

**OFFICE MEMORANDUM**

**SUBJECT: ENHANCEMENT OF POSTAL INFRASTRUCTURE SYSTEM USING DIGITAL TECHNOLOGIES**

The undersigned is directed to refer to the subject noted above and to state that Japan International Cooperation Agency has offered **one** seat for subject training course scheduled to be held w.e.f. **September 03, 2023 to September 14, 2023 in Japan**. All concerned Ministries / Divisions / Departments are requested to send nomination of a suitable officer who fulfills the following criteria to the undersigned by **14-06-2023** along with three (3) copies of prescribed JICA forms, one copy of CNIC, Passport, FTC Proforma and undertaking & surety bond as advised in the G.I. Booklet.

**Course Objective:**

Aims to deepen the understanding of the Japanese Postal infrastructure system and to improve the ability of formulating and promoting policies in the participants countries.

**Eligibility Criteria:-**

The applicants should:-

- Be officer in charge of postal policies (postal regulatory bodies, postal entities, etc.
- Have at least 3 years working experience in the field
- Be a graduate or equivalent
- Proficient in spoken and written English
- Be between the age of thirty (30) and sixty (50) years

2. New prescribed JICA Application Form and FTC Performa can be downloaded from EAD's website [www.ead.gov.pk](http://www.ead.gov.pk) under "Foreign Trainings" link in "Forms" ad also available on JICA's website [www.jica.go.jp/pakistan/english/index.html](http://www.jica.go.jp/pakistan/english/index.html).

3. In case of selection of the officer the concerned Departments are requested to ensure timely relieving of the officer along with NOC. Nomination of contractual employees will not be entertained.

  
(Muhammad Ishtiaq Akbar)  
**Section Officer (Japan-II)**  
Ph: 0519201805

1. Secretary, Ministry of Communications, Government of Pakistan, Islamabad.
2. Secretary, Ministry of Information Technology, Government of Pakistan, Islamabad.
3. Chairman, Planning & Development Board, Government of Punjab, Lahore
4. Chairman, Planning & Development Board, Government of Sindh, Karachi
5. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
6. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta
7. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit
8. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad.

**C.C to:**

- i) Director General, Pakistan Post Office, G-8/4, Islamabad
- ii) Executive Director, National Information Technology Board, H-9, Islamabad.
- iii) Managing Director, Pakistan Software Expert Bboard, (PSED), Islamabad.
- iv) Joint Secretary (Training), Establishment Division, Islamabad
- v) System Analyst (Computer Center), EAD kindly upload this Circular and JICA's G.I Booklet on EAD's Website.