**VI. ANNEX**

# HOSPITAL MANAGEMENT (A)

**(JFY 2021)**

Job Report（Country Report）

Name of applicant:

Country:

Organization and present post:

E-mail:

**Remarks 1**: The Report should be typewritten in English **(12-point font, A4 size paper)**, and total pages of the report must be **limited to 5 pages.**

**Remarks 2**: The purpose of the report is to make the training more effective and fruitful by comprehending the situations and problems of the participants each other.

Your report will be uploaded onto the training platform and be available for viewing for all participants and facilitators/organizers of the course during the viewing period.

**Remarks 3**: We recommend that you add pictures/video clips to your report in order to better describe the issues/challenges you are facing.

1. (Country report)

Please fill out the following table.

|  |  |
| --- | --- |
| Country Name: |  |
| Capital: |  |
| Population: |  |
| Area: |  |
| Climate: |  |
| Geographical features: |  |
| Languages: |  |
| Religions: |  |
| Political system: |  |
| Main industries: |  |
| GDP (nominal) per capita: |  |
| Main exports: |  |
| Main imports: |  |

1. Describe overall conditions of status health and medical situations (national strategies, organization structure of health institutions including ministry of health, main medical systems including insurance schemes main diseases and health services, number of hospitals, medical staffs and other supportive systems, etc.
2. Describe the mission of your organization and department/division.
3. Name of Organization
4. Mission of organization and department/division you belong to
5. Draw a chart of your organization and write the names of the departments/sections. In addition, please add the number of staff at each department (section).
6. Your position
7. Describe your current duties

1. Hospital Profile

 Please explain the administration of your hospital.

|  |  |
| --- | --- |
| Ownership |  |
| Name of the hospital |  |
| Coverage area | km2 |
| Coverage population(estimate) | persons |
|  | The 2 years ago( ) | The 1 year ago( ) | Latest year( ) |
| Number of employees | Medical doctor (persons) |  |  |  |
| Nurse (persons) |  |  |  |
| Others (persons) |  |  |  |
| Number of beds |  |  |  |
| Average length of stay | day | day | day |
| Bed occupancy rate | % | % | % |
| Number of inpatients per month (persons) |  |  |  |
| Number of outpatients per day (persons) |  |  |  |
| Number of delivery per month (persons) |  |  |  |
| Number of operation per month | General anesthesia (persons) |  |  |  |
| Local anesthesia (persons) |  |  |  |

1. Question
	1. In your hospital/organization, what is the urgent issue to be solved? Please describe in as much detail as possible.
	2. Describe a project idea to solve or alleviate the issues above if you have.