



Academic Education Programs for Developing Countries Sponsored by
Ministry of Commerce PRC



Yunnan University of Finance and Economics
2020 Master Program in Project Management

Enrollment Guide

Table of Contents

I. Program Description

- i. Basic Information**
- ii. University Profile**
- iii. Program Arrangement**

II. Application

- i. Requirement**
- ii. Procedure**
- iii. Deadline**

III. Other Important Information

- i. Contact**
- ii. Remarks**

Issued in December 2020

Academic Education Programs for Developing Countries

Sponsored by Ministry of Commerce PRC

I. Program Description

i. Basic Information

1. Description

Established in 2008, Degree Education Programs are sponsored by the Ministry of Commerce of People's Republic of China and designed to foster high-end business officials and managerial personnel for the recipient countries. One-year and two-year master programs as well as three-year doctoral programs are offered for the purpose of educating inter-disciplinary senior talents working in the applied fields of politics, trade, foreign affairs, agriculture, technology, education, culture and health, energy, transportation and public administration, building intellectual capacity and facilitating the economic and social development of the recipient countries. These programs provide assistance to governmental officials, research fellows, and senior managerial personnel on their master and doctoral education in China, which are fully conducted in English. Admission requirements for this master program include a bachelor's degree, relevant working experiences so that the courses delivered can be well understood, and decent physical conditions, essential for the high-compact curriculum needed for the degrees.

Playing an increasing role in the economic and trade cooperation with China and growth of the recipient countries, these programs are taken seriously by the governments of these countries.

Yunnan University of Finance and Economics undertook this program from 2015 under the approval of the Ministry of Commerce of PRC. It now plans to start the enrollment this year. This program is the only master program majoring in project management in the degree programs this year. This major is affiliated with the engineering management degree, which is divided into four research directions to foster talents in trade field: international project contracting and project management, international investment project management, cross-border logistics engineering project management and urbanization development project management.

As for the positive effects and good results brought by this program in strengthening economic ties and friendship between China and the recipient countries, the Ministry of Commerce of PRC will continuously intensify its efforts in enlarging the enrollment scale and improving the quality of

Academic Education Programs for Developing Countries **Sponsored by Ministry of Commerce PRC**

education. We believe that by attending the program and achieving the degree, you will embrace a successful career and brighter future.

2. Prospective Students:

Government officials at and above divisional level, heads of departments in academic institutions, or administrators at equivalent level.

3. Program Objective:

Fostering high-end and inter-disciplinary talents working in the applied fields of politics, trade, foreign affairs, agriculture, technology, education, culture, health, energy, transportation and public administration.

4. Enrollment Plan:

We have planned to enroll up to 20 students in our master program in project management major, which is conducted in English, with a term of two years.

5. Finance Contents

(1) Students exempt from tuition fees, textbook materials fees, research and study fees, English teaching subsidies and dissertation guidance fees.

(2) Students exempt from accommodation fees.

(3) In terms of living expenses, it is 36,000 CNY/person/year for the master program; 42,000CNY/person/year for the doctor program to be paid to students by installments by the program undertaker.

(4) The settlement allowance is 3,000 CNY/person to be paid to students in a lump sum.

(5) The university will buy the China comprehensive medical insurance for students.

(6) The Ministry of Commerce of PRC provides free round-trip international tickets for all scholarship students, for the term of two-year, the tickets include one free round-trip international ticket and one free home visiting round-trip ticket.

(7) All students are required to participate in the annual assessment, and the qualified students will be eligible for full scholarship for the following

Academic Education Programs for Developing Countries Sponsored by Ministry of Commerce PRC

year.

(8) Other expenses are managed by the Ministry of Commerce PRC or the university, not distributed to the students. MOFCOM only provides subsidies for students within the academic year. The students postponed their graduation will not get further funding.

ii. University Profile

1. Description of University

Yunnan University of Finance and Economics was founded in 1951. In 1979, finance and Trade classes were opened to enroll college students. In 1981, Yunnan University of Finance and Trade was established and began its full-time undergraduate education. In 1995, it was designated as a provincial key university by Yunnan Provincial government. In 2013, it became a doctor authorized institution, and in 2014 it was awarded the first post-doctoral mobile station. The school is located in Kunming city, Yunnan Province, covering an area of 348 acres, and has 30,572 full-time students. After more than 60 years development, the university has formed a multi-level talent training system that organically connects undergraduate, master and doctor education, as well as international students' training and continuing education. It has become a multidisciplinary university with economics and management as its main disciplines, and law, philosophy, literature, science, engineering and art as its major disciplines.

The university has 2078 faculties, including 1338 full-time teachers and 602 senior professors, including 192 professors and 410 associate professors. 3 Yangtze River Scholar Professors, awarded by the Chinese Ministry of Education, 4 "national pacesetter engineering" experts, 3 national outstanding contribution experts, 19 experts got the State Council special allowance selected by the Ministry of Education, 1 professor are selected as the new century excellent talents, 1 national virtue pacesetter, 6 professors are the member of Ministry of Education of the national higher school teaching guidance committee and nearly 200 personnel are Yunnan provincial party committee members, Yunling scholars, the provincial government special allowance experts and other kinds of high-level talents .

YUFE insists the open school philosophy, cooperates with more than 30

Academic Education Programs for Developing Countries Sponsored by Ministry of Commerce PRC

countries such as the United States, France and the UK, 130 colleges and universities and institutions to run the international education cooperation projects, including cooperate with Keuka College in the United States, Charles Sturt University in Australia, the Edinburgh Napier University, French VATEL International Hotel and Tourism Management Business School to offer bachelor's degree in the international accounting, international business, finance, and hotel management education; To cooperate with the University of Greenwich to offer the master's degree education program in project management and Real estate Management; Cooperated with Thailand Charoen Pokphand Group to hold Charoen Pokphand (China) School of Economics and Management to jointly train doctor of Business Administration; Business School of Yunnan University of Finance and Economics & Rangsit University is the third overseas school set by China abroad with the approval of Ministry of Education of the People's Republic of China. YUFE also has obtained the qualification of enrolling undergraduates and postgraduates from Hong Kong, Macao and Taiwan, and has enrolled students from Hong Kong and Taiwan; It has been selected into the first batch of "Hong Kong and Mainland Higher education Exchange Program" by the Ministry of Education, and has organized and received nearly 600 students from Hong Kong and Macao. The university now has international students from 40 countries, and has also established four business Chinese centers in Vietnam and Thailand. It has trained hundreds of government officials from countries such as Myanmar, Laos and Vietnam, and has been highly praised by the governments that sent them abroad. It has carried out long-term and short-term student exchange programs with the United States, the United Kingdom, New Zealand, France, India, Thailand, Bangladesh, Indonesia, Vietnam and other countries, with nearly 20 student exchange programs.

2. Undertaking School and Departments

Summoned by the new state policy of "integration of production and education", School of Overseas Education of Yunnan University of Finance and Economics is built for resource share, strength complementation, mutual benefit and strategic cooperation among "government-college-enterprise". It

Academic Education Programs for Developing Countries Sponsored by Ministry of Commerce PRC

is committed to fully harness the parties' strength to satisfactorily complete the important foreign programs assigned/entrusted by the Ministry of Commerce of PRC and actively carry out overseas education by taking advantage of its critical radiation effect to South Asia and Southeast Asia. Through these efforts the scope and level of international education exchange, cooperation between Yunnan and key countries for oversea investment can be enhanced, the development of its export-oriented economy promoted, while the province can more deeply blend into the state 'The Belt and Road Initiative' and evolve into an international base for talent cultivation with regional influence and domestic, foreign connections.

The school offers courses for doctor, master and bachelor degrees, and undertakes the degree education programs sponsored by the Ministry of Commerce of PRC, to foster high-end M.A. talents in project management for developing countries. Since 2015, totally 135 officials (1 ministerial level and 7 departmental level) from 33 countries have been enrolled and cultivated as students in 5 school years. Bangkok Business School, one of the first oversea colleges set up with the approval of Ministry of Education of PRC, has trained hand in hand with Rangsit University (Thailand) 112 undergraduate students from Southeast Asian countries majoring primarily in International Business. Moreover, the school still assists in the teaching and management of "MOFCOM training base for foreign business officials", over 2540 officials from more than 89 countries (11 ministerial-level, 133 divisional-level) have been trained since 2014. The superb teaching effects win acclaim from the participating officials and are recognized by the higher authorities like Education Department of Yunnan, People's Government of Yunnan Province and Ministry of Commerce of PRC, winning reputation for the school in neighboring countries and exerting wide influence in the international community.

3. Description of Living Conditions

The university is located in Kunming, the provincial capital city of Yunnan Province in southwestern China. It is known as the "Spring City", because of the agreeable weather; it has a mild climate, no summer heat, and no cold winter. The average annual temperature in urban areas is around

Academic Education Programs for Developing Countries **Sponsored by Ministry of Commerce PRC**

15 °C. The temperature difference in Kunming is small throughout the year, however, the temperature difference within one day is large and the intensity of ultraviolet light is high. Kunming has a moderate price level, with an average monthly consumption of 2,400 RMB.

The university has prepared complete hardware and software facilities for students' learning and living of this program. Teaching facilities include 3 meeting rooms, 2 multi-function rooms and 2 specialized multimedia classrooms. Each student is equipped with a single standard room for living, which is only in walk distance away from the classrooms. Students may select to eat in the Western, Chinese and Halal restaurants according to their living habits. In addition, the university also has a heated swimming pool, 2 ground track fields, 15 basketball courts, as well as 8 tennis courts, and has an internal gym, so as to enrich students' amateur culture, entertainment and life. Students attending this program may have free access to the university's library and e-book database, as well as the exclusive library arranged for them by the school. In addition, the university has opened the wired and wireless network services, and set the school infirmary on campus.

Academic Education Programs for Developing Countries Sponsored by Ministry of Commerce PRC

ii. Program Arrangement

1. Schedule

The specific course schedules should refer to the training program of the university.

- (1) Compulsory course: course title, basic course content introduction.
- (2) Optional course: course title, basic course content introduction, credit requirement, etc.

Types	Course Title	Major	Credit	Instructor	
Compulsory courses	Introduction to China	Project Management	3	Professor	5
	Mandarin		3	Associate Professor	7
	Research Design and Practice		3	Doctor	12
	Project Management		3	English Instructor	12
	Principles of Management		3		
	Project Risk Management		3		
	Project Financing		3		
	Managerial Accounting		3		
	Project Partnering Management		3		
	Project Acquirement and Contract Management		3		
	Project Management Information System		2		
	Property Development & Finance		3		
	Dissertation Research & Writing Workshop (5 classes)		2		

**Academic Education Programs for Developing Countries
Sponsored by Ministry of Commerce PRC**

Course Nature	Course Title	Major	Credit	Instructor	
Optional Courses	China's Economic Development Strategy	Project Management	2	Professor	2
	Business Chinese		2	Associate Professor	1
	Chinese Culture-Taiji		2	Doctor	3
	Critical Thinking & Reflective Practice		2	English Instructor	3

*** Description of courses**

Introduction to China

Introduction to China aims to make overseas students have a more systematic and comprehensive understanding of China, and through explanation in full of the characteristic of times deepen their understanding of the current situation and national conditions of China, to lay the foundation for their study and living during the visit in China and improve their learning ability in China and degree of recognition to Chinese culture.

Mandarin

Mandarin is a basic Chinese language course for foreign students. The purpose of this course is to comprehend the basic reading and writing of Pinyin, understand the basic daily conversation, and Chinese dialogue, and conduct comprehensive training in listening, speaking, reading and writing throughout the teaching process. Students could write 100 basic daily Chinese characters.

Research Design and Practice

Research is to investigate the hypothesized proposition about hypothesized relationships between natural phenomena in a systematic and controlled manner by using empirical and critical methods. Research method refers to a tool or means for discovering new phenomena and new things in the research or putting forward new theories and new views, or revealing the inherent laws of things. This course aims to introduce students to the underlying principles of good research skills and enable students to prepare for and have the ability to carry out research work required for getting master or higher degree. The overall aim is to develop students' capacity of overall research, understanding, interpretation, and evaluation on the performance and quality of academic research, and is specially designed for those who pursue advanced degree.

Project Management

Project Management is to provide students with knowledge and training skills, so that students have the ability to manage various projects, becoming a senior team leader, project manager or a project mentor. After accomplishing the course, students will master the theory knowledge framework related to project management based on project management knowledge

Academic Education Programs for Developing Countries

Sponsored by Ministry of Commerce PRC

section requirements; master logistics management recognition and analysis-related necessary skills, and incorporate logistics management into overall management and operation of organization institutions; apply project management theory principles to project environment including general control and time management, cost management, quality management, human resource management, communication management, risk management, procurement management, integration management and scope management, and help students to apply the management skills learning in the course into actual project management.

Principles of Management

Principles of Management is one of the core courses for major graduates, and emphasizes on the general process of management around four core management functions of planning, organizing, leading and controlling. Its system structure includes: the first section is overview, which introduces the development of management theory, the mission of management science and the foundation of management. Starting from the second section, the content is divided into five articles according to management functions, that is, plan, organization, leadership, control and innovation. Thereby, the second article main introduces organization plans and decision-making methods, target management, strategic plans and other basic theories and methods; the third one involves organization structure design, human resources management and change; the fourth one describes how to effectively implement leadership functions from three aspects of leadership, incentive and communication; the fifth one describes the control function of organizations in aspects of control processes and methods; the sixth article from management innovation, technology innovation and organization innovation describes the innovation function of organizations.

Project Risk Management

Project Risk Management is to give students an understanding of the basic risk management concepts, management processes and methods, and make them be familiar with the risk factors, risk analysis methods as well as major risk management strategies in all phases of the construction process of projects. After accomplishing project risk management master course, students will have the capacity to analyze various types of project risks, flexibly use risk management tools and models to analyze and recognize various risks, and based on this reasonably use various risk counter measures, management methods, technologies and means, implement effective control of project risks, properly process adverse consequences caused by risk events, and guarantee the general target of projects to be achieved at minimum costs.

Project Financing

Project Financing is an important professional course of project management. Through the study of project financing, students will systematically understand its basic features, structure classification and application scope; master the impact of different project investment structures and methods on project financing arrangements; be familiar with the basic operation approach of several main project financing modes; learn how to make out an appropriate financing plan which enables to meet the investment objective of investors and participants for project design planning; be able to effectively separate the risk of project from the risk of each investment party to certain extent.

Managerial Accounting

Academic Education Programs for Developing Countries

Sponsored by Ministry of Commerce PRC

Management accounting is a master course taking enhancement of enterprise internal business management and achievement of maximum enterprise economic benefits as ultimate purposes. The course integrates all kinds of financial and non-financial information, and combines various economic laws around three centers of cost, profit and capital to successfully forecast, decide, plan, control and make performance evaluation on economic process. Management accounting is not general financial accounting, since it aims to manage and make decisions, rather than record and check. Upon completion of the master course, students through a series of specialized methods, will be able to use the information provided by financial accounting and other information for processing, collating and reporting, and meanwhile make planning and control over daily economic activities, ultimately to achieve maximum enterprise economic benefits.

Project Partnering Management

Project team is the most important factor to complete a project on schedule within the budget and reach the expected quality. The teaching objective of Project Team Management is to introduce the knowledge and skills related to project team management to students, so that students as project managers or participants of a project team master skills of selecting project team members, building project team, and effectively communicating with and managing project team members from different countries and with different culture backgrounds, as well as project work breakdown and management skills, to make project team members from different organizations effectively cooperate with each other and achieve project management objectives. The course also provides opportunities for students to apply the management skills and knowledge learning into practical project team management.

Project Procurement and Contract Management

This interdisciplinary course involves the knowledge related to project management, engineering, commercial/contract law and their integration research, and covers engineering procurement process and stage, contract management processes and closure, as well as suppliers relationship management under the background of project management, so that students master knowledge and skills related to procurement plan development, contract work description, establishment of contract evaluation criterion, application for bid, and project management plans. The course combines theory with practice, and discusses subjects including procurement and contract management practice in China and countries in the world, international general standard contract conditions and model text.

Project Management Information System

This course provides students with a systematic understanding of project information management methods and applications, including the acquisition, identification, collection, organization, sharing and reporting of project information during project implementation. This course revolves around a practical information system project, introduces the whole process from project establishment to end, enables students to have a whole understanding of information system project management, can not only learn the basic theory of information system project management, familiar with the common problems and solutions in information system project development, but also can quickly apply the theory to practice, thus guiding the actual information system project management work.

Property Development and Finance

Academic Education Programs for Developing Countries

Sponsored by Ministry of Commerce PRC

The subject of asset development and finance, which mainly studies the financial institutions providing credit services and other financial services in the fields of asset development, circulation and consumption, has emerged and developed continuously. Asset development and finance is an interdisciplinary subject between real estate economics, finance and investment science. It is developed on the basis of the basic theories and methods of these disciplines, and is a subject that systematically discusses the theories and methods of real estate financial activities.

Dissertation Research & Writing Workshop

Dissertation writing is an important way to cultivate students' innovative ability to find problems, analyze problems and solve problems. In the process of graduation dissertation writing, many students have problems such as improper selection of topics, confusion of structure, error of argumentation logic, insufficient ability of data collation and analysis, and non-standard format of papers. This course starts from the importance of master dissertation writing to cultivate students' innovative ability and improve their practical research ability, and gives complete guidance to the overall framework and writing content of master dissertation writing, that is, through the guidance of graduation dissertation topics, literature data review, theoretical review and research review writing, data analysis application, research method selection and conclusion analysis, the basic training of academic norms and academic ability improvement for graduate students.

China's Economic Development Strategy

This course details several major regional development strategies in China and their contents in chronological order based on the theory of regional economy, evaluates their impact on China's overall economic development, and explores how to further reduce the gap of regions, so as to achieve the law of coordinated development of regions.

Business Chinese

This course mainly focuses on the study of vocabulary and sentence patterns in business communication, according to different business scenes, learning the relevant spoken Chinese expression sentence patterns, requires students to master the meaning of words, usage, and use the relevant words to form paragraphs for dialogue. To teach students the basic knowledge of business Chinese communication systematically, so that students have a more systematic grasp of pronunciation, vocabulary and sentence patterns, and through a large number of exercises (including the practice of simulating real situations) to enable students to use the basic vocabulary and sentence patterns flexibly, while learning cultural differences in cross-cultural communication, so as to improve the ability of foreign students to communicate in business Chinese.

Chinese Culture-Taiji

This course enables foreign students to master the basic theoretical knowledge, basic technology, and the characteristics of Taijiquan movement into the study of traditional Chinese culture, on the basis of physical exercise to understand the traditional culture, experience the hard work and brave spirit of the Chinese nation, improve their own physical quality, strong physique, improve the comprehensive quality of foreign students. This course is based on the principle of step by step so that students can systematically learn and master the basic techniques and culture of Taijiquan.

Critical Thinking & Reflective Practice

Critical thinking, a kind of thinking model mainly featuring rational reasoning and introspective argument, is used to analyze complex problems, identify fallacies and prejudices and make inferences from the evidence. This course aims to help students to move away from

Academic Education Programs for Developing Countries Sponsored by Ministry of Commerce PRC

traditional thinking and knowledge frame, develop students' capabilities of independent thinking, bold challenge, cautious assertions, prudent decisions and innovation, and thereby contribute to develop students' critical thinking skills and habits, to lay a solid foundation for innovative academic research and practical work.

(3) Required Courses arrangement reference: based on the requirements of teaching program, credit structure, etc..

Semester	Course Title	Teaching Syllabus		Course Institute
		Special Subject	Credit hour(s)	
1	Introduction to China	Chinese national flag, national emblem and national anthem	3	School of Overseas Education
		Administrative division, geography and resources	6	
		Population, nationality, language and character	9	
		History, political system, economy and diplomacy	9	
		Science & technology and education	6	
		Traditional ideology and literature	6	
		Course paper method	6	
1	Mandarin	Chinese phonetic exercise 1: initials and finals	6	
		Chinese phonetic exercise 2: tone, greetings	6	
		Self-introduction, time words and asking about time	9	
		Shopping, ordering food and asking the way	9	
		Taking a taxi, traffic, asking for help in the room and getting sick	9	
		Looking for someone and talking about hobbies	6	
1	Project Management	Project management overview	3	
		Project cost control	6	
		Project schedule control	6	

**Academic Education Programs for Developing Countries
Sponsored by Ministry of Commerce PRC**

		Project quality management	6	School of Overseas Education
		Project risk management	6	
		Project contract management	6	
		Project team management and cooperation	6	
		Project authorization and subcontracting	6	
1	Principles of Management	Overview of practice of Management	3	
		Management theory development	6	
		Plan	6	
		Organization	6	
		Leadership	6	
		Control	6	
		Innovation	6	
		Organization management	6	
2	Project Risk Management	Basic knowledge of project risk management	6	
		Risk management in the envisioning stage of projects	6	
		Risk management in the planning stage of projects	9	
		Risk management in the implementation stage of projects	6	
		Risk management in the acceptance stage of projects	6	
		Risk management environment	6	
		Large project emergency management	3	
		International project risk management	3	
2	Research Design and Practice	Introduction, coursework and course structure	6	
		Types of research	6	
		Research project plan	9	
		Literature retrieval and review	9	
		Data collection and analysis	9	

**Academic Education Programs for Developing Countries
Sponsored by Ministry of Commerce PRC**

		methods		School of Overseas Education
		Report results, research tools	6	
2	Project Financing	Connotation of project financing	3	
		Features of project financing	6	
		Structure analysis of project financing	9	
		Mode analysis of project financing	9	
		Project financing risk overview	6	
		Project financing risk identification	6	
		Project financing risk control	6	
2	Project Management Information System	Project management Information system foundation	6	
		Project management information system definition	3	
		Project management Information system component	6	
		Project management information system life cycle	6	
		Practical practice	9	
3	Management Accounting	Overview of management accounting	4	
		Variable costing	6	
		Batch costing	6	
		Process costing	6	
		Cost-volume-profit analysis	4	
		Business forecasting	3	
		Business decision cost concept	4	
		Business decision	6	
		Comprehensive budget	6	
3	Project Partnering Management	Project team management overview	3	
		Total quality management and project management	6	

**Academic Education Programs for Developing Countries
Sponsored by Ministry of Commerce PRC**

		Role and skills of project manager	6	
		Project team building	9	
		Project team work breakdown and collaboration	6	
		Cultural differences and management of project teams	6	
		Project team management success stories	6	
		Project team management overview	3	
		Field practice 2: Contract management of both the construction site owner and the contractor	3	
3	Project Procurement and Contract Management	Course introduction of engineering bidding and contract management	3	School of Overseas Education
		Purchasing management in PMBOK system	3	
		Engineering bidding 1: contract mode and purchasing process	6	
		Engineering bidding 2: purchasing design and bid inviting	9	
		Engineering bidding 3: bid submitting and purchasing response	6	
		Field practice 1: visit of bidding agent company	3	
		Logistics and supplier relationship management	3	
		Engineering contract conditions introduction, contract signing and management	9	
		Field practice 2: Contract management of both the construction site owner and the contractor	3	

Academic Education Programs for Developing Countries Sponsored by Ministry of Commerce PRC

3	Property Development and Finance	Economic context of real estate development	6	
		Real estate development profits, Partner schemes and equity sharing	9	
		Difference between the residual method and the cash flow method	6	
		Development and application of financial theory	9	
		Debt and equity, corporate finance	6	
		Financial management of property development	9	
3	Dissertation Research & Writing Workshop	The overall framework of the paper	3	School of Overseas Education
		Literature review	3	
		Data collection methodology	3	
		Introduction of main research methods	3	
		Overall writing and normative training for dissertation & dissertation proposal guidance	3	

(4) Qualified teachers

The Master of Engineering Management (Project Management) is an emerging discipline of Yunnan University of Finance and Economics. After more than ten years of development and cultivation, the discipline team structure is reasonable. There are 95 teachers in teacher resources of the programme, including 31 professors, 24 associate professors and 58 of them has doctor degree, 93 of whom can teach and guide students in English. In the current teaching plan, this program just use 37 teachers and 21 supervisors in the teacher resources, among whom 18 are professors, 16 are associate professors and 32 are doctors.

2. Teaching Methods

(1) Implement the credit-system-based teaching system.

Academic Education Programs for Developing Countries Sponsored by Ministry of Commerce PRC

(2) Adopt heuristic and discussion-based teaching method. Attach importance to combination of theory and practice, practical application, cultivation of postgraduates' ability for practical operation, problems analysis and problems solving. Students will be comprehensively evaluated based on examination and usual performance (homework, classroom discussion, case analysis and curriculum practice, etc.).

(3) Highlight project management practice and hold lectures on special topics. Invite experts with abundant practical experience from enterprises and government sectors to hold lectures.

(4) Combine academic dissertation and work practice. The final academic dissertation may be completed in multiple forms, including professional paper, research report, consulting report, cases analysis and feasibility research.

(5) Implement the "tutor-responsible" mechanism in the cultivation process and make off-campus tutors to play a guiding role for internship, dissertation and employment.

(6) Adopt the full-time teaching method. Lessons will be given in the same teaching management and teaching method.

3. Semester Arrangement

For this program, students may register at the end of August every year and start school in early September. Semester arrangement will comply with the school calendar of YUFE, with 18 weeks for each semester. In addition to Chinese national holidays, there will be summer holiday and winter holiday each year. Qualified students will graduate in July of the second year.

4. Dissertation

(1) Requirements for dissertation

The duration of dissertation writing time will be an whole academic year. In the third semester, students may enter into the dissertation preparation and proposal phase, while in the fourth semester write the dissertation by combining with professional practice. The dissertation should be combined with project management practice, reflecting students' ability to

Academic Education Programs for Developing Countries **Sponsored by Ministry of Commerce PRC**

analyze and resolve practical problems by applying project management and relevant theories, knowledge and methods. It may be written in multiple forms, including research paper, project management cases analysis, project research report, and feasibility report. It should be practical-oriented with innovation and practicability.

(2) Requirements for dissertation defense

The dissertation may be verified and approved by the dissertation defense committee. The committee shall have at least 5 members, among which not less than 2 off-campus experts are required with a title of advanced professional technician in the field of project management practice. The committee adopts the majority voting system, which means the dissertation will fail to pass if more than half experts are dissent.

5. Degree Awarding

To be awarded the degree of Master of Engineering Management (Major in Project Management), students shall obtain the required credits within the stipulated period, pass the dissertation defense, and be approved by the university degree committee of YUFE.

Notes: The degree awarded is professional master's degree

Academic Education Programs for Developing Countries

Sponsored by Ministry of Commerce PRC

II. Application

i. Requirement

The applicants shall:

1. Be citizens of developing countries other than China, healthy, less than 45 years old.
2. Be healthy both physically and mentally, provide health certificate or examination form issued by local public hospitals; Be suffering from no illnesses for which entry into or long residence in China is prohibited by laws and regulations, nor from other severe chronic diseases like serious blood pressure, cardiovascular and cerebrovascular diseases, diabetes, cancer etc., mental disease or epidemic diseases that are likely to cause serious threat to public health; Be not in the process of recovery from a major operation or at the stage of attack of acute diseases; Be not seriously disabled or pregnant, and will be required to leave school if getting pregnant during study in China.
3. Have bachelor or higher degree, and at least three years of working experience;
4. Be considered first when having the learning or working experience related to the program applied and being in employment;
5. Be working as department head (or equivalent level) in the local government, senior staff of institution, enterprise or academic backbone in a college or research institute;
- 6. Be good at English and can understand the courses in English (reference standard: IELTS \geq 6.0, or New TOEFL \geq 80)**
7. Have the potential for professional development and be willing to promote the state exchange and cooperation with China.
8. Not be studying in China or have been enrolled by other scholarship program sponsored by Chinese government.

ii. Procedure

1. Application for Admission

Materials preparation (Form below just for reference only. And official requirements should be from the Business Office of the Embassy of the People's Republic of China in the local country.)

Academic Education Programs for Developing Countries Sponsored by Ministry of Commerce PRC

Prepare the following materials before the submission of application:

No.	Application Materials	Requirements	Original	Copy
1	Graduation Certificate, Diploma	1. The photocopy of your highest <i>Graduation Certificate</i> and <i>Diploma</i> . 2. For applicants who haven't graduate, a letter of certification issued by school authorities is required to indicate the date of graduation.	1	1
2	Letter of Recommendation	1. Letter of Recommendation from the employer: issued by the applicant's employer to introduce the basic information of the applicant and indicate the willingness to recommend the applicant to study in China; 2. Letter of Academic Recommendation: issued by an associate professor or above to introduce the applicant's academic background, major, past achievements and research ability.	2	2
3	Formal Transcript	1. Transcripts must be original or notarized photocopy in Chinese or English. 2. Transcripts must include all courses learnt and final achievements.	1	1
4	Personal Statement	About 1500 words. Please make a statement from the perspectives of academic background, work and research experience and achievements related to the major applied for, study and research plans in period of postgraduate and development target after graduation.	1	1
5	CV	Personal background, learning and working experience after senior high school	1	1
6	Evidence of English Language Proficiency	For applicants who are native English speakers or are taught in English in college, are not required to submit this document. (See above for detailed requirements)	1	1
7	Photocopy of Valid Passport	1. The expiry of passport must cover the studying period. 2. Please be sure not to submit diplomatic passport or service passport.	0	2
8	Recent Photo of Passport	Two two-inch bareheaded photos with white background in recent 3 months.	2	0
9	The Form of Physical Examination	<i>The Form of Physical Examination for Foreigners</i> which must show the result of physical examination within 1 month prior to the application date.	1	1

2. Application Submission

(1) Applicants shall apply for the scholarship program with the approval and recommendation of his/her home government, and submit the application materials following the government regulations;

(2) When personal submission is allowed by the home government, the applicants shall submit to the Economic and Commercial Office of the Embassy of the People's Republic of China in their country the paper originals, scanned and electronic versions of the above #1, 2 and 3 documents

Academic Education Programs for Developing Countries **Sponsored by Ministry of Commerce PRC**

together with the permission or recommendation letter for oversea study issued by the local authority;

(3) The competent department of the home government is to send a written request to the Economic and Commercial Counselor's Office to issue a recommendation letter for the applicant, and state in such written request whether to accept the transference to the same or similar major of a different school in case of full enrollment, as well as other special items.

Important notes:

※ All materials submitted should be written (or printed) in English or Chinese. For those written (or printed) in other languages, certified English or Chinese translations should be provided.

※ For Graduation Certificate, Diploma, Transcript, Language Proficiency Certificate and other vital documents, both originals and copies should be submitted for verification by business officials in the Embassy of the People's Republic of China.

※ All paper documents (including originals and copies) should be recovered and properly kept upon being checked by the Business Office in the embassy. Once admitted, these documents should be brought into China and submitted to the department specified by the University for checking and filing.

※ Students enter China should use Ordinary passport ,which shall be valid at least until the half year before graduation.

3. Submit Application to YUFE

(1) Submit the original documents listed in the above table and scanned electronic documents to the Economic and Trade Office of the Chinese Embassy in the host country for verification. After the inspection by the staff of the Economic and Trade Office, the students should send the scanned copies of the application materials to the students' contact persons of the universities. The addresses and contact methods of the Economic and Trade offices can be found on the official website (English version) of Academy for International Business Officials (AIBO), MOFCOM, <http://www.china-AIbo.cn/>.

(2) To request the Economic and Trade Office to issue a letter of

Academic Education Programs for Developing Countries Sponsored by Ministry of Commerce PRC

recommendation and indicate in the written request whether to accept the transfer to another school to pursue a degree in the same or similar major if the quota of places applied for by the school has been used up. If any other special notes are given.

(3) Please write to yufeeducation@163.comask for the application form of YUFE, and reply to this mailbox within one week.

Notes:

- a. Electronic edition only. Paper forms are not required.
- b. Stick a bareheaded photo (or passport photo) in an appropriate size on the given position of the electronic form.

4. Application for Scholarship

(1) How to apply: the applicant should log in Study in China at <http://laihua.csc.edu.cn/>; then, successively select “Application online” to access to the application page and choose “**Type B**” for “Program Category”, and fill in “10689” for “Agency No.”. All of the information in the application should be filled in **COMPLETELY**, or it will be regarded as unqualified. Finally, generate and print the application form for Chinese government scholarships, sign it by hand and paste a photo.

(2) Important Notes:

A. Our acceptance institution number is “10689” (**Error in this number will result in the failure of acceptance from the university**) ;Discipline applying for: ‘**Engineering**’, Major apply for: ‘**Project Management**’.

B. CSC number generated in the form should be used to fill in the 201 Form of visa for study in China.

III. Other Important Information

i. Contact

University Contact

Name	Li Lairu
Tel	+8687165136038
E-mail	yufeeducation@163.com
Address	School of Overseas Education, YUFE, 3 rd . floor, Jingxian Building, No. 237, Longquan Road, Kunming City, Yunnan

Academic Education Programs for Developing Countries
Sponsored by Ministry of Commerce PRC

Province, China, 650221

ii. Remarks

1. Whatever the application results may be, all application materials won't be returned.
2. Whether an applicant is admitted or not, the Chinese government will offer no explanation.
3. **Any applicant is not allowed to study in China with the spouse, children,** and the scholarship doesn't cover the travel expenses of the spouse, children to come to China.
4. The formalities and requirements for traveling to China will be specified in the admission letter.