

**MOST IMMEDIATE**

Government of Pakistan  
Ministry of Economic Affairs  
(Economic Affairs Division)

\*\*\*\*\*

No. 3(7) SEA/Malaysia/2021

Islamabad the 25<sup>th</sup> February, 2021

**OFFICE MEMORANDUM**

SUBJECT: - **E-LEARNING COURSE ON “STRATEGIES FOR SUSTAINABLE MANUFACTURING AND OPERATIONS” TO BE HELD FROM 24<sup>TH</sup> TO 28<sup>ST</sup> MAY, 2021 UNDER THE MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP).**

The undersigned is directed to inform that the Government of Malaysia has invited **two (02)** nominations for the above training course. The Government of Malaysia will bear the full course fees for successful applicants. The application form is available at EAD's web site: [www.ead.gov.pk](http://www.ead.gov.pk) and [https://mtcpcoms.kln.gov.my/mtcpcoms/online/list\\_course](https://mtcpcoms.kln.gov.my/mtcpcoms/online/list_course).

2 The eligibility criteria and objectives of the subject course are as under:

**Eligibility Criteria**

- The participants should be Middle and Top Management Officers nominated by their Government.
- A bachelor's degree in any field.
- 26-50 years of age.
- Three years or more of working experience.
- Able to attend all the synchronous e-learning sessions, that will require an internet-enabled device with Zoom installed, and functioning webcam, microphone and audio.
- Good command of English- written and spoken.
- Medically fit.

**Objective**

- To Explain the concept of sustainable manufacturing on how products are designed, produced, and tested.
- To Apply several tools of Life Cycle Assessment to evaluate environmental impacts of product design, manufacturing process, product use- phase, and product end-of-life.


3. Nomination of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by **9th April, 2021 (Friday)**, positively.

4. **Required Documents**

1	Nomination letter in original	01 copy
2	Filled in Proforma for FTC	01 copy
3	Application form	02 copies
4	CNIC & Photograph	02 copies each

Contd.....

5. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on part of the candidate shall liable to be rejected.

  
(Pirah Aftab)  
Section Officer (SEA)  
Ph: 051-9202084

1. Secretary, Ministry of Commerce and Textile, Islamabad.
2. Secretary, Ministry of Industries and Production, Islamabad.
3. Chairman, Planning & Development Board, Government of the Punjab, Lahore
4. Chairman, Planning & Development Board, Government of Sindh, Karachi
5. Additional Chief Secretary, Planning & Development Department, Government of Khyber Pakhtunkhwa, Peshawar
6. Additional Chief Secretary, Planning & Development Department Government of Balochistan, Quetta
7. Additional Chief Secretary, Planning & Development Department, Government of Azad Jammu & Kashmir, Muzaffarabad
8. Secretary, Planning & Development Department, Government of Gilgit Baltistan, Gilgit.
9. **Relevant Officers working in other Ministries/Divisions/ Departments may download the circular from the official Website of Economic Affairs Division for submission of nomination through proper channel.**

**Copy forwarded for information:-**

1. Senior Joint Secretary (EC), EAD
2. Joint Secretary (Training), Establishment Division, Islamabad
3. Section Officer (UN-III/Secretary FTC), EAD
4. Network & System Administrator, EAD