

OFFICE MEMORANDUM

SUBJECT: ROAD ADMINISTRATION

The undersigned is directed to refer to the subject noted above and to state that Japan International Cooperation Agency has offered two seats for subject training course scheduled to be held w.e.f. **December 12, 2022 to December 20, 2022 (Online)**. All concerned Ministries / Divisions / Departments are requested to send nomination of a suitable officer who fulfills the following criteria to the undersigned by **30-09-2022** along with three (3) copies of prescribed JICA forms, CNIC, FTC Performa and Passport as advised in the G.I. Booklet.

Course Objective:

Capacity development of middle-level technical officers in charge of road planning, construction, operation and maintenance.


Eligibility Criteria: -

The applicant should:

- Be a mid-level technical officer in charge of road planning, construction, operation and maintenance of the central and local governments or government-related organization and expected to be assigned to the leading position in near future.
- Have more than 5 years' working experience in the field.
- Be a graduate of university or equivalent, specialized in civil engineering
- Have command of spoken and written English
- Have basic computer skills such as sending / receiving email with attachments and using a web browser.
- Be between the ages of 25 and 40 years in principle
- Must be in good health.

2. New prescribed JICA Application Forms along with FTC Performa can be downloaded from EAD's website www.ead.gov.pk under "Foreign Trainings" link in "Forms" and also available on JICA's website www.jica.go.jp/pakistan/english/index.html.

3. Nomination of contractual employees will not be entertained.



(Hamid Karim)

Deputy Secretary (Japan)

Ph: 051-9206167

1. Secretary, Ministry of Communications, Government of Pakistan, Islamabad
2. Chairman, Planning & Development Board, Government of Punjab, Lahore
3. Chairman, Planning & Development Board, Government of Sindh, Karachi
4. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
5. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta.
6. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit,
7. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad

CC to:-

- i) Chairman, National Highway Authority (NHA), Islamabad
- ii) Secretary, Transport Department, Govt. of Sindh, Karachi.
- iii) Secretary Communication and Works Department, Govt. of Punjab, Lahore
- iv) Joint Secretary (Training), Establishment Division, Islamabad
- v) System Analyst (Computer Center) EAD with the request to kindly upload JICA's Booklet & associated Annexes on EAD's Website.