

Government of Pakistan
Ministry of Economic Affairs
(Japan Wing)

No.1(52) Japan-II/2023

Islamabad, the July 21, 2023

OFFICE MEMORANDUM

SUBJECT: NATIONAL AND REGIONAL DEVELOPMENT POLICY

The undersigned is directed to refer to the subject noted above and to state that Japan International Cooperation Agency has offered one seat for subject training course scheduled to be held **w.e.f November 06, 2023 to December 09, 2023 in Japan**. The concerned Divisions / Departments are requested to send nomination of a suitable officer who fulfills the following criteria to the undersigned by **August 25, 2023** along with three (3) copies of prescribed JICA forms, one copy CNIC, Passport, FTC Performa for further proceedings.

Course Objective:


Participants Improve their practical capacities of planning and management on nation/regional development, to formulate useful policies and projects.

Eligibility Criteria: -

The applicant should:

- Be currently engaged in planning or implementation of national or regional development projects or policies.
- Have a minimum of 3 years' experience in the relevant field.
- Have command of spoken and written of English
- Be between the age of 25 and 45 years
- Must be in good health

2. New prescribed JICA's Application Form, specimen of FTC Performa can be downloaded from EAD's website www.ead.gov.pk under "Foreign Trainings" link in "Forms" and also available on JICA's website www.jica.go.jp/pakistan/english/index.html.
3. In case of selection of the officer the concerned Departments are requested to ensure timely relieving of the officer along with NOC.
4. Nomination of contractual employees will not be entertained.


(Muhammad Chanzaib)
Section Officer (Japan-II)
Ph: 051-9201805

1. Secretary, Cabinet Division, Government of Pakistan, Islamabad.
2. Secretary, Ministry of Planning Development & Special Initiatives, Government of Pakistan, Islamabad.
3. Secretary, Ministry of Finance, Government of Pakistan, Islamabad.
4. Secretary, Ministry of Commerce, Government of Pakistan, Islamabad.
5. Secretary, Ministry of Industries & Production, Government of Pakistan, Islamabad.
6. Chairman, Planning & Development Board, Government of Punjab, Lahore
7. Chairman, Planning & Development Board, Government of Sindh, Karachi
8. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
9. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta.
10. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad.

Continued on page-2

CC to:

- i. Joint Secretary (Training), Establishment Division, Islamabad
- ii. Joint Secretary (Admin), Economic Affairs Division, Islamabad
- 25 iii. System Analyst (Computer Center), EAD with request to kindly upload JICA's G.I Booklet on EAD's Website.

SUBJECT: Guidelines for the preparation of the G.I Booklet

The G.I Booklet is a publication of the Government of Pakistan, which is held in the possession of the Government of Punjab. It is a reference work for the Departments and is available to some extent in a limited number of copies. It is requested that you kindly upload the G.I Booklet on the EAD's Website.

Content of the Booklet

The G.I Booklet contains the following information:

- 1. The name of the product
- 2. The name of the manufacturer
- 3. The name of the exporter
- 4. The name of the importer
- 5. The name of the distributor
- 6. The name of the agent
- 7. The name of the dealer
- 8. The name of the wholesaler
- 9. The name of the retailer
- 10. The name of the consumer

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1. Secretary, Ministry of Economic Affairs, Islamabad
2. Joint Secretary (Admin), Economic Affairs Division, Islamabad
3. Joint Secretary (Training), Establishment Division, Islamabad
4. System Analyst (Computer Center), EAD
5. Joint Secretary (Admin), Economic Affairs Division, Islamabad
6. Joint Secretary (Training), Establishment Division, Islamabad
7. Joint Secretary (Admin), Economic Affairs Division, Islamabad
8. Joint Secretary (Training), Establishment Division, Islamabad
9. Joint Secretary (Admin), Economic Affairs Division, Islamabad
10. Joint Secretary (Training), Establishment Division, Islamabad