

Government of Pakistan  
Ministry of Economic Affairs  
(Japan Wing)

No.1(34) Japan-II/2023

Islamabad, the June 01, 2023

**OFFICE MEMORANDUM**

**SUBJECT: INVESTMENT PROMOTION AND BUSINESS ENVIRONMENT REFORM (A)**

The undersigned is directed to refer to the subject noted above and to state that Japan International Cooperation Agency has offered one seat for subject training course scheduled to be held w.e.f **September 25, 2023 to October 04, 2023 (Online) and October 05, 2023 to October 20, 2023 in Japan**. All concerned Ministries / Divisions / Departments are requested to send nomination of a suitable officer who fulfills the following criteria to the undersigned by **03-08-2023** along with three (3) copies of prescribed JICA forms, CNIC, FTC Performa, undertaking, surety bond and Passport as advised in the G.I. Booklet uploaded on EAD's website.

**Course Objective:**

The capacity of the participants to take practical actions for promoting investments and improving the business environment is improved by accumulating related knowledge and recognizing necessary measures including the linkage formation between local enterprises and foreign investments that contribute to the transformation of economic structure.

**Eligibility Criteria: -**


The applicant should:

- Be an officer responsible for investment promotion and business environment reform, such as Ministries of investment, Development, Planning, Industry, Trade or National Chamber of Commerce.
- Have more than 3 years' working experience in the relevant field.
- Be a graduate of university or equivalent
- Have command of spoken and written English
- Be Between the age of 25 and 50 years
- Must be in good health

2. New prescribed JICA Application Forms along with relevant Performas can be downloaded from EAD's website [www.ead.gov.pk](http://www.ead.gov.pk) under "Foreign Trainings" link in "Forms" and also available on JICA's website [www.jica.go.jp/pakistan/english/index.html](http://www.jica.go.jp/pakistan/english/index.html).

3. In case of selection of the officer the concerned Departments are requested to ensure timely relieving of the officer along with NOC.

4. Nomination of contractual employees will not be entertained.

  
(Muhammad Ishtraq Akbar)  
Section Officer (Japan-II)  
Ph: 051-9201805

1. Secretary, Ministry of Commerce, Government of Pakistan, Islamabad.
2. Secretary, Ministry of Planning Development & Special Initiatives, Government of Pakistan, Islamabad.
3. Secretary, Ministry of Industries & Production, Government of Pakistan, Islamabad.

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4. Secretary, Board of Investment (BOI), Government of Pakistan, Islamabad.
5. Chairman, Planning & Development Board, Government of Punjab, Lahore
6. Chairman, Planning & Development Board, Government of Sindh, Karachi
7. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
8. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta.
9. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit,
10. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad

**cc to:**

- i. CEO, Punjab Board of Investment & Trade, Lahore
- ii. Secretary, Investment Department, Government of Sindh, Karachi
- iii. Secretary, Board of Investment & Trade, Government of Khyber Pakhtunkhwa, Peshawar.
- iv. CEO, Board of Investment & Trade, Government of Balochistan, Quetta
- v. Joint Secretary (Training), Establishment Division, Islamabad
- vi. System Analyst (Computer Center), EAD with request to kindly upload JICA's G.I Booklet on EAD's Website.