

Government of Pakistan
Ministry of Economic Affairs
(Japan Wing)

No.1(41)Japan-II/2020

Islamabad, the November 09 , 2020

OFFICE MEMORANDUM

SUBJECT: ENHANCEMENT OF TRAINING MANAGEMENT IN VOCATIONAL TRAINING INSTITUTION (A)

The undersigned is directed to refer to the subject noted above and to state that Japan International Cooperation Agency has offered one seat for subject training course scheduled to be held w.e.f **January 11, 2021 to January 22, 2021 (Online) and April 11, 2021 to May 01, 2021 in Japan (tentative)**. The concerned Ministries / Departments are requested to send nomination of officers who fulfill the following criteria to the undersigned by **17-11-2020** along with three (3) copies of prescribed JICA forms, undertaking, CNIC, FTC Performa and Passport copy, as advised in the G-I Booklet.

Course Objective:

Formulation of Action Plans to solve challenges of Technical and Vocational Education and Training (TVET) Sector.

Eligibility Criteria:-

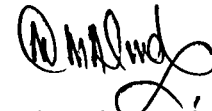
The applicants should:-

- Be ranked as an instructor in engineering who is head of department or equivalent
- Have more than 15 years' experience in public TVET Institutions and more than 3 years' experience as a director at public TVET Institutions or have more than 8 years' experience as a trainer / instructor at public TVET Institution.
- Be a graduate or equivalent.
- Proficient in spoken and written English.
- Be between the age of thirty (30) and forty five (45) years
- Be in good health, both physically and mentally.

2. New prescribed JICA Application Forms and FTC Performa can be downloaded from EAD's website www.ead.gov.pk under "Foreign Trainings" link in "Forms" and also available on JICA's website www.jica.go.jp/pakistan/english/index.html.

3. In case of selection of the officer the concerned Departments are requested to ensure timely relieving of the officer along with NOC.

4. Nomination of contractual employees will not be entertained.



(Muhammad Mudassar Ahmed)
Section Officer (Japan-II)
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1. Secretary, Ministry of Federal Education and Professional Training, Islamabad
2. Chairman, Planning & Development Board, Government of Punjab, Lahore
3. Chairman, Planning & Development Board, Government of Sindh, Karachi
4. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
5. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta.
6. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit,
7. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad.

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C.C to:

- i. Chairman, TEVTA, 96-H, Gulbuerg Road, Government of Punjab, Lahore
- ii. Director General (Accreditation and Certification), National Vocational and Technical Training Commission (NAVTTTC), Islamabad
- iii. Chairperson, STEVTA, St. No. 19, Gulshan-e-Iqbal, Block 6 Nipa Chowrangji, Government of Sindh, Karachi.
- iv. Secretary Balochistan, TEVTA, Government of Balochistan, Quetta.
- v. Managing Director, TEVTA-KP, House No. 3-A, Chinar Road, University Town, Peshawar.
- vi. Director Operation, TEVTA-KP, House No. 3-A, Chinar Road, University Town, Peshawar.
- vii. Director, Construction Technology and Training Institute (CTTI), Islamabad.
- viii. Joint Secretary (Training), Establishment Division, Islamabad
- ix. System Analyst (Computer Center), EAD with request to kindly upload JICA's G.I Booklet & associated Annexes on EAD's Website.