

**OFFICE MEMORANDUM**

**SUBJECT: CAPACITY DEVELOPMENT FOR EMPOWERMENT OF RURAL WOMEN**

The undersigned is directed to refer to the subject noted above and to state that Japan International Cooperation Agency has offered **one seat** for subject training course scheduled to be held w.e.f. **July 07, 2024 to July 27, 2024 in Japan**. All concerned Ministries / Divisions / Departments are requested to send nomination of a suitable officer who fulfills the following criteria to the undersigned by **06-05-2024** along with three (3) copies of prescribed JICA forms, CNIC, FTC Performa, and Passport as advised in the G.I. Booklet.


**Course Objective:**

Supporting rural women and Livelihood improvement Approach, capacity of participants on formulating/implementing a plan for improving the situation of rural women in each country will be enhanced.

**Eligibility Criteria: -**

The applicants should: -

- Be an officer who is engaged in extension activities for rural women, such as life improvement (home economics), agriculture, community development as so on.
  - Be In-Charge of gender-related activities for rural women other than above.
  - Have more than 5 years of experience in the relevant field.
  - Have command of spoken and written English
  - Be under 45 years of age.
  - Must be in good health.
2. New prescribed JICA Application Forms along with FTC Performa can be downloaded from EAD's website [www.ead.gov.pk](http://www.ead.gov.pk) under "Foreign Trainings" link in "Forms" and also available on JICA's website [www.jica.go.jp/pakistan/english/index.html](http://www.jica.go.jp/pakistan/english/index.html).
3. Nomination of contractual employees will not be entertained.

  
(Muhammad Ishtiaq Akbar)  
Section Officer (Japan-II)  
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1. Secretary, Ministry of Human Rights, Government of Pakistan, Islamabad.
2. Secretary, Ministry of Planning Development & Special Initiatives, Government of Pakistan, Islamabad.
3. Chairman, Planning & Development Board, Government of Punjab, Lahore.
4. Chairman, Planning & Development Board, Government of Sindh, Karachi.
5. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
6. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta.
7. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit.
8. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad

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CC to: -

- i) Secretary, Women Development Department, Government of Punjab, 184, Scotch Corner, Upper Mall, Lahore.
- ii) Secretary, Women Development Department, Government of Sindh, 1<sup>st</sup> Floor, Old KDA building, Sindh Secretariat No.3, Karachi.
- iii) Secretary, Social Welfare, Special Education and Women Empowerment Department Benevolent Fund Building, Saddar, Peshawar.
- iv) Secretary, Women Development Department, Government of Balochistan, Block No.9, 2<sup>nd</sup> Floor Press Building, Civil Secretariat, Zargon Road, Quetta.
- v) Secretary, Social Welfare & Bail-Ul-Mal Department, M-Block Near International Market Model Town, Lahore.
- vi) Joint Secretary (Training), Establishment Division, Islamabad
- vii) System Analyst (Computer Center), EAD with request to kindly upload JICA's G.I Booklet on EAD's Website.