

No.1(55) Japan-II/2023

Islamabad, the August 09, 2023

OFFICE MEMORANDUM

SUBJECT: COMPREHENSIVE DISASTER RISK REDUCTION

The undersigned is directed to state that Japan International Cooperation Agency has offered one seat fully funded on subject Program scheduled to be held w.e.f December 19, 2023 to January 14, 2024 in home country and w.e.f January 15, 2024 to February 22, 2024 in Japan. All concerned Ministries / Divisions / Departments are requested to send nomination of a suitable officer who fulfills the following criteria to the undersigned by 09-10-2023 along with three (3) copies of prescribed JICA forms, and one copy of each surety bond, undertaking, CNIC, Passport, FTC Proforma and basic information for screening as advised in GI booklet.

Course Objective:

To formulate a local Disaster Risk Reduction (DRR) plan as the zero-draft by 8 steps to improve/enforce the DRR system of each participant's organization in order to achieve the global targets of the SFDRR.

Eligibility Criteria:-

The applicant should:

- Be administrative officials currently responsible for DRR who are involved in disaster prevention, mitigation and preparedness either in central or local level government.
- Be technical, engineers or researchers who have three or more than (5) years of experience as an administration in the field of DRR.
- Be university graduates, or equivalent.
- Between 25 and 50 years

2. New prescribed JICA Application Forms along with specimen of surety bond, undertaking and FTC Performa can be downloaded from EAD's website www.ead.gov.pk under "Foreign Trainings" link in "Forms" ad also available on JICA's website www.jica.go.jp/pakistan/english/index.html.

3. In case of selection of the officer the concerned Ministries/Division/Department are requested to ensure timely relieving of the officer along with NoC.

4. Nomination of contractual employees will not be entertained.


(Muhammad Ishtiaq Akbar)
Section Officer (Japan-II)
Ph: 051-9201805

1. Secretary, Ministry of Water Resources, Government of Pakistan, Islamabad
2. Secretary, Aviation Division, Government of Pakistan, Islamabad
3. Secretary, Ministry of Energy, (Power Division), Government of Pakistan, Islamabad
4. Secretary, Ministry of Planning Development & Special Initiatives, Government of Pakistan, Islamabad

5. Chairman, National Disaster Management Authority (NDMA), Islamabad
6. Chairman, Planning & Development Board, Government of Punjab, Lahore
7. Chairman, Planning & Development Board, Government of Sindh, Karachi
8. Secretary, Irrigation & Power Department, Irrigation Secretariat, Near Old Anarkali, Government of Punjab, Lahore.
9. Secretary, Irrigation & Power Department, Government of Balochistan, Quetta.
10. Secretary, Irrigation & Power Department, Government of Sindh, Karachi.
11. Secretary, Irrigation & Power Department, Government of KPK, Peshawar.

C:C to:

- i. Chairman, National Disaster Management Authority (NDMA), PM Secretariat., Islamabad
- ii. Director General, Pakistan Meteorological Department (PMD), Islamabad
- iii. Director General, Pakistan Space and Upper Atmosphere Research Commission, Karachi
- iv. Director General, Provincial Disaster Management Authority (PDMA), Lahore
- v. Director General, Provincial Disaster Management Authority (PDMA), Quetta
- vi. Director General, Provincial Disaster Management Authority (PDMA), Peshawar
- vii. Director General, Provincial Disaster Management Authority (PDMA), Karachi
- viii. Director General, Gilgit Baltistan Disaster Management Authority (PDMA) (GBDMA), Gilgit Baltistan
- ix. Joint Secretary (Training), Establishment Division, Islamabad
- x. System Analyst (Computer Center), MoEA with request to kindly upload this circular, JICA's G.I Booklet & associated Annexes on MoEA's Website.