



【Online】
Knowledge Co-Creation
Program
(Group & Region Focus)

General information on

**Policy Planning and Project Management on Livestock
Development for Livestock Officials
(for Middle Level Officials)**
**課題別研修「畜産開発計画行政官の政策立案実施管理能力向上
(中堅行政官)」**
JFY 2021

Course No.:202003087J001

(The First) On-Demand Program Period:

From September 27 2021 to October 29, 2021

(The Second) On-Demand and On-line Program Period:

From November 1, 2021 to January 27, 2022

This information pertains to one of the JICA Knowledge Co-Creation Programs (Group & Region Focus) of the Japan International Cooperation Agency (JICA) implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in February 2015, which stated, “In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together.” JICA believes that this ‘Knowledge Co-Creation Program’ will serve as a foundation of mutual learning process.

I. Concept

Background

In many developing countries, the demand for livestock products has been rapidly increased with income growth and urbanization. Although the national plans, goals, and other such measures have been formulated to promote the agricultural and livestock sectors in those countries, sufficient progress has not yet been made, in terms of the administrative (policy planning and projects management) support, organization and infrastructure, and human resources which have not been sufficiently developed for this goal to be achieved.

For what?

In the program, participants learn about policy implementation as well as the roles and cooperation between administrative and other related organizations involved in the process of developing the livestock industry in Japan. The program is designed to develop human resources that have a global perspective and to contribute to the development of the livestock industries in developing countries by enhancing the management capabilities of livestock officials with regard to policy planning, implementation and management.

For whom? The program targets to administrative official of central government agencies, local government agencies or related institutes who are engaged in the planning, implementation and management, dissemination of policies concerning the development of the livestock industry. (for Middle Level Officials)

How?

With fact-finding and analysis, group discussions, lectures and practical workshops with regarding to policy planning and project management in Japanese central and local government and related institutes, the program enables participants to acquire practical knowledge and skills that they can apply in their works.

In addition, the intended outcome of the program is for participants to prepare action plans for proposals concerning the administrative support and technologies needed to further developing their countries' livestock industries, and to then make presentations on these action plans at their organizations. They are expected to contribute to the development of their countries' livestock industries by disseminating and utilizing the knowledge and skills acquired in Japan.

II. Description

1. Title (Course No.)

Policy Planning and Project Management on Livestock Development for Livestock Officials (for Middle Level Officials) (202003087J001)

2. Online Program Period

(1) (The First) On-Demand Program Period:

September 27, 2021 to October 29, 2021

(2) (The Second) On-Demand and On-line Program Period:

November 1, 2021 to January 27, 2022

In the context of the COVID-19 pandemic, please note that there is still a possibility the course period will be changed, shortened, or the course itself will be cancelled.

3. Target Regions or Countries

Belize, Mexico, Moldova, Palestine, Papua New Guinea, South Sudan, Sri Lanka, Timor-Leste, Zambia

4. Eligible / Target Organization

The program is designed for policy planning and project management unit of central and local governmental departments and related public organizations which are responsible to facilitate livestock and rural development.

5. Course Capacity (Upper limit of Participants)

9 participants

6. Language

English

7. Objective(s)

To establish concrete measures for addressing problems in livestock industry development through sharing and utilization throughout the whole of the participants' organizations of knowledge and experience acquired in the programs.

8. Overall Goal

To improve the living standards of rural areas in the participants' countries as a result of the efficient and effective design, formulation and expansion of the policies and systems needed to develop the livestock industries in the countries.

9. Output and Contents

Continued on next page

(1) Structure of the program

1. Preliminary phase

Expected Outcomes/ Outputs	<ul style="list-style-type: none">• To explain the challenges of livestock developments in the countries by Inception report submitted and presented
Activities	<ul style="list-style-type: none">• To analyze the current situation and identify the challenges in livestock development in each own country.

2. Core phase (Online Program at your country)

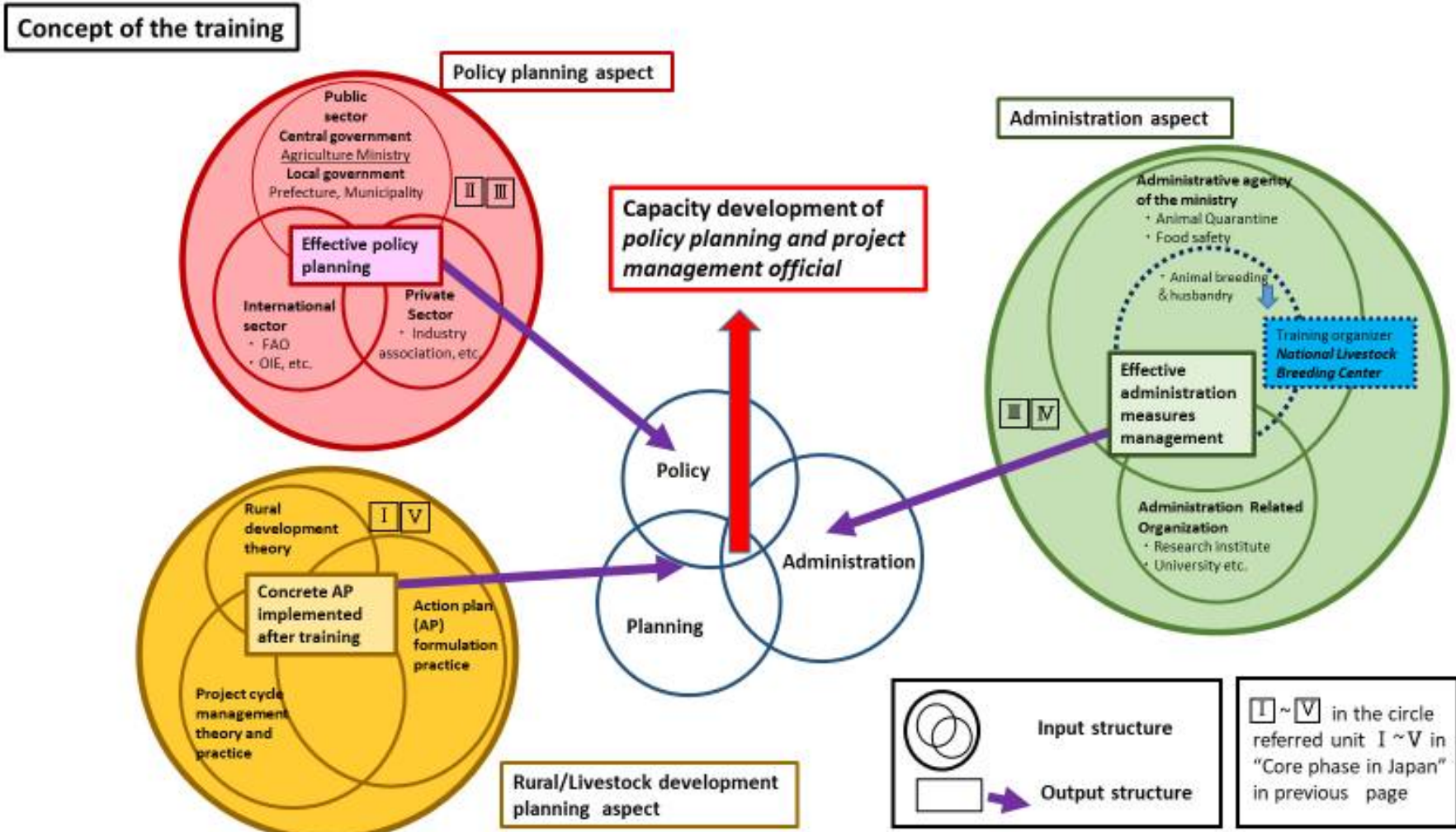
Unit 1: International cooperation in livestock and animal health	
Outputs	To understand international cooperation in livestock and others in various aspects and explain examples of JICA's cooperation scheme
Contents	Lecture on JICA assistance and international cooperation in livestock and other agricultural fields.
Unit 2: Reconstruction and Promotion of Livestock Industry in Post-war in Japan (livestock development in historical aspects)	
Outputs	To understand rapid development of Japanese livestock industry in Japan and explain what are possible application to the countries
Contents	Lectures on the history of livestock industry development and rural social development in Japan
Unit 3: Current livestock policy in Japan (role and function of central government)	
Outputs	To understand livestock policy in the central government (Ministry of Agriculture, Forestry and Fisheries: MAFF) of Japan with comparing the policy of each own country
Contents	Lectures on policy in the fields of livestock industry and MAFF strategy on international cooperation
Unit 4: Policy implementation in livestock breeding	
Outputs	To understand role and function of policy implementation agency and explain what are effective collaboration between policy planning and implementation
Contents	Lectures on function and organization of governmental implementation agency (National Livestock Breeding Center (NLBC) as an example)
Unit 5: Rural development	
Outputs	To understand rural development and explain how to design a sustainable and harmonized rural development program based on

	substantial survey and community participation and diversity in rural community
Contents	Lectures on rural development overview, rural survey in the community, gender and development in rural community.
Unit 6: Project cycle management (PCM)	
Outputs	To understand PCM method and apply the knowledge and skill acquired in the training to create and explain an effective and practical plan/project on livestock development in the field of each participant's responsibility.
Contents	Lecture and practice on PCM including discussion, workshop, report writing and presentation of livestock plan/project in the countries drafted in the training
Unit 7: Livestock farming practice in Japan (video report)	
Outputs	To understand various farming practice in Japan and explain possible application in the countries.
Contents	Video reporting on beef cattle, poultry and goat farming, and livestock waste management

3. Finalization phase

Expected Outcomes	To motivate participants' organization for capacity development in policy knowledge and skill for livestock industry development in the courtiers
Activities	Transfer seminar, workshop and other disseminating activities in the participant's department. Discussion, revise and (if possible) implementation on livestock plan/project drafted (described in unit 6. Above) with organizational approach

(2) Concept of the training



III. Eligibility and Procedures

1. Expectations to the Applying Organizations

- (1) This program is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Participating organizations are expected to use the project for those specific purposes.
- (2) This program is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the project to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.
- (3) As this program is designed to facilitate participants to come up with the plan to bring a change in their organization. Participating organizations are expected to make due preparation with the participants by carrying out the activities of the Preliminary Phase described in section II-9
- (4) Participating organizations are also expected to make the best use of the results achieved by their participants by carrying out the activities of the Finalization Phase described in section II-9.
- (5) Participating organizations are requested to allow the participants to participate in this online program for two to three hours a day and attend Online live sessions during the program period without disturbing by daily work.

2. Nominee Qualifications:

Applying Organizations are expected to select nominees who meet the following qualifications.

(1) Essential Qualifications

- 1) Current Duties: be working for a central government, a local government or equivalent institutes involved in administrative affairs related to the livestock development
- 2) After training: continue to work as an officer who contributes to the livestock industry in the countries.
- 3) Experience: with more than five (5) years of experience in policy, public affairs regarding the livestock industry.
- 4) Education Background: be university graduates or have an equivalent academic background;
- 5) Language Proficiency: have a competent command of spoken and written English which is equal to TOEFL iBT 100 or more (Please attach an official certificate for English ability such as TOEFL, TOEIC etc.)
- 6) PC with the Internet access and web camera: Possess a PC with the Internet access to YouTube (streaming), Google Classroom (or other learning management system such as Cornerstone), and Zoom. Also with a web camera for the online live sessions

- 6) Time management: Have permission to participate in this online program for two to three hours a day, including several live sessions
- 7) Health: must be in good health to participate in the program. To reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest to declare in the Medical History (QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION of the application form) if you have been a patient of following illnesses; Hypertension / Diabetes / Cardiovascular illness / Heart failure / Chronic respiratory illness.

(2) Recommendable Qualifications

- 1) Expected to continue to be involved in administrative affairs related to the livestock development even after completion of this program
- 2) Expected age
Be over 30 years of age (most recommendable 30~45 years old)
- 3) Other expectation
 - Would be appreciated to understand training target focuses on the middle level officials in this year.
 - Would have an experience in “gender and development” due to its importance in the program

3. Required Documents for Application

(1) Application Form: The Application Form is available at **the JICA overseas office (or the Embassy of Japan)**

* If you have any difficulties/disabilities which require assistance, please specify necessary assistances in the QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION (1-(c)) of the application form. Information will be reviewed and used for reasonable accommodation.

(2) Photocopy of passport: You should submit it with the application form if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.

*The following information should be included in the photocopy:

Name, Date of Birth, Nationality, Sex, Passport Number and Expiry Date

(3) English Score Sheet: to be submitted with the application form, if the nominees have any official English examination scores. (e.g., TOEFL, TOEIC, IELTS)

(4) Questionnaire: to be submitted with the application form. Fill in Attachment-2 of this General Information.

(5) Valid E-mail address: Participants are required to use JICA-VAN (LMS:Learning Management System) for taking the online program. Personal Long-in ID and Password will be issued by JICA after selection and it will be sent a notice to your e-mail address. Therefore **please fill in your valid e-mail**

address on the Application form.

***Remarks: The Application Form and Report and Questionnaire
must be computer printed, NOT handwritten.**

There are some cases which applicants are rejected since the application form is not readable.

4. Procedures for Application and Selection

(1) Submission of the Application Documents

Closing date for applications: **Please inquire to the JICA office (or the Embassy of Japan).**

(After receiving applications, the JICA office (or the Embassy of Japan) will send them to **the JICA Tohokur in JAPAN by September 3, 2021**)

(2) Selection:

Primary screening is conducted at the JICA overseas office (or the embassy of Japan) after receiving official documents from your government. JICA Center will consult with concerned organizations in Japan in the process of final selection. Applying organizations with the best intentions to utilize the opportunity will be highly valued.

The Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan.

(3) Notice of Acceptance

The JICA overseas office (or the Embassy of Japan) will notify the results **not later than September 15, 2021**.

5. Conditions for Participation

The participants of KCCP are required

- (1)** to strictly observe the course schedule,
- (2)** to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (3)** to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (4)** not to engage in political activities, or any form of employment for profit,
- (5)** to return the total amount or a part of the expenditure for the KCCP depending

on the severity of such violation, should the participants violate the laws and ordinances,

- (6) to observe the rules and regulations at the place of the participants' accommodation, and
- (7) to refund allowances or other benefits paid by JICA in the case of a change in schedule.

IV. Administrative Arrangements

1. Organizer (JICA Center in Japan)

(1) Center: JICA Tohoku Center (JICA Tohoku)

(2) Program Officer: Mr. YAMAGUCHI Hiroyuki (thictad@jica.go.jp)

2. Implementing Partner:

(1) Name: National Livestock Breeding Center (NLBC)

(2) URL: <http://www.nlbc.go.jp/>

V. ANNEX

Attachment-1

Inception Report

(Purpose and notice)

1. Applicant must be submitted "Inception Report" and "Questionnaire" with your Application Form before Closing date (Please inquire to the JICA Office (or the Embassy of Japan).

2. Inception Report will be presented to and shared with the participants and lectures and NLBC staff to facilitate knowledge creation activities.

3. Due to limited time for the presentation and discussion of the report the participants are required to prepare comprehensive presentation as indicated below in "format. To be submitted)

(Contents of the report)

Part 1 Basic Information Brief description	1	Your name and position
	2	Name of organization
	3	Organizational chart
	4	Role of organization
Part 2 Main part of the inception report	5	Explanation of participant's work in charge, scope of duties and authority, target groups, target livestock species.
	6	Current situation and challenges in your country's livestock industry as titled below and in your charge a. General view b. Rural development c. Government policy d. Animal production and breeding e. Pasture and forage f. Animal health g. Processing and Distribution system of livestock products h. Legislative and institutional i. Others
	7	Critical and priority issues and challenges to be addressed in the regions that you are responsible for and in your organization
	8	Particular topics you hope to learn and specific post activities including policy and project planning you are interested in order to address the challenges described above and others
	9	Expected activities after the training
	10	Other information relating the training

(Format to be submitted)

MS PowerPoint (PPT) documents 20-30 slides

To be submitted by

(1) Original PPT documents with speaker notes

Ref.

<https://support.microsoft.com/en-us/office/add-speaker-notes-to-your-slides-26985155-35f5-45ba-812b-e1bd3c48928e>

(2) Recorded PPT with narration (Slide Show)

Ref.

<https://support.microsoft.com/en-us/office/record-a-slide-show-with-narration-and-slide-timings-0b9502c6-5f6c-40ae-b1e7-e47d8741161c>

Questionnaire must be submitted with the Application form.

Questionnaire

Your name	
Country	

1. Outline of your work

Please mark with "X" up to 3 fields that are most closely related to your current work.

Outline of your work	X
Policy planning and/or project management for a central government agency	
Policy planning and/or project management for a local government agency	
Livestock/livestock products marketing	
Dissemination	
Import, export, or quarantining of livestock/livestock products	
Veterinary services	
Research work at an testing laboratory or R&D institution	
Teaching position at an educational institute (University)	
Others (please describe your work) :	

2. Areas of particular interest

Please mark with "X", 3 areas that you are particularly interested to learn about during the training program in Japan.

Area of Interest	X
Development of Livestock Production from postwar reconstruction in Japan	
Role assignment of policy plan of central and local governments in Japan	
Establishment of laws, regulations and systems	
Related organizations and systems necessary for Japanese policy	
Project cycle management method	
Promotion of Experiment and research work in the livestock field	
Acquisition of the livestock field technology	
Animal feed production / Silage technology	
Disease control and hygiene management	
Statistical data management	
Safe food production (Traceability, HACCP, GAP)	
Livestock/livestock-product marketing	
Livestock breeding management and reproduction management in Japan	
Rural Development Theory and Practice method	
Culture, society, transportation system, experience in Japan	

For Your Reference

JICA and Capacity Development

Technical cooperation is people-to-people cooperation that supports partner countries in enhancing their comprehensive capacities to address development challenges by their own efforts. Instead of applying Japanese technology per se to partner countries, JICA's technical cooperation provides solutions that best fit their needs by working with people living there. In the process, consideration is given to factors such as their regional characteristics, historical background, and languages. JICA does not limit its technical cooperation to human resources development; it offers multi-tiered assistance that also involves organizational strengthening, policy formulation, and institution building.

Implementation methods of JICA's technical cooperation can be divided into two approaches. One is overseas cooperation by dispatching experts and volunteers in various development sectors to partner countries; the other is domestic cooperation by inviting participants from developing countries to Japan. The latter method is the Knowledge Co-Creation Program, formerly called Training Program, and it is one of the core programs carried out in Japan. By inviting officials from partner countries and with cooperation from domestic partners, the Knowledge Co-Creation Program provides technical knowledge and practical solutions for development issues in participating countries.

The Knowledge Co-Creation Program (Group & Region Focus) has long occupied an important place in JICA operations. About 400 pre-organized courses cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs is being customized by the different target organizations to address the specific needs, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan, as the first non-Western nation to become a developed country, built itself into a country that is free, peaceful, prosperous and democratic while preserving its tradition. Japan will serve as one of the best examples for our partner countries to follow in their own development.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from a process of adoption and adaptation, of course, has been accompanied by countless failures and errors behind the success stories.

Through Japan's progressive adaptation and application of systems, methods and technologies from the West in a way that is suited to its own circumstances, Japan has developed a storehouse of knowledge not found elsewhere from unique systems of organization, administration and personnel management to such social systems as the livelihood improvement approach and governmental organization. It is not easy to apply such experiences to other countries where the circumstances differ, but the experiences can provide ideas and clues useful when devising measures to solve problems.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



CORRESPONDENCE

For enquiries and further information, please contact the JICA office or the Embassy of Japan.

Further, address correspondence to:

JICA Tohoku Center

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