

OFFICE MEMORANDUM

SUBJECT: PROMOTION OF NON-FORMAL EDUCATION

The undersigned is directed to refer to the subject noted above and to state that Japan International Cooperation Agency has offered one seat for subject training course scheduled to be held w.e.f. **November 29, 2022 to December 15, 2022 in Japan**. All concerned Ministries / Divisions / Departments are requested to send nomination of a suitable officer who fulfills the following criteria to the undersigned by **16-09-2022** along with three (3) copies of prescribed JICA Application form, undertaking, surety bond, CNIC, FTC Performa and Passport as advised in the G.I. Booklet.

Course Objective:

Challenges and goals of Non-Formal Education in the respective countries are clarified, and action plans for Non-Formal Education promotion are prepared

Eligibility Criteria:-

The applicant should:

- Be an officer / manager in administration, planning and implementation of non-formal education or literacy education in federal and provincial government.
- Have command of spoken and written English
- Be a graduate of university or equivalent
- Have basic computer skills such as sending / receiving email with attachments and using a web browser.
- Must be in good health.
- Women are encouraged to apply for the program

2. New prescribed JICA Application Forms along with FTC Performa can be downloaded from EAD's website www.ead.gov.pk under "Foreign Trainings" link in "Forms" and also available on JICA's website www.jica.go.jp/pakistan/english/index.html.
3. Nomination of contractual employees will not be entertained.



(Hamid Karim)
Deputy Secretary (Japan)
Ph: 051-9201805

1. Secretary, Ministry of Federal Education and Professional Training, Govt. of Pakistan, Islamabad
2. Chairman, Planning & Development Board, Government of Punjab, Lahore
3. Chairman, Planning & Development Board, Government of Sindh, Karachi
4. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
5. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta.
6. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit,
7. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad

CC to:-

- i) Assistant Director, In charge ICT, Section Head Office ISB, Directorate General BECS, G-8/4, Islamabad.
- ii) Deputy Director Admin, Directorate of Non-Formal Education and Literacy Social Welfare department, Balochi, Quetta.
- iii) Section Officer (Planning), Literacy & NFBE Department, Punjab, 5th Floor, Al-Falah Building, Shahrah-e-Quaid-e-Azam, Lahore
- iv) District Education Officer (Female Primary), School Education and Literacy Department, Office of District Education Officer (Female Primary), District South, M.A. Jinnah Road, Karachi.
- v) Director Program, Elementary & Secondary Education Department, Plot No.20, Street No. 13, Sector E-8, Phase 7, Hayatabad, Peshawar,
- vi) Joint Secretary (Training), Establishment Division, Islamabad
- vii) System Analyst (Computer Center) EAD with the request to kindly upload JICA's Booklet & associated Annexes on EAD's Website.