



【Online】 Knowledge Co-Creation Program (Young Leaders) (Pakistan)

General information on

Vocational Training Course (Online)

職業訓練コース(遠隔研修)

JFY2021

Course No.: 201906087J001

Online Program Period: January 17, 2022- January 28, 2022

This information pertains to one of the JICA Knowledge Co-Creation Programs (Young Leaders) of the Japan International Cooperation Agency (JICA) implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in February 2015, which stated, *“In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together.”* JICA believes that this ‘Knowledge Co-Creation Program’ will serve as a foundation of mutual learning process.

I. Concept

The “Knowledge Co-Creation Program (Young Leaders)” is conducted by JICA (the Japan International Cooperation Agency) under a technical cooperation scheme of the Government of Japan, with the purpose of promoting human resource development in developing countries.

Under the program, young leaders, who will become nation-building leaders in the future, are invited to Japan for about 18 days to be provided with opportunities to:

- 1) develop their specialties through experiencing and learning technologies and skills in Japan, and
- 2) increase their willingness to resolve issues on their own.

II. Description

1. Title (Course No.)

Vocational Training Course (201906087J001)

2. Course Duration in Japan

January 17 to January 28, 2022

3. Target Regions or Countries

Pakistan

4. Target Group

Administrative officials who have engaged in vocational training programs or staff members of vocational training institutions

5. Number of Participants

9 participants

6. Language

English

7. Objective(s)

Through participation in this program, the participants are expected:

- (1) to gain an overview of vocational training programs and basic knowledge centered on the current educational training system in Japan
- (2) to learn about the experience of Japan and social background in the relevant field through exchanging opinions with persons concerned, etc.

8. Outline

This course consists of the following components.

(1) Lectures regarding :

- a. Overview of Human Resources Development System in Japan, and
- b. Socioeconomic Transition and Vocational Training, and
- c. Framework of Vocational Training in Japan, and
- d. Operational Management of Vocational Training Center, and
- e. Basic of Quality Control, and
- f. Vocational Training and KAIZEN, etc.

(2) Virtual Visit to :

- a. Polytechnic Center, and
- b. Nakashima Turret Co.Ltd., and
- c. Tobata Technical High School

(3) Discussions on how to utilize information obtained from the course, etc.

(4) Presentation on how to utilize information obtained from the course, etc.

<Tentative Schedule of the Course>

*The program is done live except one on-demand lecture on January 18

Date	Time	Subject
January 17 (Mon.)	9:00-12:00	Orientation, Human Resource Development at Companies
	13:00-16:00	Job Report Discussion toward Problem Solving
January 18 (Tue.)	10:00-12:00	Importance of Problem Solving, and How to Tackle
	13:00-14:00	【On-Demand】 Overview of Human Resources Development System in Japan
January 19 (Wed.)	10:00-12:00	Socioeconomic Transition and Vocational Training
	13:00-15:00	Collaboration of the Industrial Circle in the Vocational Training Field
January 20 (Thu.)	10:00-12:00	Framework of Vocational Training in Japan
	13:00-15:00	Case of Technical Cooperation in the Vocational Training Field
January 21 (Fri.)	10:00-12:00	Virtual Visit to Polytechnic Center
	14:00-16:00	Operational Management of Vocational Training Center (First Half)
January 22 (Sat.)	9:00-12:00	Basic of Quality Control: Data Reduction
	13:00-16:00	Basic of Quality Control: KAIZEN Activity
January 23 (Sun.)		
January 24 (Mon.)	10:00-12:00	Virtual visit to Nakashima Turret Co.Ltd. (Management and 5S)
	13:00-15:00	Operational Management of Vocational Training Center (Last Half)
January 25 (Tue.)	10:00-12:00	Virtual Visit to Tobata Technical High School
	13:00-15:00	What Companies Require, and Human Resource Development
January 26 (Wed.)	8:00-10:00	JICA KCCP and Activities in Participant's Country after the Program
	13:00-15:00	Quality Control and How to Utilize it
January 27 (Thu.)	10:00-12:00	Vocational Training and KAIZEN
	13:00-16:00	Group Discussion: How to Utilize Information Obtained from the Program
January 28 (Fri.)	9:00-12:00	Group Discussion: How to Utilize Information Obtained from the Program
	14:00-17:00	Presentation: What Information You Obtained and How to Utilize it

※This course is tentative and the schedule is subject to change without notice.

III. Eligibility and Procedures

1. Nominee Qualifications

Applying Organizations are expected to select nominees who meet the following qualifications. Please note that nominees would not necessarily be employed by the applying organizations, as long as they are selected officially by the organizations for their specific purposes. However, the nominees must be either persons who are engaged in the said field or directly related to program subject.

(1) Essential Qualifications

All applicants must satisfy the following:

- 1) Nomination: be nominated by the Government of Pakistan in line with the procedures mentioned in 3.(1) below.
- 2) Experience in the relevant field: be involved in a field corresponding to the course mentioned in II. Description.
- 3) Age: be from twenty (20) to thirty-five (35) years of age and be expected to become leaders in their specialized fields in the future.
- 4) Language Proficiency: have a reasonable command of English and good command of spoken and written English.
- 5) Health: must be in good health to participate in the program. To reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest to declare in the Medical History (QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION of the application form) if you have been a patient of following illnesses; Hypertension / Diabetes / Cardiovascular illness / Heart failure / Chronic respiratory illness.

(2) Recommended Qualifications

- 1) Experience Visiting/Living in Japan: It's preferable that the applicant has not made any previous visits to Japan
- 2) Educational Background: It's preferable that the applicant hold a Bachelor's degree.
- 3) Gender Consideration: JICA promotes gender equality. Women are encouraged to apply for the program.

2. Required Documents for Application

(1) **Application Form:** The Application Form is available at **the JICA overseas office (or the Embassy of Japan).**

* If you have any difficulties/disabilities which require assistance, please specify necessary assistances in the QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION (1-(c)) of the application form. Information will be reviewed and used for reasonable accommodation.

(2) Photocopy of Passport: You should submit it with the application form if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.

* The following information should be included in the photocopy:

Name, Date of Birth, Nationality, Sex, Passport Number and Expiry Date

(3) Job Report: Job Report on the main issues concerning the targeted field in your country must be submitted. Detailed information is provided in the Annex 1.

(4) Contact Person at Your Organization for Post-Program Survey about KCCP for Young Leaders

You will be required to submit 'Contact Person at your Organization for Post-Program Survey about KCCP for Young Leaders' filled with the information about the appropriate person in your organization to whom JICA will send the questionnaire on the monitoring purpose of the program. The person is expected to be your supervisor or the person in your human resources department, who can observe some changes of your attitudes toward your tasks after participating in the program. See 'ANNEX-2' of 'VI. Annex'.

3. Procedures for Application and Selection

(1) Submission of the Application Documents

Closing date for applications: **Please confirm the local deadline with the JICA overseas office (or the Embassy of Japan).**

(All require material must arrive at **JICA Center in Japan** by **December 3, 2021**)

(2) Selection

Primary screening is conducted at the JICA overseas office (or the embassy of Japan) after receiving official documents from your government. JICA Center will consult with concerned organizations in Japan in the process of final selection. Applying organizations with the best intentions to utilize the opportunity will be highly valued.

The Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with Development Cooperation Charter of Japan.

(3) Notice of Acceptance

The JICA overseas office (or the Embassy of Japan) will notify the results **not later than December 20, 2021.**

4. Conditions for Participation

The participants of KCCP are required

- (1)** to strictly observe the course schedule, and
- (2)** not to change the program topics.

IV. Administrative Arrangements

1. Organizer (JICA Center in Japan)

(1) **Center:** JICA Kyushu Center (JICA KYUSHU)

(2) **Program Officer:** Ms. SAKONO Akiko (kicctp@jica.go.jp)

2. Implementing Partner

(1) **Name:** Kitakyushu International Techno-cooperative Association (KITA)

(2) **URL:** <http://www.kita.or.jp/english/index.html>

3. Information

*YouTube of “Knowledge Co-Creation Program and Life in Japan” and “Introduction of JICA Center” are viewable from the link below.

Part I: Knowledge Co-Creation Program and Life in Japan	
English ver.	https://www.youtube.com/watch?v=SLurfKugrEw
French ver.	https://www.youtube.com/watch?v=v2yU9ISYcTY
Spanish ver.	https://www.youtube.com/watch?v=m7l-WIQSDjI
Russian ver.	https://www.youtube.com/watch?v=P7_ujz37AQc
Arabic ver.	https://www.youtube.com/watch?v=1iBQqdpXQb4
Part II: Introduction of JICA Centers in Japan	
JICA Hokkaido (Sapporo)	https://www.jica.go.jp/sapporo/english/office/index.html
JICA Hokkaido (Obihiro)	https://www.jica.go.jp/obihiro/english/office/index.html
JICA Tohoku	https://www.jica.go.jp/tohoku/english/office/index.html
JICA Tsukuba	https://www.jica.go.jp/tsukuba/english/office/index.html
JICA Tokyo	https://www.jica.go.jp/tokyo/english/office/index.html
JICA Yokohama	https://www.jica.go.jp/yokohama/english/office/index.html
JICA Hokuriku	https://www.jica.go.jp/hokuriku/english/office/index.html
JICA Chubu	https://www.jica.go.jp/chubu/english/office/index.html
JICA Kansai	https://www.jica.go.jp/kansai/english/office/index.html
JICA Chugoku	https://www.jica.go.jp/chugoku/english/office/index.html
JICA Shikoku	https://www.jica.go.jp/shikoku/english/office/index.html
JICA Kyushu	https://www.jica.go.jp/kyushu/english/office/index.html
JICA Okinawa	https://www.jica.go.jp/okinawa/english/office/index.html

VI. Annex:

ANNEX 1

Job Report

* Please make sure that your writing fits in one page (A4 size) in **English**.

- 1) What type of work are you currently doing?
Please briefly explain what department or division you are in and what your job involves.
Examples:
 - Work for Ministry of Local Government as Administrative officer or Field officer
 - Work at Central/Regional Office or Community Center as local government related staff
 - Work as NGO staff for community development
 - Work as the leader of community people, etc.

- 2) What are the issues encountered through work?
Please write about any issues related to “local government” you come to realize through your work.
Examples:
 - Difficulties to involve local community for better community development as a local government officer
 - Need assistance on the best way to teach community people effectively about better community development as the leader of the community people, etc.

- 3) What do you expect to acquire through this training?
Based on the “issues” you have, please write briefly what you would like to know.
Examples:
 - Would like to know about an effective method of a local governance system in Japan as a local government officer.
 - Would like to acquire expertise of practical methods of community participation for better community development as the leader of community people, etc.

ANNEX 2- Contact Person at Your Organization for Post-Program Survey about KCCP for Young Leaders

REQUEST FOR POST-PROGRAM SURVEY

JICA conducts the post-program survey about how the ex-participants have been utilizing the knowledge and skills acquired in Japan in their daily work. For this purpose, JICA would like to send the questionnaire to the participants by e-mail after the program.

In addition, considering the purpose of the survey, we also would like to send the questionnaire to the person in their organizations; such as their supervisor or the person in their human resources department who can observe some changes of their attitudes toward their tasks after participating the program.

We would highly appreciate it if you fill in the information about the appropriate person in your organization to whom JICA can send the questionnaire on this purpose. The questionnaire will be directly sent by e-mail to you and the person mentioned below within one year after the program.

We kindly ask for your understanding and cooperation in responding to the survey.

【Name of Nominee】

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【Contact person at your organization】

(Your supervisor or a person in the human resources department, to whom JICA can send the questionnaire after the course)

Name	
Designation / Position	
Department / Division	
E-mail Address	

For Your Reference

JICA and Capacity Development

Technical cooperation is people-to-people cooperation that supports partner countries in enhancing their comprehensive capacities to address development challenges by their own efforts. Instead of applying Japanese technology per se to partner countries, JICA's technical cooperation provides solutions that best fit their needs by working with people living there. In the process, consideration is given to factors such as their regional characteristics, historical background, and languages. JICA does not limit its technical cooperation to human resources development; it offers multi-tiered assistance that also involves organizational strengthening, policy formulation, and institution building.

Implementation methods of JICA's technical cooperation can be divided into two approaches. One is overseas cooperation by dispatching experts and volunteers in various development sectors to partner countries; the other is domestic cooperation by inviting participants from developing countries to Japan. The latter method is the Knowledge Co-Creation Program, formerly called Training Program, and it is one of the core programs carried out in Japan. By inviting officials from partner countries and with cooperation from domestic partners, the Knowledge Co-Creation Program provides technical knowledge and practical solutions for development issues in participating countries.

The Knowledge Co-Creation Program for Young Leaders is designed for young leaders expected to become future leaders in their specialized fields. Participants in the program learn about Japan's experience and technologies in the relevant fields that will be required for the future development of their own country. A variety of programs is open to young people in each field in each country.

Japanese Development Experience

Japan, as the first non-Western nation to become a developed country, built itself into a country that is free, peaceful, prosperous and democratic while preserving its tradition. Japan will serve as one of the best examples for our partner countries to follow in their own development.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from a process of adoption and adaptation, of course, has been accompanied by countless failures and errors behind the success stories.

Through Japan's progressive adaptation and application of systems, methods and technologies from the West in a way that is suited to its own circumstances, Japan has developed a storehouse of knowledge not found elsewhere from unique systems of

organization, administration and personnel management to such social systems as the livelihood improvement approach and governmental organization. It is not easy to apply such experiences to other countries where the circumstances differ, but the experiences can provide ideas and clues useful when devising measures to solve problems.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



Contact Information for Inquiries

For inquiries and further information, please contact the JICA overseas office or the Embassy of Japan. Further, address correspondence to:

JICA Kyushu Center (JICA KYUSHU)