

Government of Pakistan
Economic Affairs Division
(Japan Wing)

No.1(61) Japan-II/2026

Reminder/Immediate
Islamabad, the October 06, 2026

OFFICE MEMORANDUM

SUBJECT: **INVESTMENT PROMOTION AND BUSINESS ENVIRONMENT REFORM
(ADVANCE)(A)**

The undersigned is directed to refer to this Division's OM of even number dated **21-08-2026** on the subject and state that the Japan International Cooperation Agency (JICA) has offered fully funded **one seat** for the subject training program scheduled to be held w.e.f. **December 07, 2026 to December 09, 2026 (online) and January, 17, 2027 to January 30, 2027** in Japan. The concerned Ministries / Departments are requested to forward nominations of suitable officers/ candidates who fulfills the eligibility criteria to this Division along with three (3) copies of application forms, Organization Chart, surety bond, undertaking, CNIC, Passport and FTC Proforma as advised in GI Booklet uploaded on EAD's website, latest by **12-10-2026**.

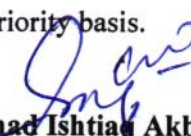
Objective:

This course aims to deepen participants' understanding of policies required to attract and promote foreign direct investment (FDI) into their countries, business environment reform, the development of SC/GVC linkages, and practical investment promotion approaches, and to formulate an action plan for their implementation.

Eligibility Criteria:

The applicants should:

- Be government officers who formulate and implement Foreign Direct Investment (FDI) .
 - Have at least 5 years' experience in the relevant field.
 - Be between 30- and 55-years age.
 - Have Bachelor's degree or equivalent academic background.
 - Be proficient in English
 - Be in good health, both physically and mentally to participate in the program.
 - Woman are encouraged to apply for the program.
2. New prescribed JICA's Application forms along and specimen of surety bond, undertaking and FTC Performa can be downloaded from EAD's website www.ead.gov.pk under "Foreign Trainings" link in "Forms" ad also available on JICA's website www.jica.go.jp/pakistan/english/index.html. Cases of **contractual employees** will not be entertained.
3. In case of selection of officer, the concerned Ministries/Division/Department are requested to ensure timely relieving of the officer along with necessary NoC. Furthermore, the concerned officer may be directed to submit **Post-Training Report/certificate** to this Ministry on priority basis.


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Section Officer (Japan-II)
Ph: 051-9201805

1. Secretary, Ministry of Commerce (MOC) Islamabad.
2. Secretary, Board of Investment, Islamabad
3. Secretary, Special Investment Facilitation Council (SIFC), Islamabad.
4. Chairman, Planning & Development Board, Government of Punjab, Lahore
5. Chairman, Planning & Development Board, Government of Sindh, Karachi
6. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
7. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta.

8. Addl. Chief Secretary, Planning & Development Department, Govt of Gilgit-Baltistan, Gilgit,
9. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad

C.C

- i. Secretary, Secretary Industries, Commerce & Investment Govt of Punjab.
- ii. Secretary, Investment Department Govt of Sindh.
- iii. Secretary, Industries, Commerce & Technical Education Department Govt of KP.
- iv. Secretary, Industries & Commerce Department Govt of Balochistan.
- v. Director General, Trade Development Authority of Pakistan (TDAP).
- vi. Chief Executive Officer (CEO), Punjab Board of Investment & Trade (PBIT)
- vii. Chief Executive Officer (CEO), KP Board of Investment and Trade (KP-BOIT)
- viii. Chief Executive Officer (CEO), Gilgit-Baltistan Board of Investment (GB-BOI)
- ix. Chief Executive Officer (CEO), Azad Jammu and Kashmir Board of Investment (AJK-BOI)
- x. Joint Secretary (Training), Establishment Division, Islamabad
- xi. System Analyst (Computer Center), EAD with request to upload the O.M, GI Booklet on EAD's Website