

**OFFICE MEMORANDUM**

**SUBJECT: DISASTER RISK REDUCTION (DRR) LEADERS CAPACITY DEVELOPMENT FOR THE SENDAI FRAMEWORK IMPLEMENTATION (FY 2024)**

The undersigned is directed to refer to the subject noted above and to state that Japan International Cooperation Agency has offered fully funded 05 seats i.e 03 seats for Tohoku University and 02 seats for GRIPS/ICARM scheduled to be held w.e.f **October, 2024 to September 2026 (Master Degree – 2 Years) and October, 2024 to September 2027 (Doctor Degree – 3 Years) in Japan**. All concerned Ministries / Departments are requested to send nomination of a suitable officer who fulfills the following criteria to the undersigned by **25-09-2023** for Master's Degree and by **12-01-2024** for Doctor Degree program. JICA has informed that passing of matching process for Tohoku University will eligible the candidates for next step. The applicants must submit complete entry format sheet to process the application as described in overview information / GI booklet, hand book and entry format sheet uploaded on EAD's website.

**Course Objective:**

Study and research opportunity related to Disaster Risk Reduction (DRR) to acquire high-level competence comprehensively covering both academic studies and practical knowledge on DRR.

**Eligibility Criteria:-**


The applicants should:-

- Have practical experience in DRR field.
- Have more than 5 years of relevant working experience.
- Be working at target organization.
- Be a graduate.
- Be proficient in spoken and written English
- Be in good health, both physically and mentally.
- Be of 35 years or younger for Master's Degree and 40 years old for Doctoral Degree.

2. New prescribed JICA Application Forms along with specimen of surety bond, undertaking and FTC Performa can be downloaded from EAD's website [www.ead.gov.pk](http://www.ead.gov.pk) under "Foreign Trainings" link in "Forms" and also available on JICA's website [www.jica.go.jp/pakistan/english/index.html](http://www.jica.go.jp/pakistan/english/index.html).

3. In case of selection of the officer, the concerned Departments are requested to ensure timely relieving of the officer along with NOC.

4. Nomination of contractual employees will not be entertained.

  
(Muhammad Ishtiaq Akbar)  
Section Officer (Japan-II)  
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1. Secretary, Water Resources, Government of Pakistan, Islamabad.
2. Secretary, Aviation Division, Government of Pakistan, Islamabad.
3. Chairman, Planning & Development Board, Government of Punjab, Lahore
4. Chairman, Planning & Development Board, Government of Sindh, Karachi

5. Addl. Chief Secretary, Planning & Development Department, Government of Khyber Pakhtunkhwa, Peshawar
6. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta.
7. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit,
8. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad.

C.C to:

- i. Chairman, National Disaster Management Authority (NDMA), Islamabad.
- ii. Chairman Federal Flood Commission, Government of Pakistan, Islamabad
- iii. Director General, Pakistan Meteorological Department (PMD), Sector H-8, Islamabad
- iv. Director General, Provincial Disaster Management Authority (PMDA), Lahore
- v. Director General, Provincial Disaster Management Authority (PMDA), Quetta
- vi. Director General, Provincial Disaster Management Authority (PMDA), Peshawar
- vii. Director General, Provincial Disaster Management Authority (PMDA), Karachi
- viii. Director General, Gilgit Baltistan Disaster Manager Authority (GBMDA), Gilgit Baltistan
- ix. Director General, State Disaster Management Authority (SMDA), Muzaffarabad, AJK
- x. Joint Secretary (Training), Establishment Division, Islamabad
- xi. Section Officer (UN-III), EAD
- xii. System Analyst (Computer Center), EAD with request to kindly upload JICA's G.I Booklet & associated Annexes on EAD's Website.