

Government of Pakistan
Ministry of Economic Affairs
(Economic Affairs Division)

No. 3(28) SEA/Malaysia/2023

Islamabad the 8th June, 2023

OFFICE MEMORANDUM

SUBJECT: - **SHORT COURSE ON "DIPLOMATIC TRAINING COURSE FOR INTERNATIONAL PARTICIPANTS" TO BE HELD FROM 9TH TO 18TH JULY, 2023 UNDER THE MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP).**

The undersigned is directed to inform that the Government of Malaysia through the Institute of Diplomacy and Foreign Relations (IDFR) has invited **two (02)** nominations (one designated and one reserve) for the above training course. The Government of Malaysia will bear the full expenses of the course. The application form is available at EAD's website: www.ead.gov.pk and [https://mtcp.kln.gov.my/mtcpforms/MTCP2023_APPLICATION_FORM_\(PHYSICAL-COURSE\).pdf](https://mtcp.kln.gov.my/mtcpforms/MTCP2023_APPLICATION_FORM_(PHYSICAL-COURSE).pdf)

2. The eligibility criteria and objectives of the subject course are as under:

Eligibility Criteria:

- Junior and mid-career diplomats and government officers whose nature of work is related to diplomacy and management.
- One or more years relevant experience in international affairs/relations or international trade.
- Age below 40 years, and be in good physical and mental health.
- Should possess a good command of written and spoken English.

Objective:

- To equip the participants with the necessary tools and demanded skills required to perform their duties more effectively as diplomatic practitioners.

3. Nomination of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by **19th June, 2023 (Monday)**, positively.

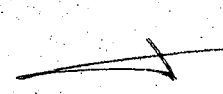
Required Documents

1	Nomination letter in original	01 copy
2	Filled in Performa for FTC	01 copy
3	Application form	02 copies
4	CNIC & Photograph	02 copies each
5	Passport	1 copy
6	Surety Bond and Undertaking	1 copy

Contd...



4. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on part of the candidate shall liable to be rejected.


08/06/2023

(Talha Arslan)
Section Officer (SEA)
Ph: 051-9202084

1. Secretary, Ministry of Foreign Affairs, Islamabad.
2. Secretary, Ministry of Commerce, Islamabad.
3. Secretary, Ministry of Overseas Pakistanis & HRD, Islamabad.
4. **Relevant Officers working in other Ministries/Divisions/ Departments may download the circular from the official Website of Economic Affairs Division for submission of nomination through proper channel.**

Copy forwarded for information: -

1. Joint Secretary (Training), Establishment Division, Islamabad
2. Joint Secretary (Admin), EAD.
3. Joint Secretary (EC), EAD.
4. Deputy Secretary (EC-II), EAD
5. Section Officer (UN-III/Secretary FTC), EAD
- ✓ 6. Network & System Administrator, EAD