

Government of Pakistan
Ministry of Economic Affairs
(Japan Wing)

No.1(44)Japan-II/2020

Islamabad, the November 11 , 2020

OFFICE MEMORANDUM

SUBJECT: WATER SUPPLY ADMINISTRATION FOR BETTER MANAGEMENT OF WATER SUPPLY SERVICES (A)

The undersigned is directed to refer to the subject noted above and to state that Japan International Cooperation Agency has offered one seat for subject training course scheduled to be held w.e.f **January 18, 2021 to January 22, 2021 (Online)**. The concerned Ministries / Departments are requested to send nomination of officers who fulfill the following criteria to the undersigned by **30-11-2020** along with three (3) copies of prescribed JICA forms, undertaking, CNIC, FTC Performa and Water Supply Service Information Sheet, as advised in the G-I Booklet.


Course Objective:

Through discussion and exercise, participants will develop better understanding of water supply administration and management for ensuring supply of clean drinking water.

Eligibility Criteria:-

The applicants should:-

- Be executive officer or senior administrative officers in charge of water services
 - Have sufficient experience (over 10 years of experience is preferred) in the field of water supply administration.
 - Having the age not more than forty five (45) years
 - Proficient in spoken and written English.
 - Have basic computer skills.
 - Be in good health, both physically and mentally.
2. New prescribed JICA Application Forms and FTC Performa can be downloaded from EAD's website www.ead.gov.pk under "Foreign Trainings" link in "Forms" and also available on JICA's website www.jica.go.jp/pakistan/english/index.html.
3. In case of selection of the officer the concerned Departments are requested to ensure timely relieving of the officer along with NOC.
4. Nomination of contractual employees will not be entertained.


(Fizza/Shahid)
Section Officer (Japan-II)
Ph: 0519206167

1. Secretary, Ministry of Planning, Development & Special Initiatives, Government of Pakistan, Islamabad
2. Chairman, Planning & Development Board, Government of Punjab, Lahore
3. Chairman, Planning & Development Board, Government of Sindh, Karachi
4. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
5. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta.
6. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit,
7. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad.

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C.C to:

- i. Secretary, Works & Services and PHE Dept. Government of Khyber Pakhtunkhwa, Peshawar.
- ii. Secretary, HUD&PHED, Government of Punjab, 2-Lake Road, Civil Secretariat, Lahore.
- iii. Secretary, HUD&PHED, Government of AJ&K, Civil Secretariat, Muzaffarabad.
- iv. Managing Director, Karachi Water and Sewerage Board (KW&SB), Block-E, 9th Mile Karsaz, Near Awami Markaz, Shakra-e-Faisal, Karachi.
- v. Engr. Abdul Latif Khan, Superintendent Engineer, PHED, Circle Office, Abbottabad.
- vi. Joint Secretary (Training), Establishment Division, Islamabad
- vii. System Analyst (Computer Center), EAD with request to kindly upload JICA's G.I Booklet & associated Annexes on EAD's Website.