

Government of Pakistan
Ministry of Economic Affairs
(Japan Wing)

No.1(52)Japan-II/2021

Islamabad, the October 13, 2021

OFFICE MEMORANDUM

SUBJECT: KNOWLEDGE CO-CREATION PROGRAM (YOUNG LEADERS) FOR PAKISTAN / DISASTER RISK REDUCTION COURSE

The undersigned is directed to refer to the subject noted above and to state that Japan International Cooperation Agency (JICA) has offered nine seats for subject training course scheduled to be held w.e.f **January, 11, 2022 to January 26, 2022 (Online)**. It is requested to kindly send nomination of a suitable regular officer who fulfill the following criteria, to the undersigned by **17-11-2021**, along with three (3) copies of prescribed JICA's online Application form, CNIC, FTC Proforma, Inception Report and Passport as advised in the G.I. Booklet.

Course Objective

- Learning the knowledge about disaster risk reduction and its literacy: Learning the basic knowledge required to take disaster risk reduction measures.
- Improving the competence to take disaster risk reduction measures and its competency: Learning the knowledge and abilities required to take disaster risk reduction measures.

Eligibility Criteria

The applicants should

- Be an administrator involved in disaster risk reduction policies, plans, budget, and its education / advocacy from the central government and local governments, related NGO and NPO staff and counterparts of the related JICA project.
 - Have more than 3 years' experience engaged in the administration for disaster risk reduction
 - Be a graduate of University.
 - Proficient in spoken and written English.
 - Be between the age of (20) and (35) years
 - Be in good health, both physically and mentally.
 - Women are encouraged to apply for the program
2. New prescribed JICA's online Application Form (Young Leaders) along with FTC Proforma can be downloaded from EAD's website www.ead.gov.pk and also available on JICA's website www.jica.go.jp/pakistan/english/index.html.
3. Nomination of contractual employees will not be entertained.


(Syed Hammad Hassan)
Section Officer (Japan-II)
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1. Secretary, Water Resources, Government of Pakistan, Islamabad
2. Secretary, Aviation Division, Government of Pakistan, PIA Building, Blue Area, Islamabad.
3. Chairman, Planning & Development Board, Government of Punjab, Lahore
4. Chairman, Planning & Development Board, Government of Sindh, Karachi
5. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
6. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta.
7. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit,
8. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad.

C.C to:

- i. Chairman, National Disaster Management Authority (NDMA), Islamabad.
- ii. Chairman Federal Flood Commission, Government of Pakistan, Islamabad
- iii. Director General, Punjab Emergency Service, Rescue 1122 Headquarter, Main Ferozepur Road, Lahore

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- iv. Director General, Pakistan Meteorological Department (PMD), Sector H-8/2, Islamabad
- v. Director General, Emergency & Disaster Management, Fire Headquarter Building, G-7/1, Islamabad.
- vi. Director General, Provincial Disaster Management Authority (PMDA), Lahore
- vii. Director General, Provincial Disaster Management Authority (PMDA), Quetta
- viii. Director General, Provincial Disaster Management Authority (PMDA), Peshawar
- ix. Director General, Provincial Disaster Management Authority (PMDA), Karachi
- x. Director General, Gilgit Baltistan Disaster Manager Authority (GBMDA), Col.Ikram Ul Haq House, Naveed Shaheed Road Karim Town Zulfiqar Abad Jutail, Gilgit.
- xi. Director General, State Disaster Management Authority (SDMA), Muzaffarabad, AJK
- xii. Joint Secretary (Training), Establishment Division, Islamabad
- xiii. System Analyst (Computer Center), EAD with request to upload JICA's Application Form (Young Leaders), G.I Booklet & other relevant Annexes on EAD's Website.