

Government of Pakistan
Ministry of Economic Affairs
(Japan Wing)

No.1(12)Japan-II/2024

Islamabad, the March 15, 2024

OFFICE MEMORANDUM

SUBJECT: LOCAL INDUSTRY PROMOTION BY CLUSTER APPROACH (A)

The undersigned is directed to refer to the subject noted above and to state that Japan International Cooperation Agency has offered **two** seats for the subject training course scheduled to be held w.e.f. **August 28, 2024 to September 27, 2024 in Japan**. All concerned Ministries / Divisions / Departments are requested to send nomination of a suitable officer who fulfills the following criteria to the undersigned by **03-06-2024** along with three (3) copies of prescribed JICA forms, CNIC, Passport, FTC Performa, undertaking & surety bond and Inception Report as advised in the G.I. Booklet.

Course Objective:

Participants obtain skills and knowledge of practical and effective cluster approach, which is appropriate for the settings of targeted regional industry.

Eligibility Criteria:-

The applicant should:

- Be officer engaged in cluster development, operation, management, etc.
- Have more than 3 years' experience in the field
- Be graduate of university
- Have command of spoken and written English
- Have basic computer skills

2. New prescribed JICA Application Form, FTC Performa, Inception Report, undertaking & surety bond can be downloaded from EAD's website www.ead.gov.pk under "Foreign Trainings" link in "Forms" and also available on JICA's website www.jica.go.jp/pakistan/english/index.html.

3. In case of selection of the officer the concerned organizations are requested to ensure timely NOC.

4. Nomination of contractual employees will not be entertained.


(Muhammad Ishtiaq Akbar)
Section Officer (Japan-II)
Ph: 0519201805

5. Secretary, Ministry of Industries & Production, Government of Pakistan, Islamabad. •
6. Secretary, Ministry of Commerce, Government of Pakistan, Islamabad. •
7. Secretary, Ministry of Information Technology & Telecommunication, Kohsar Block, Islamabad. •
8. Chairman, Planning & Development Board, Government of Punjab, Lahore •
5. Chairman, Planning & Development Board, Government of Sindh, Karachi •
6. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar •
7. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, •
Quetta.
8. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, •
Gilgit,
11. Addl. Chief Secretary, Planning & Development Department, Government of AJK, •
Muzaffarabad.

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C.C to:

- i. Secretary, Industry, Commerce and investment Dept., Government of Punjab, Lahore.
- ii. Secretary, Industries, Commerce, labor, mineral Dev., and Technical Education & Manpower Training Department, Government of Khyber Pakhtunkhwa, Peshawar.
- iii. Secretary, Industry and Commerce Department, Government of Sindh, Karachi.
- iv. Secretary, Industry and Commerce Department, Government of Balochistan, Quetta.
- v. Secretary, Mineral Development Industries, Commerce & Labor Department, Gilgit-Baltistan Government, Gilgit.
- vi. Chief Executive Officer, Engineering Development Board (EDB), Constitutional Avenue, Islamabad
- vii. Chief Executive Officer, Small and Medium Enterprises development Authority (SMEDA), 6th Floor, LDA Plaza, Egerton Road, Lahore.
- viii. Joint Secretary (Training), Establishment Division, Islamabad
- ix. System Analyst (Computer Center), EAD kindly upload JICA's G.I Booklet on EAD's Website.