

**GOVERNMENT OF PAKISTAN  
ECONOMIC AFFAIRS DIVISION**

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**LIST OF STATIONERY/COMPUTER STATIONERY ITEMS  
FOR THE ANNUAL TENDER OF THE  
F.Y 2019-2020**

<b>S.No</b>	<b>Name of Tender Items</b>	<b>Quantity</b>	<b>Rates</b>
1.	Agreement Paper (F-4) imported as sample	Per sheet	
2.	Agreement Folder Rexene Green as sample	Each	
3.	Agreement Ribbon Green and White	100 feet	
4.	Ball Point Piano	Each	
5.	Ball Point BK-177	Each	
6.	Ball Point Uniball - (Eye)	Each	
7.	Ball Point Campo Uniball	Each	
8.	Marker XTRA-895 (Schneider)	Each	
9.	Marker (Pilot) HiTec Pointer V.07 Grip	Each	
10.	Dak Pad fine Rexene green	Each	
11.	Draft Pad spiral 5x7 imported paper	Each	
12.	Draft Pad small Alfa	Each	
13.	Draft Pad spiral fine Rexene green cover	Each	
14.	Diary Register No.12	Each	
15.	Double Punch Heavy duty No.9330 KW	Each	
16.	Double Punch No.922	Each	
17.	Drum Lenovo Printer LJ 2400	Each	
18.	Draft Pad A-4 spiral Alfa	Each	
19.	Drum Unit China Fax machine Lenovo	Each	
20.	Drum Unit Lexmark toner No.12-A8400 332n	Each	
21.	Drum unit fax machine Panasonic No.512	Each	
22.	Envelope Se-5	Per 100	
23.	Envelope Se-6	Per 100	
24.	Envelope Se-7	Per 100	
25.	Envelope Se-8	Per 100	
26.	Envelops white A-4	Per 100	
27.	Envelops white Se-6	Per 100	
28.	Engagement Stand Plastic small	Each	
29.	Engagement stand Plastic fine (A-4)	Each	
30.	Flash Drive 4 GB King Stone	Each	
31.	Flash Drive 8 GB King Stone	Each	
32.	Flash Drive 16 GB King Stone	Each	
33.	Fax Roll 30 Miter Panasonic	Each	

34.	Fax Toner Panasonic No.512	Each	
35.	Fax Film Roll No.KXF-93KX-F57E	Each	
36.	File Cut Box	Each	
37.	File Folder D plastic 1314 NK	Each	
38.	File Folder D Ring plastic 1445 NK	Each	
39.	File Folder Rexene D Ring Plastic 074 NK	Each	
40.	File Folder Rexene D Ring Plastic 084 NK	Each	
41.	File Folder Rexene D Ring Plastic	Each	
42.	File Board fine A-4	Each	
43.	File Flapper cloth fine	Each	
44.	File Cover blue A-4 fine	Each	
45.	File Cover white A-4 per sample	Each	
46.	File Separator part-12 plastic	Each	
47.	File Separator part-20-PVC Xing	Each	
48.	File Separator part-31-PVC Xing	Each	
49.	File Nokia 074	Each	
50.	File Nokia 1444	Each	
51.	Fountain Pen Ink Blue/Black	Each	
52.	Red seal confidential	Each	
53.	Foot Scale Steel	Each	
54.	File Box ALFA 526	Each	
55.	Gum Dollar 5 OZ	Each	
56.	Gum Stick UHU 40 Gum	Each	
57.	High Lighter Stable Boss	Each	
58.	Laser Paper Legal size 500 sheet (One/AA)	Each Rim	
59.	Laser Paper (paper One/AA) 500 sheet (A-4)	Each Rim	
60.	Lead Pencil Goldfish 6000/7000	Per dozen	
61.	L D Tonner 2441 lenevo	Each	
62.	Marker Black/Blue No.90	Each	
63.	Meeting Pad Green Rexene(sample)	Each	
64.	Note Sheet (A-4) 60 sheets Imported Paper	Each	
65.	Paper Colour	100sheet	
66.	Plastic Clip file Nokia 064	Each	
67.	Plastic Folder 2 side open	Each	
68.	Spring File Attractive A/4 1234	Each	
69.	Plastic File one side transparent	Each	
70.	Paper Clip China	Each	
71.	Paper Pin fine quality	Each	
72.	Pen Holder Hero No.240	Each	

73.	Pen Stand Marble with diary 8x5	Each	
74.	Pen Stand Marble full set	Per set	
75.	Pen Stand crystal plastic full set	Per set	
76.	Peon Book 96 sheet	Each	
77.	Pin Cousin	Each	
78.	Pencil Sharpener Machine fine	Each	
79.	Pin/Clip tray LOTUS	Each	
80.	Posit Pad Yellow 2x3	Each	
81.	Posit Pad Yellow 3x4	Each	
82.	Pen, Pencil and Slip Jar No.S-5621	Each	
83.	Punch Single Superior	Each	
84.	Paper Cutter fine ( Medium)	Each	
85.	Paper Clip and Pin Lifter (Plastic)	Each	
86.	Register 8 Qr. No.16	Each	
87.	Register 12 Qr. No.24	Each	
88.	Nashuatec MP 1900(Orig)	Each	
89.	Toner HP laserjet 3015(Orig)	Each	
90.	Nashuatec, MP 4000(Orig)	Each	
91.	Lenove XM 2061	Each	
92.	Toner Laser Jet 55A (Orig)	Each	
93.	Scotch Tap one inch	Each	
94.	Scotch Tap 3 inch for packing	Each	
95.	White Fluid Pelikan	Each	
96.	Stapler SDI/KW fine	Each	
97.	Stapler Heavy No.5871 &50-LB	Each	
98.	Staple Pin Heavy duty 23/20 mm	Each	
99.	Staple Pin Heavy duty 23/13 mm	Each	
100.	Scissors Stainless Steel Medium	Each	
101.	Sharpener Steel Germany	Each	
102.	Shorthand Book	Each	
103.	Slip Book 80 gm Impt. Paper 80 sheet 5x7	Each	
104.	Slip Book Spiral imported paper 5x7	Each	
105.	Stamp Pad Dollar	Each	
106.	Stamp Pad Ink	Each	
107.	Stapler Pin superior quality	Each	
108.	Stapler Pin remover	Each	
109.	Tag Cotton fine six inch	Per 100	
110.	Tag Cotton fine 24 Inch	Per 100	
111.	Telephone Index (Large size)	Each	