

Government of Pakistan  
Ministry of Economic Affairs  
(Japan Wing)

No.1(14)Japan-II/2021

Islamabad, the June 15 , 2021

**SUBJECT: WATER SUPPLY ADMINISTRATION FOR BETTER MANAGEMENT OF WATER SUPPLY SERVICES (A)**

I am directed to refer to the subject noted above and to state that Japan International Cooperation Agency has offered two weeks Group & Region focused subject training course scheduled to be held w.e.f **October 11, 2021 to October 25, 2021 (Online)**. All concerned Departments are requested to send nomination of a suitable officer who fulfills the following criteria to the undersigned by **26-07-2021** along with three (3) copies of prescribed JICA forms, one copy of surety bond, undertaking, CNIC, FTC Performa, Water Supply Service Information Sheet and Passport as advised in the G.I. Booklet.

**Course Objective:**

Through discussions and exercises, participants are expected to understand water supply administration in Japan and respective countries to clarify the future challenges.

**Eligibility Criteria:-**

The applicant should:

- Be executive officers or senior administration officers in charge of water services in offices and agencies of national / local governments responsible for administration and management of water services or water supply utilities.
- Have more than 10 years of working experience in the field of water supply administration.
- Have command of spoken and written English
- Have basic computer skills.
- Having age not more than (50) years
- Must be in good health.

2. New prescribed JICA Application Forms along with job report and specimen of surety bond, undertaking and FTC Performa can be downloaded from EAD's website [www.ead.gov.pk](http://www.ead.gov.pk) under "Foreign Trainings" link in "Forms" and also available on JICA's website [www.jica.go.jp/pakistan/english/index.html](http://www.jica.go.jp/pakistan/english/index.html).

3. In case of selection of the officer the concerned Departments are requested to ensure timely relieving of the officer along with NOC.

4. Nomination of contractual employees will not be entertained.

  
(Hamid Karim)

**Section Officer /DS (Japan)**

Ph: 051-9206167

- i) Chairman, Planning & Development Board, Government of Punjab, Lahore
- ii) Chairman, Planning & Development Board, Government of Sindh, Karachi
- iii) Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
- iv) Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad.

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**C.C to:**

- i. Secretary, Works & Services and PHE Dept. Government of the Khyber Pakhtunkhwa, Peshawar
- ii. Secretary, HUD & PHED, Government of Punjab, 2-Lake Road, Civil Secretariat, Lahore.
- iii. Secretary, HUD & PHED, Government of AJ&K, Civil Secretariat, Muzaffarabad.
- iv. Managing Director, Karachi Water and Sewerage Board (KW&SB), Block-E, 9<sup>th</sup> Mile Karsaz, Near Awami Markaz, Shakra-e-Faisal, Karachi.
- v. Eng. Abdul Latif Khan, Superintending Engineer, PHED, Circle Office, Abbottabad.
- vi. Joint Secretary (Training), Establishment Division, Islamabad
- vii. System Analyst (Computer Center), EAD with request to kindly upload JICA's G.I Booklet on EAD's Website.