



Knowledge Co-Creation Program (Group & Region Focus)

GENERAL INFORMATION ON Countermeasures against Cybercrime

課題別研修「サイバー犯罪対処能力向上」

JFY 2023

NO. 202208183J001

Course Period: From February 4, 2024 to February 23, 2024

This information pertains to one of the JICA Knowledge Co-Creation Program (Group & Region Focus) of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

‘JICA Knowledge Co-Creation Program (KCCP)’ as a New Start

In the Development Cooperation Charter which was released from the Japanese Cabinet on February 2015, it is clearly pointed out that *“In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together.”* We believe that this ‘Knowledge Co-Creation Program’ will serve as a center of mutual learning process.

I. Concept

Background

With the progress in Information and Communications Technology (ICT), the threat of cybercrime which abuses ICT is rapidly increasing. Since cybercrime can easily cross national boundaries, it is becoming a global concern.

To cope with this situation, it is important for law enforcement organizations in each country to improve the ability of taking measures against cybercrime and to cooperate with foreign organizations.

For what?

This program is aimed at learning Japanese knowledge and experiences of legal system, investigation method/ skill and cooperation with private sector to tackle cybercrime. The program is also intended to build a cooperative network among national police of participating countries and Japan.

For whom?

This program is designed for officers, especially senior officers, of national police who are dealing with cybercrime.

How?

Participants are expected to learn knowledge and experiences of Japanese police related to cybercrime, such as legal system, investigation method, digital forensics and cooperation with private sector through various lectures and field visits.

They will also analyze the situation on cybercrime in other countries by attending Country Report presentation and Action Plan presentation. Thus participants will build an international network among them which must be beneficial for future countermeasures against cybercrime in each country.

II. Description

- 1. Title : Countermeasures against Cybercrime (202208183J001)**
- 2. Course Period in JAPAN:**
February 4, 2024 to February 23, 2024
- 3. Target Regions or Countries :21**
Albania, Bangladesh, Benin, Bhutan, Botswana, Brazil, Cambodia, Egypt, Fiji, Ghana, Indonesia, Jordan, Kenya, Mexico, Nigeria, Pakistan, Palau, Sri Lanka, Timor Leste, Ukraine, Viet Nam,
- 4. Eligible / Target Organization:**
This program is designed for the central police agency of participating countries.
- 5. Course Capacity (Upper limit of Participants) :**
21 participants
- 6. Language to be used in this program:**
English
- 7. Course Objective:**
 - (1) To learn Japanese knowledge and experiences of cybercrime including legal system, investigation method/ skill and cooperation with private sector.
 - (2) To strengthen collaboration and cooperation among national police of participating countries and Japan.
- 8. Over Goal:**
Countermeasures against cybercrime are prepared in participating countries.

9. Expected Module Output and Contents:

This program consists of the following components. Details on each component are given below:

Expected Module Output	Subjects/ Agendas	Methodology
To share the current situation on cybercrime and countermeasures taken by participating countries	Country Report presentation and discussion	Presentation Discussion
To be able to explain the legal system, investigation method/skill, countermeasures and cooperation with private sector in Japan	(1) Lectures on countermeasures against cybercrime in Japanese police (2) Lectures and hands-on training in digital forensics (3) Site visits to Metropolitan Police Department	Lecture Site Visit
To build a network for effective collaboration and cooperation among national police in the field of cybercrime	(1) Action Plan presentation and discussion	Presentation Discussion

Note: The above contents are subject to change

III. Conditions and Procedures for Application

1. Expectations for the Participating Organizations:

- (1) This program is designed primarily for organizations that intend to address specific issues or problems identified in their operations. Applying organizations are expected to use the program for those specific purposes.
- (2) In this connection, applying organizations are expected to nominate the most qualified candidates to address the said issues or problems, carefully referring to the qualifications described in section III-2 below.
- (3) Applying organizations are also expected to be prepared to make use of knowledge acquired by the nominees for the said purpose.
- (4) Gender Equality and Women's Empowerment: Women are encouraged to apply for the program. JICA is committed to promoting gender equality and women's empowerment and provides equal opportunities for all applicants regardless of their sexual orientation or gender identity.

2. Nominee Qualifications:

Applying Organizations are expected to select nominee(s) who meet the following qualifications.

(1) Current Duties:

Be director, assistant director or equivalent in principle, of cybercrime related divisions in national police and be currently engaged in investigation, countermeasures or digital forensics.

(2) Experience in the relevant field:

Have more than one year experience in the field of cybercrime.

(3) Age

Favorably in the 30s or 40s.

(4) Nomination:

be nominated by their government in accordance with the procedure mentioned in III-3 below, Not have participated in the same kind of seminar/course hosted by either National Police Agency of Japan or JICA in the past,

(5) Language:

Have a sufficient command of English in speaking and writing,

(6) Health:

must be in good health to participate in the program in Japan. To reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest to declare in the Medical History (QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION of the application form) if you have been a patient of following illnesses; Hypertension / Diabetes / Cardiovascular illness / Heart failure / Chronic respiratory illness

3. Required Documents for Application

(1) Application Form:

The Application Form is available at the JICA office (or the Embassy of Japan).

(2) Photocopy of passport:

To be submitted with the application form, if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.

*Photocopy should include the followings:

Name, Date of birth, Nationality, Sex, Passport number and Expiry date.

(3) **ANNEX:** Attach ANNEX which specifies **your police rank (if not, military rank) and position (including bureau, department and section in your organization)**. Both should be **typewritten** and the latter should be attached to the former on application. Please be noted that this ANNEX is subject to consideration for the selection of participants. (Note: Applicant's position / responsibility must be clearly described for selection purposes.)

(4) **Chart of the Organization:** Attach the chart of the organization which you belong to, and **describe the rank system in your organization**, both of which are also subject to selection.

[Note] Please mark the applicant's position on the chart.

4. Procedure for Application and Selection :

(1) Submission of the Application Documents

Closing date for applications:

Please inquire to the JICA office (or the Embassy of Japan).

(After receiving applications, the JICA office (or the Embassy of Japan) will send them to **JICA TOKYO in JAPAN** by **December 11, 2023**)

(2) Selection:

After receiving the documents through proper channels from your government, the JICA office (or the Embassy of Japan) will conduct screenings, and then forward the documents to JICA TOKYO in Japan. Selection will be made by JICA TOKYO in consultation with the National Police Agency of Japan. The applying organization with the best intention to utilize the opportunity of this program will be highly valued in the selection.

Qualifications of applicants who belong to the military or other military-related organizations and/or who are enlisted in the military will be examined by the Government of Japan on a case-by-case basis, consistent with the Development Cooperation Charter of Japan, taking into consideration their duties, positions in the organization, and other relevant information in a comprehensive manner.

(3) Notice of Acceptance:

Notification of results will be made by the JICA office (or the Embassy of Japan) **not later than December 22, 2023**

5. Additional Document(s) to Be Submitted by Accepted Candidates:

Country Report -- to be submitted by **January 19, 2024**

Accepted participants are required to prepare "Country Report" based on latest information on the police organization, its systems and especially the problems/challenges which the police of participating countries confront. A format for "Country Report" and an instruction about the report formulation will be sent to the accepted candidates at the same time with the acceptance letter.

6. Conditions for Attendance:

The participants of KCCP are required

- (1) to strictly observe the course schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members,
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (6) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (7) not to engage in political activities, or any form of employment for profit,
- (8) to discontinue the program, should the participants violate the Japanese laws or JICA's regulations, or the participants commit illegal or immoral conduct, or get critical illness or serious injury and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care stipulated in (3) of "5. Expenses", "IV. Administrative Arrangements",
- (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (10) not to drive a car or motorbike, regardless of an international driving license possessed,
- (11) to observe the rules and regulations at the place of the participants' accommodation, and to refund allowances or other benefits paid by JICA in the case of a change in schedule.

IV. Administrative Arrangements

1. Organizer:

(1) **Name:** JICA Tokyo Center (JICA TOKYO)

(2) **Contact:** Mr. Fujiyama Shimpei (tictip@jica.go.jp)

※Please include the course number “202208183J001” in the subject line of your e-mail

2. Implementing Partner:

(1) **Name:** Cyber Policy Planning Division, Cyber Affairs Bureau, National Police Agency (NPA)

(2) **URL:** [National Police Agency \(npa.go.jp\)](http://npa.go.jp)

(3) **Note:** National Police Agency of Japan (NPA) is the competent authority to supervise and coordinate Prefectural Police activities. In Japan, each prefecture has its own police force and takes charge of maintaining its public peace and order, such as prevention, suppression, and investigation of crimes.

3. Travel to Japan:

(1) Air Ticket:

The cost of a round-trip ticket between an international airport designated by JICA and Japan will be borne by JICA.

(2) Travel Insurance:

Coverage is from time of arrival up to departure in Japan. Thus traveling time outside Japan will not be covered.

4. Accommodation in Japan:

JICA will arrange the following accommodations for the participants in Japan:

JICA Tokyo Center (JICA TOKYO)

Address: 2-49-5 Nishihara, Shibuya-ku, Tokyo 151-0066, Japan

TEL: 81-3-3485-7051 FAX: 81-3-3485-7654

(where “81” is the country code for Japan, and “3” is the local area code)

5. Expenses: The following expenses in Japan will be provided by JICA

- (1) Allowances for meals, living expenses, outfits, and shipping and stopover.
- (2) Expenses for study tours (basically in the form of train tickets).
- (3) Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment are not included).
- (4) Expenses for program implementation, including materials.
- (5) For more details, please see “III. ALLOWANCES” of the brochure for participants titled “KENSU-IN GUIDEBOOK,” which will be given before departure for Japan. *Link to JICA HP (English/French/Spanish/Russian):

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html

6. Pre-departure Orientation:

A pre-departure orientation will be held at respective country's JICA office (or the Japanese Embassy), to provide Participants with details on travel to Japan, conditions of the course, and other matters.

*YouTube of "Knowledge Co-Creation Program and Life in Japan" and "Introduction of JICA Center" are viewable from the link below.

Image videos of 'Introduction of JICA Center (YouTube)' show the following information of JICA Centers: Location, Building, Entrance, Reception (Front desk), Lobby, Office, Accommodation (Room), Amenities (Hand dryer), Bathroom (Shower and Toilet), Toiletries, Restaurant, Laundry Room (Washing machine, Iron), ICT Room (Computer for participants), Clinic, Cash dispenser, Gym, Neighborhood

Part I: Knowledge Co-Creation Program and Life in Japan	
English ver.	https://www.youtube.com/watch?v=SLurfKugrEw
French ver.	https://www.youtube.com/watch?v=v2yU9ISYcTY
Spanish ver.	https://www.youtube.com/watch?v=m7l-WIQSDjl
Russian ver.	https://www.youtube.com/watch?v=P7_ujz37AQc
Arabic ver.	https://www.youtube.com/watch?v=1iBQqdpXQb4
Part II: Introduction of JICA Centers in Japan	
JICA Tokyo	https://www.jica.go.jp/tokyo/english/office/index.html

V. Other Information

1. The participants are requested to read thoroughly the brochure entitled "**POLICE OF JAPAN**" as the pre-departure assignment before you depart your home country.
The Police of Japan gives a general overview of the policing activities in Japan. For obtaining the Police of Japan in electronic form, the participants are requested to access the following URL (Police of Japan 2021 [Full TEXT]) : [001.pdf \(npa.go.jp\)](#)
2. The participants who have successfully completed the seminar will be awarded certificates by JICA and National Police Agency (NPA).
3. The participants are requested to bring a copy of each country's newest domestic laws related to the following matters:
 - International investigative assistance;
 - Criminal Procedure
4. Dress code policy: The participants are requested to wear a suit and tie or other formal wear at the seminar. (No jeans or T-shirts will be allowed.) Unless there is any restriction within their police organizations, the participants are encouraged to bring their police uniforms (forage cap acceptable) to Japan for such functions as the opening ceremony, courtesy call to Police Chiefs and receptions.
5. The participants are encouraged to bring their own PCs to prepare the presentation on the challenges in participating countries and to write an Action Plan.
6. For the (long-distance) study tour in Japan, the participants should bring a separate small travel bag so they can leave behind a big suitcase at the accommodation in Tokyo.
7. Textbooks (including PowerPoints and handouts) containing "classified information" may not be distributed to participants in any form.

VI. ANNEX:

ANNEX

Countermeasures against Cybercrime (JFY 2023)

Country:

NAME	RANK	TITLE OF HIS/HER JOB	NAME OF ORGANIZATION THE APPLICANT BELONGS TO (IN DETAIL)
(example) Mr. John Smith	SUPERINTENDE NT	Director	Metropolitan Police Department Criminal Investigation Bureau International Criminal Investigation Division

A related organization chart and a rank system chart:

*Please attach both **a related organization chart and a rank system chart**. Also please specify your position (e.g., bureau, department, division) as in detail as possible. **And please mark applicant's position on the chart.**

<For Accepted Applicants Only>

VII. Guidance of Country Report

COUNTRY REPORT

Countermeasures against Cybercrime

Submission: Please send it to JICA TOKYO (e-mail: tictip@jica.go.jp)
by January 19, 2024.

When sending the e-mail, please type the course title “Countermeasures against Cybercrime” and the name of your country.

Objective:

To share the situation on cybercrime and countermeasures in your country with other participants.

-Format

MS Power Point ※Recommended use of photos and maps

-Number of Slides

Should not exceed 20 slides

-Presentation Time

20 minutes is allocated to each participants for the presentation, including question and answer time.

-Language

In English

Please be reminded that this Country Report will be distributed to all the participants in the program.

-CONTENTS-

1.General information of your country

- (1) Overview of law enforcement organizations
- (2) Overview of the cybercrime related department(s) of law enforcement organizations

2.The current status and countermeasures against cybercrime in your country

- (1) Types of cybercrime
- (2) Statistics and trends of cybercrime
- (3) Legal system
- (4) Cooperation with private sector
- (5) Digital forensics
- (6) Training for officers
- (7) International cooperation
- (8) Case study (overview/ detection/ investigation/ application of law/ cooperation with private sector or other countries/ building a case etc.)

For Your Reference

JICA and Capacity Development

The key concept underpinning JICA operations since its establishment in 1974 has been the conviction that “capacity development” is central to the socioeconomic development of any country, regardless of the specific operational scheme one may be undertaking, i.e. expert assignments, development projects, development study projects, training programs, JOCV programs, etc.

Within this wide range of programs, Training Programs have long occupied an important place in JICA operations. Conducted in Japan, they provide partner countries with opportunities to acquire practical knowledge accumulated in Japanese society. Participants dispatched by partner countries might find useful knowledge and re-create their own knowledge for enhancement of their own capacity or that of the organization and society to which they belong.

About 460 pre-organized programs cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs are being customized to address the specific needs of different target organizations, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan was the first non-Western country to successfully modernize its society and industrialize its economy. At the core of this process, which started more than 140 years ago, was the “*adopt and adapt*” concept by which a wide range of appropriate skills and knowledge have been imported from developed countries; these skills and knowledge have been adapted and/or improved using local skills, knowledge and initiatives. They finally became internalized in Japanese society to suit its local needs and conditions.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from this “*adoption and adaptation*” process, which, of course, has been accompanied by countless failures and errors behind the success stories. We presume that such experiences, both successful and unsuccessful, will be useful to our partners who are trying to address the challenges currently faced by developing countries.

However, it is rather challenging to share with our partners this whole body of Japan’s developmental experience. This difficulty has to do, in part, with the challenge of explaining a body of “tacit knowledge,” a type of knowledge that cannot fully be expressed in words or numbers. Adding to this difficulty are the social and cultural systems of Japan that vastly differ from those of other Western industrialized countries, and hence still remain unfamiliar to many partner countries. Simply stated, coming to Japan might be one way of overcoming such a cultural gap.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



CORRESPONDENCE

For enquiries and further information, please contact the JICA office or the Embassy of Japan. Further, address correspondence to:

JICA Tokyo Center (JICA TOKYO)

Address: 2-49-5 Nishihara, Shibuya-ku, Tokyo 151-0066, Japan

TEL: +81-3-3485-7051 FAX: +81-3-3485-9655