Govt. of Punjab, Lahore
- iii. Secretary, Education Department, Govt. of Sindh, Karachi
- iv. Secretary, School and Literacy Department, Govt. of the Khyber Pakhtunkhwa, Peshawar
- v. Secretary, Education Department, Govt. of Balochistan, Quetta
- vi. Secretary, Social Welfare, Special Education and Literacy Non Formal Education, Govt. of Balochistan, Quetta
- vii. Joint Secretary (Training), Establishment Division, Islamabad
- viii. System Analyst (Computer Center), EAD with request to kindly upload JICA's G.I Booklet on EAD's Website.