

Government of Pakistan
Ministry of Economic Affairs
(Japan Wing)

No.1(72) Japan-II/2022

Islamabad, the November 17, 2022

OFFICE MEMORANDUM

SUBJECT: - **Enhancement of Local Government Administration Public Services through Participatory Local Development**

The undersigned is directed to refer to the subject noted above and to state that Japan International Cooperation Agency has offered subject training course scheduled to be held **from January 10, 2023 to February 03, 2023 online**. All concerned Ministries / Departments are requested to send nomination of a suitable officers who fulfills the following criteria to the undersigned by **25-11-2022** along with three (3) copies of new prescribed JICA online application form, one copy of CNIC, English Score Sheet, passport, FTC Performa, as advised in the G-I Booklet.

Course Objective:

A report which contemplates measures to tackle problems on local development identified at each participant's organization will be made by utilizing the knowledge acquired from the KCCP.

Eligibility Criteria: -

The applicants should: -

- Being an officer in charge of planning and implementation of the community development activities in local government or central government
- Have work experience more than 3 years
- Not be above 50 years of age
- Be graduate of university of equivalent.
- Be in good health, both physically and mentally.

2. New prescribed JICA Application Forms along with inception report, Organization Chart, FTC Performa can be downloaded from EAD's website www.ead.gov.pk under "Foreign Trainings" link in "Forms" and also available on JICA's website www.jica.go.jp/pakistan/english/index.html.

3. In case of selection of the officer, the concerned Departments are requested to ensure timely relieving of the officer along with NOC to attend the online training course.

4. Nomination of contractual employees will not be entertained.


(Hamid Karim)

Deputy Secretary (Japan)

Ph: 051-9201805

1. Secretary, Interior Division, Government of Pakistan, Islamabad
2. Chairman, Planning & Development Board, Government of Punjab, Lahore
3. Chairman, Planning & Development Board, Government of Sindh, Karachi
4. Addl. Chief Secretary, Planning & Development Department, Government of Khyber Pakhtunkhwa, Peshawar

5. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta
6. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit
7. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad.

C.C to:

- i. Chairman, Capital Development Authority (CDA), Islamabad
- ii. Commissioner, Islamabad Capital Territory, Islamabad
- iii. Secretary, Local Government, Elections and Rural Development Dept: Police Lines Road, PTCL Colony, Peshawar
- iv. Director, Local Government School, Phase 7 Hayatabad, Peshawar
- vi. Secretary, Local Department, Govt. of Punjab, Lahore.
- vii. Secretary, Local Department, Govt. of Sindh, Karachi.
- viii. Secretary, Local Department, Govt. of Khyber Pakhtunkhwa, Peshawar.
- ix. Secretary, Local Department, Govt. of Balochistan, Quetta.
- x. Secretary, Local Department, Govt. of AJ&K, Muzaffarabad.
- xi. Secretary, Local Department, Govt. of Gilgit Baltistan, Gilgit.
- xii. Joint Secretary (Training), Establishment Division, Islamabad
- xiii. System Analyst (Computer Center), MEA with request to kindly upload JICA's G.I Booklet on MEA's Website.