



GOVERNMENT OF PAKISTAN
ECONOMIC AFFAIRS DIVISION



No.1(51)JAPAN-II-2026-0001

Islamabad, the 07th August , 2026

OFFICE MEMORANDUM

SUBJECT: CAPACITY BUILDING OF LOCAL GOVERNMENT FOR DEVELOPMENT WITH COMMUNITY PARTICIPATION (B).

The undersigned is directed to inform that Japan International Cooperation Agency (JICA) has offered fully funded **one** seat on the subject training program scheduled to be held **w.e.f November 03, 2026 to November 27, 2026 in Japan**. All concerned Ministries / Divisions / Departments are requested to send nomination of suitable officer who fulfills the criteria to the undersigned by **02-09-2026** along with three (3) copies of prescribed JICA forms, CNIC, Passport, FTC Performa, undertaking & surety bond and Inception Report as advised in the G.I. Booklet.

Course Objective:-

Participants will deepen their understanding of regional revitalization in Japan (Hokkaido) and community-participatory regional development promoted by local governments, formulate action plans, and implement these plans within their affiliated organizations.

Eligibility Criteria: -

The applicants should: -

- Be Officers in managerial position / Chiefs of Department of regional, local and territorial development.
- Have more than 3 years' experience in local development, formulation of local government plans, assistance to local government, community development.
- Have Bachelor's degree or equivalent.
- Be proficient in spoken and written English
- Be under age of 50 years.

2. New prescribed JICA's Application forms along and specimen of surety bond, undertaking and FTC Performa can be downloaded from EAD's website www.ead.gov.pk under "Foreign Trainings" link in "Forms" ad also available on JICA's website www.jica.go.jp/pakistan/english/index.html.

3. In case of selection of officer, the concerned Ministries/Division/Department are requested to ensure timely relieving of the officer along with NoC. Furthermore, the concerned officer may be directed to submit **Post-Visit Training Report** to this Ministry on priority basis.

Muhammad Ishtiaq Akbar
SO (Japan-II)

Ahmad Raza Sarwar
Secretary Interior
Ministry of Interior, R-Block, Pak Secretariat,
Islamabad

Chairman Board
Chairman
Planning and Development Board Government of Sindh Karachi,

Chairman Chairman
Chairman
Planning and Development Board Government of Punjab Lahore,

Additional Chief Secretary
Additional Chief Secretary Govt of KP
Planning and Development Department,

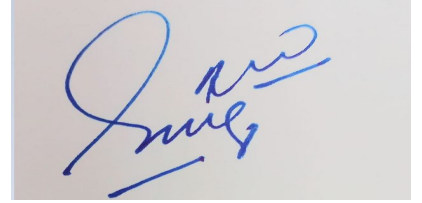
Additional Chief Secretary
Additional Chief Secretary Planning and Development Department Govt of Balochistan Quetta
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Additional Chief Secretary Additional Chief Secretary
Additional Chief Secretary
Planning and Development department Government of Gilgit Baltistan Gilgit,

Additional Chief Secretary
Planning and Development Department Govt of AJK Muzaffarabad,

Copy for information to:-

- 1- Lt.(Retd.) Sohail Ashraf, Chairman CDA, CDA, Islamabad
- 2- Lt.(Retd.) Sohail Ashraf, Chief Commissioner ICT, CCICT, Islamabad
- 3- Dr Waseem Shamshad Ali, Secretary, Local Government Department Government of Sindh,
- 4- Secretary Local Government and Community Development, , Government of Punjab
Lahore,
- 5- Mr Zafar Ul Islam, Secretary, Local Government Elections and Rural Development
Department,
- 6- Mr Kashif Mohammad Ali Hashmi, Secretary, Local Government and Rural Development
LG and RD Department of Gilgit Baltistan,
- 7- Mr Ijaz Ahmed, Secretary, Local Government and Rural Development LG and RD
Department of Azad Jammu and Kashmir AJK,
- 8- Akhtar Saeed, Joint Secretary Training, ESTAB, Islamabad
- 9- Umar Ali Khan, DPO (Dir (CC), EAD, Islamabad



Muhammad Ishtiaq Akbar
SO (Japan-II)

Umar Ali Khan
DPO (Dir (CC))
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