

Government of Pakistan
Ministry of Economic Affairs
(Economic Affairs Division)

No. 3(18) SEA/Malaysia/2023.

Islamabad the 3rd May, 2023

OFFICE MEMORANDUM

SUBJECT: - ONLINE SHORT TRAINING COURSE TITLED "OCCUPATIONAL SAFETY AND HEALTH IN CONSTRUCTION INDUSTRY MANAGEMENT (OSHCIM) FROM 19th to 23rd June, 2023 UNDER THE MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP).

The undersigned is directed to inform that Government of Malaysia, through the Construction Industry Development Board (CIDB) is offering an online short course titled "Occupational Safety and Health in Construction Industry Management (OSHCIM) from 19th to 23rd June, 2023, under the Malaysian Technical Cooperation Programme (MTCP). The application form is available at EAD's web site: www.ead.gov.pk and [https://mtcp.kln.gov.my/mtcpforms/MTCP2023_APPLICATION_FORM_\(ONLINE_COURSE\).pdf](https://mtcp.kln.gov.my/mtcpforms/MTCP2023_APPLICATION_FORM_(ONLINE_COURSE).pdf)

2. The eligibility criteria and objectives of the subject course are as under:

Eligibility Criteria's:-

- Government officers and technical experts (BS-17 and above) from the ministries/governmental agencies involved in the planning, design, coordination and managing mixed development projects;
- Possess education at least degree level and have at least 2 to 3 years working experience in the field related to the program;
- Must demonstrate a good command of spoken and written English; and
- Have not participated in any MTCP Programme before.

Objectives:-


- Learn and understand the risk management principles in OSHCIM.
- Learn and understand the design risk management in a construction project as outlined by OSHCIM.
- Learn and understand the methodology in design risk management that is based on design reviews (RULE-1, RULE-2 and RULE-3).
- Understand types of design reviews to be performed and the design considerations to be taken into account.
- Gain a hands-on experience in conducting the design reviews and how and where to record them (OSHCIM documentation).

3. Nomination of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by 12th May, 2023 (Friday), positively.

Required Documents

1	Nomination letter in original	01 copy
2	Filled in Proforma for FTC	01 copy
3	Application form	02 copies
4	CNIC & Photograph	02 copies each

4. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on the part of the candidate shall be liable to be rejected.


(TALHA ARSLAN) 3/5/23
Section Officer (SEA)
Ph: 051-9202084

1. Secretary, Ministry of Housing and Works, Islamabad.
2. Secretary, Ministry of Planning Development & Special Initiative, Islamabad.
3. Secretary, Ministry of Communications, Islamabad.
4. Secretary, Ministry of Industries and Production, Islamabad.
5. Chairman, Planning & Development Board, Government of the Punjab, Lahore
6. Chairman, Planning & Development Board, Government of Sindh, Karachi
7. Additional Chief Secretary, Planning & Development Department, Government of Khyber Pakhtunkhwa, Peshawar
8. Additional Chief Secretary, Planning & Development Department Government of Balochistan, Quetta
9. Additional Chief Secretary, Planning & Development Department, Government of Azad Jammu & Kashmir, Muzaffarabad.
10. Additional Chief Secretary, Planning & Development Department, Government of Gilgit Baltistan, Gilgit.
11. Secretary, Planning & Development Department, Government of Gilgit Baltistan, Gilgit.
12. **Relevant Officers working in other Ministries/Divisions/ Departments may download the circular from the official Website of Economic Affairs Division for submission of nomination through proper channel.**

Copy forwarded for information:-

- i. Joint Secretary (Training), Establishment Division, Islamabad
- ii. APS to JS(EC), EAD, Islamabad.
- iii. PS to DS (EC-II), EAD, Islamabad
- iv. Section Officer (UN-III/Secretary FTC), EAD
- v. Network & System Administrator, EAD