

KOICA-Yeungnam University Master's Degree Program in Water Resources Management

August 26, 2024 – December 24, 2025

Gyeongsan, Gyeongsangbuk-do, Republic of Korea



Korea International Cooperation Agency



Yeungnam University

****We strongly recommend that applicants carefully review and adhere to the instructions provided in the Program Information.***

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★ IMPORTANT NOTICE from KOICA

The 2024 KOICA Master's Degree Program application process consists of two main stages: **(1) KOICA Selection** and **(2) Institution (University) Selection**.

The first round involves the KOICA Selection, where applicants are recommended by their country's relevant government. The application process will take place at the KOICA office in your country, or in the case of countries without a KOICA office, at an affiliated KOICA office or the Embassy of the Republic of Korea. Detailed eligibility criteria and procedures can be found in **the KOICA Scholarship Program Application Guidelines** (hereinafter KOICA Guidelines).

The second round is the Institution (University) Round, which is the university selection process. Only those who pass the KOICA Selection can apply to universities. The list of successful KOICA Selection candidates will be forwarded to the universities that the applicants applied to. Each university will conduct its own selection process, including document review, local health check-ups, and interviews (or/and exam), based on their specific admission requirements.

[This Program Information \(hereinafter PI\) serves as a guide for the second round, the Institution \(University\) Selection.](#)

Before you proceed with your application, we kindly request that you carefully review and comprehend the guidelines outlined in both the **KOICA Guidelines** and **Program Information(PI)**. It is essential to note that the responsibility for any inaccuracies in the information provided rests with the applicant. Additionally, please be mindful that each university may have unique selection procedures, document submission requirements, and deadlines. Therefore, we recommend you to pay close attention to these specific details during the application process.

Lastly, please note that the schedule may be subject to changes depending on KOICA/Institution circumstances. Any updates will be announced on the KOICA CIAT website (<https://www.koica.go.kr/sites/ciat/index.do>). Regularly check the website for the latest information. For any inquiries, please refer to Section **[VIII.CONTACTS](#)** and contact us accordingly.

① KOICA Round Conducted by KOICA overseas Office (Korean Embassy)	
February 2024	Submission of Application Via KOICA overseas Office (Korean Embassy) e-mail
	Document Screening
	On-site Interview
	First Round Result
② INSTITUTION(University) Round (Only for those who pass the first Round)	
March to June 2024	Submission of Application Package (Via University email /system)
	Document Screening
	Local Health Check-up
	Original Document Submission (Using DHL / to Institution)
	Interview (or/and Exam)
	Second Round Result

NOTE: Upon successfully passing the second stage of the selection process, candidates who have also cleared the health examination in Korea will be ultimately confirmed as scholarship recipients. Detailed guidance regarding the post-second-stage selection process will be provided exclusively to successful candidates.

I . PROGRAM OVERVIEW

■ **Program Title:** KOICA-YU Master's Degree Program in Water Resources Management

■ **Duration Details**

- Stay duration: August 26, 2024 - December 24, 2025 (16 months)
During this 16-month period at Yeungnam University, it is strongly recommended that students complete their thesis.
- Academic duration: September 30, 2024 - February 20, 2026 (17 months)
In accordance with university regulations, diplomas will be issued in February 2026. However, a Dean's letter certifying expected graduation may be issued prior to this date.

The schedule may be subject to change based on internal circumstances or instructions from KOICA.

■ **Degree:** Master of Science(MS) or Master of Public Policy(MPP)

Students will select only ONE degree of their preference from the two options

■ **Objectives**

- 1) Educate and train policy experts and public educators from developing countries who will work for water resources development and improvement of the quality of life in their respective countries;
- 2) Teach and promote effective practices among global talents who can aid in the development of water resources in their respective countries;
- 3) Contribute to the achievement of the Sustainable Development Goals (SDGs) by sharing Korea's expertise and experiences in water resources management with developing countries.

■ **Training Institute:** Park Chung Hee School of Policy and Saemaul (PSPS)
at Yeungnam University

■ **Number of Participants :** 15

■ **University Admission Qualification:**

Candidates:

- 1) Applicants who meet the qualifications of KOICA scholarship Program
- 2) Must be in good physical and mental health to complete the program.

(*Note: Pregnancy, tuberculosis, or any kind of contagious disease are regarded as disqualifying conditions.)

Yeungnam University's admission regulation:

- 1) Completed 12 years of formal education covering elementary, middle, and high school (or its equivalent) prior to undergraduate studies.
- 2) Obtained a bachelor's degree from a recognized institution, equivalent to a 4-year Korean bachelor's degree.
- 3) Demonstrates a high level of proficiency in English.
- 4) Maintains good physical and mental health, suitable for completing the degree program. (Please note that conditions such as pregnancy, tuberculosis, or any contagious diseases may disqualify an applicant from the selection process. This part is Yeungnam University's regulation for all applicants as well as KOICA applicants.)

■ **Language Requirement:** English

The training is conducted entirely in English. Therefore, a high level of English proficiency is essential. This includes advanced skills in reading, writing, speaking, and listening, equivalent to the proficiency required for university-level studies.

■ **Accommodations:** Gyeongbuk Global Exchange Center

Address: 149, Gyeyang-ro, Gyeongsan-si, Gyeongsangbuk-do, Republic of Korea, 38616

Room Type: Shared One Room (Two bed) (Dormitory)

II. PROGRAM CONTENTS

1. ACADEMIC SCHEDULE

Session	Date (YYYY.MM.DD)	Contents / Remarks
Preparatory Session	2024.08.26.-2024.08.28.	Arrival, KOICA Orientation
	2024.08.30.-2024.08.31.	University Orientation
Pre - Course	2024.09.02.-2024.10.02.	Korean Language Class
Fall Semester (1st semester)	2024.09.30.-2025.01.16.	
Fall Break	2025.01.17.-2025.02.28.	
Spring Semester (2nd semester)	2025.03.04.-2025.06.20.	
Spring Break	2025.06.23.-2025.06.30.	
Summer Semester (3rd semester)	2025.07.01.-2025.08.26.	
Summer Break	2025.08.26.-2025.09.28.	
Fall Semester (4th semester)	2025.09.29.-12.31.	
Wrap-up Session	2025.11.11.	Final Oral Defense Presentation
	2025.12.16.	Closing Ceremony
	~2025.12.24.	Departure

*The above schedule is subject to change.

**A detailed Program Schedule will be provided upon arrival.

2. CURRICULUM

1) Curriculum & Credits

- The credits required to complete the Master's program: 30 credits

Semester	Type	Course Title
Pre-Course	20 hours(1A)	-Korean Language (3 Intensive Korean Language Class)
1 st semester	20 hours(1B)	
2 nd semester	20 hours(2A)	
1 st semester	Required (10)	- Introduction to Hydrology - Introduction to Hydraulics - Water Resources Policy Seminar - Field Study

Semester	Type	Course Title
2nd semester	Required (4)	- Water Resources, Science and Technology, and Appropriate Technology - Field Study
	Electives (15)	- Climate Change and Water Resources Management - Water Resource Governance and Management - Sustainable Energy Policy and Planning - Remote Sensing and Managing Water Environment - Seawater and Freshwater Related Technology Engineering - Sustainable Urban Water Management <i>*Out of the six courses listed for the second semester, only three will be selected and offered based on faculty availability and other considerations</i>
3rd semester	Required (8)	- Introduction to Global Water Resources and Water Industry - Water Resources System and Water Quality Management -Water Resources Action Plan

* The above curriculum is subject to change.

2) Graduation Requirements

Students pursuing a master's degree at the PSPS must complete the following requirements:

① Fulfill coursework requirements with one of the following two options:

Option 1: Complete 27 credit hours of coursework with a grade point average (GPA) of B (80) or above and submit a master's thesis worth 3 research credits.

Option 2: Complete 30 credit hours with a GPA of B (80) or above and submit a research report worth 3 research credits.

* Credit Distribution: Students must earn a minimum of: 9 core credits, 15 major credits, 2 field study credits, and 3 research credits

② Demonstrate Korean language proficiency by choosing one of the following options:

Option 1: Complete 3 intensive Korean language classes at the Korean Language Institute, Yeungnam University. These classes should be taken over 3 semesters and include Levels 1A, 1B, and 2A, each comprising 60 hours.

Option 2: Submit an official test score indicating Korean language proficiency. Acceptable tests include TOPIK or KLAT, with a requirement of Level 3 or above. Note: The test results must be valid (i.e., less than two years old) at the time of submission.

- ③ Pass comprehensive examinations in 3 subjects of your choice.
- ④ Obtain approval for your thesis or research report from the thesis advisory committee and Submit the final draft.

3. EXTRACURRICULAR ACTIVITIES (TENTATIVE)

1) Conference presentation

Students will attend at least one major academic conference, such as the Annual Conference of Korea Water Resources Association. This participation offers them a platform to present their solution ideas and policy proposals on topics related to water resources management. It also provides a valuable opportunity to receive feedback from experts in the field of water resources management in Korea.

2) YU WRM Networks

The YU WRM Network is a unique collaboration platform that brings together currently enrolled students and graduates of PSPS and professionals in the field of water resources management. This includes experts from government-owned water resources companies in Korea, such as K-water, KR, K-eco, and others. Participants from Korea's business sector share their experiences and achievements in managing water resources, while international students present on critical water resource issues in their regions. This arrangement creates a valuable opportunity for building a strong global network, enabling participants to globally promote their work and explore potential for future international collaborations.

3) WRM Forum

This Forum is designed to enhance students' policy planning skills and encourage the initiation of issue papers through engagement in forum dialogues with water resources experts. By participating in these forums, students gain invaluable opportunities to present the findings from their issue papers at an annual water resources conference. This program not only aids in developing their academic and professional expertise but also provides a platform for them to share their research and insights with a broader audience in the field of water resources management.

4) Water Resources Management Issue Talk

This Issue Talk program is intended to offer students chances to interview experts, practitioners, and other relevant guests on selected issues or topics in water resources management. Students are expected to gain knowledge on various perspectives, technology and experiences. This will not only help them build policy planning capabilities but also expand their human network resources by forming trainee-expert teams based on what they have learned over the course of the first to third semesters, discovering and discussing issues, and making presentations on them.

5) Field Study and Special Lecture

The Field Study and Special Lecture sessions offer students a comprehensive learning experience, combining practical field trips with insightful special lectures from distinguished

external experts in water resources management (WRM). These field trips are not limited to WRM sites; they also include visits to places of historical significance in Korea's journey towards industrialization, modernization, and rural development.

Before each trip, PSPS will organize a pre-trip session to provide essential background information about the site and a list of check-points for students to focus on during the visit. Following the field trips, post-trip sessions are held where students can share their feedback and engage in debriefing discussions with faculty members. This structure ensures that students not only witness the historical and current state of Korea's WRM firsthand but also actively reflect on and discuss their observations and learnings.

6) Monthly Saemaul Undong Day of Action

PSPS has initiated the Monthly Saemaul Undong Day of Action to imbue students with the core spiritual values of Korea's Saemaul Undong (New Village Movement), namely the spirit of diligence, self-help, and cooperation. Held on the first weekday of each month, with the exception of extreme hot summer and cold winter months, this program typically involves campus cleaning activities. These activities are scheduled from 7:30 to 8:50 AM and are aimed at fostering a sense of community and responsibility among students, while also contributing to the upkeep and beautification of the campus environment.

7) Intensive Korean Language Program

The PSPS includes the Intensive Korean Language Program as a mandatory component of its degree requirements, emphasizing the importance of students demonstrating proficiency in the Korean language. This program is thoughtfully designed to not only enhance students' Korean language skills but also deepen their understanding of Korean culture. It spans three consecutive semesters, with one class being conducted in each semester. Upon completion of all three classes, students are required to pass a proficiency exam to fulfill the language requirement of their degree program.

8) Cultural Programs

PSPS seeks to offer a variety of cultural programs throughout the year, aiming to provide students with enriching extracurricular activities. These programs are designed to give students a deeper insight into Korean culture and arts. The offerings may include Taekwondo classes, Samulnori (traditional Korean percussion music) classes, and chorus classes. These activities not only foster cultural understanding but also contribute to the holistic development of students outside the academic realm.

9) Training Program for Video Creators

PSPS, in collaboration with the University's Public Relations team, offers a specialized training program for students interested in video production. This program provides an opportunity for students to learn various editing techniques and become proficient in using professional video editing equipment. The focus is on equipping students with practical skills in video creation, enhancing their ability to produce high-quality content.

10) Sports Day, Korean Thanksgiving Day and New Year Festival

PSPS organizes special events such as Sports Day, Korean Thanksgiving Day, and New Year Festival to offer more than just recreational activities. These events are thoughtfully designed to foster cultural exchanges among students, thereby enhancing their sense of

belonging, togetherness, and cooperation. Through these festivals and activities, students are encouraged to engage with each other and the local culture, creating a vibrant and inclusive community environment.

11) Year End Party

The Year End Party at PSPS is an annual event that goes beyond being a mere celebration. It's an occasion where students come together to share and appreciate each other's traditional music, dance, and cultural heritage. This event plays a significant role in enhancing a sense of togetherness and belonging among students, fostering a deeper understanding and appreciation of diverse cultures within the PSPS community.

III. TRAINING INSTITUTE

1. GENERAL INFORMATION

1) About the University

Yeungnam University, founded in 1947, stands out as a private, comprehensive four-year institution known for its spacious and scenic campus. Located in Gyeongsan, the university is conveniently adjacent to Daegu, a major city home to 2.5 million residents. Daegu is easily accessible from Seoul in under 2 hours by KTX train. Adding to the accessibility, a subway stop is situated right at the campus entrance, offering direct connections to downtown Daegu. The university's esteemed College of Medicine and University Medical Center are also situated in Daegu.

2) About the PSPS

The Park Chung Hee School of Policy and Saemaul (PSPS), established at Yeungnam University in 2012, exemplifies the university's dedication to creating a 'Safer and Happier World.' This goal aligns with the university's philosophy of fostering Social Shared Value (CSV) and promoting diverse social contributions. PSPS stands out for its full-scholarship Master's program, designed primarily for government officials from developing countries. This program is committed to eradicating poverty and driving global change, guided by the ethos of 'Inspiring minds, joining hands, sharing globally.' It emphasizes cultivating leaders focused on sustainable, inclusive development, and worldwide progress.

PSPS consists of three departments: Sustainable Development, Public Policy and Leadership, and Saemaul International Development (SID). The SID department leverages Yeungnam University's extensive expertise in Saemaul Undong (New Village Movement) research and education. This initiative, which began in the 1970s, was pivotal in South Korea's rapid development and economic growth, promoting the principles of "Diligence, Self-help, and Cooperation."

In addition to its academic offerings, the school provides a variety of dynamic extracurricular activities, including special lectures, a distinguished lecture series, field studies, international conferences and forums, cultural and sports events, and action plan competitions. These activities are designed to enhance collaboration, knowledge exchange, problem-solving skills, and global networking.

Over the past 12 years, PSPS has graduated 765 Master's degree holders from 67 countries. The KOICA-PSPS master's degree program in Water Resources Management will be part of the Sustainable Development department. This program is tailored to specialize in the crucial field of Water Resources Management, underlining the university's commitment to addressing key global challenges in sustainability and environmental stewardship

3) Homepage

- Yeungnam University Homepage : <https://www.yu.ac.kr/english/index.do>

- PSPS Homepage : <https://www.yu.ac.kr/psp/s/index.do>

4) Useful website

- Dormitory Homepage: <https://ggeg.happydorm.or.kr/eng/00/0000.do>

- Campus VR: https://www.yu.ac.kr/_vr_new/en/index.html

- Yeungnam University PR movie: https://www.youtube.com/watch?v=Ky_0Tc1pRLA&t=13s

- PSPS PR movie: <https://www.youtube.com/watch?v=BNli8C-vS0E&t=7s>

2. ACCOMMODATION

Participants of the KOICA-PSPS Master's Degree Program will be accommodated in on-campus housing, specifically in a university dormitory known as the Gyeongbuk Global Exchange Center. This facility, purpose-built for international students, is conveniently located just a 10-minute walk from the main campus.

The Gyeongbuk Global Exchange Center does not offer a meal plan. However, it provides a communal kitchen where students can prepare their own meals. Additionally, students have the option to use the school cafeterias for their dining needs. It is important for residents to be aware that they are required to follow all the rules and regulations established for the dormitory.

The restricted entry Hours for the Dormitory are from 00:00AM -5:30AM

Facility	Details
Dormitory Rooms	All rooms are fully furnished shared double rooms with internet access and 220V (nationwide standard) electric outlets. Note that bedding (blankets, bed cover, bed sheet, bed pad, and pillow) is not provided.
Student Lounge	The Center has a lounge on each floor where students can relax, watch TV, check their e-mails, do homework, read, or just hang out. Lounges are equipped with satellite TVs and couches. The space offers comfortable surroundings for casual conversations.
Communal Kitchen	The Center also has communal kitchens on each floor, where all residents can cook for themselves. The facilities in the kitchen include tables, chairs, electric burners, microwaves, refrigerators, cooking utensils, etc.



3. OTHER INFORMATION

1) Mentorship Program

PSPS proudly offers a mentorship program designed to achieve two main objectives:

Initial Adjustment and Support: The first objective is to facilitate the smooth transition of new students into their new environment. This aspect of the program pairs seniors or currently enrolled students (mentors) with incoming freshmen (mentees). Mentors play a crucial role in helping mentees adapt to campus life and in guiding their development of specific skills and knowledge for both professional and personal growth.

Long-term Impact and Community Leadership: The second objective extends beyond the immediate PSPS experience. After completing the PSPS program and returning to their home countries, graduates are encouraged to assume mentorship roles within their communities. This continuation of the mentorship spirit enables them to guide community leaders back home, leveraging the skills and insights they gained during their time at PSPS.

2) PSPS PC Lab and Library

PSPS has its own pc lab and library where students can also get an access to hard copies of all the thesis authored by the graduates along with other books and materials related to our program.

3) Prayer Room for Muslim Students

To promote a culturally harmonious multicultural environment on the campus, the university provides prayer rooms for Muslim students.

4) Arab Cultural Center

Provided for Arab students for communication & prayer

5) Post Office

Located on the 1st floor of the amphitheater of the campus

6) Wireless LAN Service: Available everywhere on campus for free

7) Daegu Bank Branch and ATM Machine

Students may open a bank account with the Daegu Bank branch office located on campus. It also issues student identification card.

8) Health Care

① National Health Insurance(Covered by KOICA Scholarship)

※ Compulsory insurance for all international students in Korea

- Period & Insurance fee: KRW73,000 every month

*National Health Insurance Fee is subject to change every year.

- Compulsory insurance for all international students staying in Korea

- For more details, visit website: <https://www.nhis.or.kr/english/index.do>

② YU Health Care Service (University Insurance)

- Period & Insurance Fee: 30,500 KRW for six months

- An insured can benefit from medical services including family medicine, ophthalmology, dental clinic with no extra charge from YU Health Care Center on campus (only scaling charged KRW 10,000).

- An insured can also be reimbursed for some of his/her medical bills, if he/she brings his/her receipt from designated medical clinics or hospitals(full list is on the Health Care Center Website).

- For more details, visit website (<http://health.yu.ac.kr/index.jsp>)

③ Private Insurance (KOICA Medical Service for Participants)

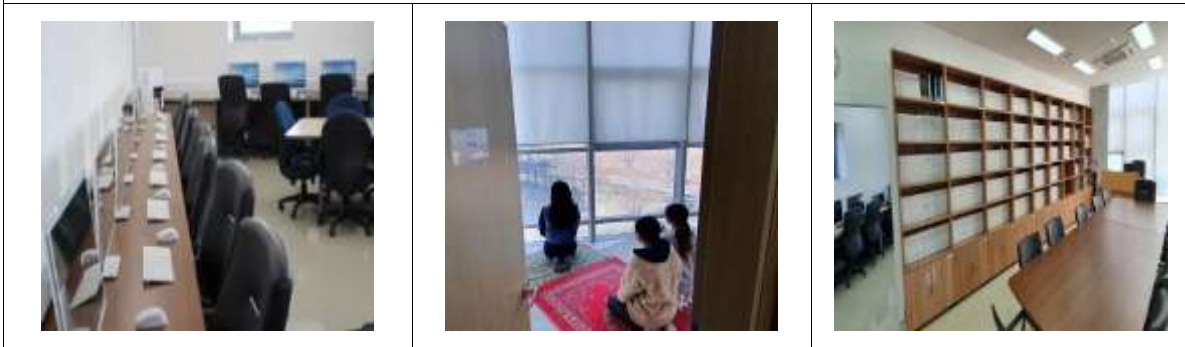
- KOICA has opted into a 'New Group Casualty Insurance' for students prepare for and respond to unexpected accidents or illnesses that may occur during the training period.






Lecture Rooms



Dining Facilities on Campus



PC Lab	Prayer room	Library
		
Media Lab	Student Lounge	Meeting Room

9) Medical Facilities in City

Type	Medical Facility	Location	Business Hour	Phone Number
General	Yeungnam University Medical Center	170, Hyeonchung-ro, Nam-gu, Daegu	08:30-17:30	1522-3114
	Saemyung Hospital	208, Gyeongan-ro, Gyeongsan-si	09:00-17:30	053-819-8800
Orthopedics	Jeongpyeong Orthopedics	9, Daehak-ro, Gyeongsan-si	09:00-19:00	053-811-8575
Internal Medicine	Choi Internal Medicine & Kim Department of radiology	192-1, Gyeongan-ro, Gyeongsan-si	09:00-19:00	053-812-9926
	Seoul Yeonhap Internal Medicine	336, Daehak-ro, Gyeongsan-si	09:00-18:00	053-817-7582
Otolaryngology	Gyeongsan Yeonhap Otolaryngology	191, Gyeongan-ro, Gyeongsan-si	09:00-18:00	053-812-1004
	Yeungnam Otolaryngology	291, Daehak-ro, Gyeongsan-si	09:00-18:30	053-801-0004
Dental	LeeDaeHo Dental	338, Daehak-ro, Gyeongsan-si	10:00-18:30	053-817-2204
Dermatology	Siji Mi Dermatology	204, Dalgubeol-daero, Suseong-gu, Daegu	09:00-18:30	053-792-1212
Ophthalmology	Balgeun Ophthalmology	17, Jungbang-ro, Gyeongsan-si	09:00-18:30	053-813-9944
Pediatrics	Sagwa Namu Pediatrics	15, Apdok 3-ro, Amnyang-eup, Gyeongsan-si	09:00-18:00	053-854-7575

IV. ACADEMIC REGULATIONS

1. MANDATORY DORMITORY RESIDENCE

All students are required to live in the dormitory. Off-campus accommodation is not permitted.

2. COMPLIANCE WITH RESIDENCY RULES

Any student found in violation of residency regulations will be expelled from the dormitory and must promptly return to their home country.

3. GRADUATION REQUIREMENTS

1	Coursework	Course credits: 27	
		Research credits: 3	
		Thesis substitute credits: 3 (For those on a Report track)	
2	Korean Language (Choose one of the two options)	Option 1	Take the Korean language course (Level : 1A, 1B, 2A) at the Korean Language Institute for 3 semesters
		Option 2	An official test score result in Korean language proficiency: TOPIK or KLAT (Level 3 or above)
3	Passing the comprehensive examinations		
4	Approval of the Thesis Review Committee on thesis or report and submission of the final draft		

4. STUDENT RESPONSIBILITIES

Students under the KOICA scholarship program are required to:

- 1) Begin their scholarship in the academic year it is offered, as deferral is not permitted.
- 2) Diligently follow the training program and abide by the rules of the training institution (Yeungnam University).
- 3) Reside in accommodation designated by the training institution for the duration of the course, except during holidays or approved temporary leave. Any leave must be reported to the university in advance.
- 4) Maintain a satisfactory academic load and progress. Failure to meet the required grades may necessitate returning home, and in such cases, re-application for the KOICA scholarship is not allowed.
- 5) Actively participate in all aspects of the approved course, including lectures, tutorials, assignments, and examinations, unless prior exemption is granted by the training institution.
- 6) Inform the academic advisor and the YU-KOICA office at least two weeks before departure by submitting a "Request for Temporary Leave" document. The e-ticket should be submitted once issued.
- 7) Promptly inform the training institute of any personal or family issues, such as health or family problems, that may significantly impact their studies.

- 8) Refrain from participating in political activities or engaging in any employment for profit or gain.
- 9) Return to their home country upon completion of the training program.

5. WITHDRAWALS

- 1) In principle, a participant is not allowed to withdraw from the course at his or her own option once the course starts.
- 2) Withdrawal may be permitted for valid personal reasons or issues related to the participant's home country, such as health or work challenges, if deemed acceptable by KOICA. However, participants who withdraw under these circumstances will not be eligible to re-apply for KOICA's scholarship program.
- 3) If a participant fails to meet the grade requirements set by the training institute, they may be required to withdraw and return to their home country. In this case, these participants will not be eligible to re-apply for the scholarship program.
- 4) Participants who withdraw must repay the training institution the living allowance they have received for the remaining period from the date of departure from Korea.

6. TEMPORARY LEAVE

- 1) To maintain a focus on academic pursuits, overseas travel during the program period in Korea is generally discouraged.
- 2) During school vacations, participants may opt for a temporary leave to their home country or elsewhere abroad, provided it does not interfere with their academic responsibilities and that prior approval has been secured from the university.
- 3) Neither KOICA nor the university will cover the airfare for such trips, and the participant's living allowance will be adjusted to account for the duration of the overseas stay, including entry and departure dates.
- 4) In the unfortunate event of a temporary return to your home country due to the death of an immediate family member, travel expense support may be available, so you must contact the administrative office immediately. 'Immediate family' is defined as parents, children, and spouses.
- 5) Unauthorized travel, including trips to the participant's home country, other countries, or travel against university advice, may result in the suspension of the KOICA scholarship.

7. ACCOMPANYING OR INVITING FAMILY

- 1) Due to the intensive nature of KOICA's Scholarship Program, which demands full commitment and concentrated effort, participants are not permitted to bring any family members with them during the program.
- 2) KOICA does not offer any financial or administrative assistance for the dependents of participants. This includes all aspects of support such as accommodation, living expenses, and visa arrangements.

8. TRAVEL TO KOREA

KOICA takes responsibility for arranging and covering the cost of round-trip airfare for participants traveling to Korea for their studies. Participants are expected to travel via the most direct route between Incheon International Airport and a major international airport in their home country. The airfare provided by KOICA will be for economy class.

If a participant wishes to change their flight itinerary, they will be responsible for any additional airfare costs incurred. Participants are responsible for obtaining the appropriate 'Study

Abroad Visa [D-2]' necessary for this Scholarship Program.

In the event that a participant is unable to secure the appropriate visa before their scheduled entry into Korea, KOICA will not be able to provide assistance. If necessary, the participant may have to return to their home country to obtain the visa, at their own expense.

9. EXPENSES FOR STUDY AND LIVING

KOICA covers the following expenses for participants during their stay in Korea:

- 1) Tuition Fee: Full coverage for four semesters.
- 2) Accommodation: Provision of on-campus housing in the dormitory.
- 3) Settlement Allowance: A one-time payment of KRW 600,000.
- 4) Living Allowance: A monthly payment of KRW 999,000.
(this amount is subject to change).
- 5) Study Visit: Financial support for study visits conducted as part of the program.
- 6) Departure Support Fund: A one-time payment of KRW 300,000 to assist with departure costs.
- 7) Medical Check-up: A medical check-up upon the participants' arrival in Korea.

10. OTHERS

- 1) KOICA's responsibility for participants is limited to the scope of the provided insurance coverage. Participants should be aware of the coverage limits and conditions.
- 2) KOICA is not liable for any loss or damage to the personal property of participants.
- 3) KOICA will not be responsible for any illness, injury, or death that arises from extracurricular activities, willful misconduct, or undisclosed pre-existing medical conditions.
- 4) Participants must adhere to all rules set by KOICA and the training institution. Any breach of these rules can lead to the suspension of their status as participant in the KOICA program.

V. PRECAUTIONS

1. Possibility of Online Program

Due to the unpredictability of the pandemic and related public health regulations, there is a possibility that the academic program within this PI may switch to an online format. Blended learning approaches, combining online and face-to-face sessions, may be implemented in line with the academic regulations of each training institute. This includes the arrangement of pre-sessions as necessary.

2. Vaccination requirements

Participants are responsible for checking vaccination requirements with the training institute and preparing accordingly. Any disadvantages incurred due to non-compliance with vaccination requirements are the participant's responsibility.

3. Religious meals & personal food preferences

Please note that religious meals and specific personal food preferences are not catered for during the scholarship program or the self-quarantine period (in case it is implemented) upon entry to Korea. Participants should refer to the university guidelines for more details. Be aware that additional costs for accommodating special dietary needs may be incurred by the participants.

4. Visa Type Regulations

During the course of their study at the university, participants are not allowed to change their visa type from the appropriate student visa (D-2).

5. Guideline Compliance for KOICA Scholars

Participants of the KOICA Scholarship Program are expected to strictly follow the directives outlined in the KOICA CIAT Fellows' Guidebook and adhere to the internal rules and regulations of the university. Non-compliance with these guidelines may result in the loss of one's status as a participant in the KOICA scholarship program and as a university student.

VI. HOW TO APPLY TO INSTITUTION(UNIVERSITY)

- **This page is intended as reference for applicants who have successfully advanced through the KOICA (Korean Embassy) Round conducted by KOICA overseas Office(Korean Embassy).**

■ **Application Method**

- The designated university personnel will send an email to each successful applicant, providing the necessary documents for university enrollment and offering guidance on subsequent schedules related to those who have successfully completed the KOICA Round conducted by KOICA overseas Office (Korean Embassy)
- Applicants should send a scanned copy of their application documents to the university via the official university email: ppsapply@yu.ac.kr
- It is not necessary for applicants to submit the original copy of their application documents at this stage.
- Successful candidates are required to submit authenticated official graduation certificates and transcripts. These documents must be certified by the Korean Embassy or Consulate. This is a prerequisite before the University can issue the Certificate of Admission.

Admission Steps	Contents	Period
Step 1	Application Package Submission (Via University email)	March
Step 2	Document Screening	April
Step 3	Medical Check-up (Local)	April
Step 4	Original Document Submission (Using DHL / to University)	May to July
Step 5	Interview	May
Step 6	Admission Notification	June
Post-Admission	Arrival in Korea/KOICA Orientation/University Orientation	August

*The above schedule is subject to change.

1) Step 1: University Documents Submission:

- Applicants who have successfully advanced through the KOICA Round are kindly requested to submit the requisite documents to the institution via designated email address. Applicants are requested to email scanned copies of the university-required materials to ppsapply@yu.ac.kr
- Details about all the required documents can be found on page 21-23.

2) Step 2: Document Screening (Yeungnam University)

- Documents of the applicants who have been nominated by the regional KOICA office or Korean Embassy (if KOICA office is unavailable) will be screened and evaluated by the university. The university will assess the education and work experiences of the applicants based on their submitted documents. The university will also scrutinize whether or not the nominated applicants have properly prepared the required documents.
- The application package will be comprehensively reviewed. Factors such as the reputation of the applicant's undergraduate school, undergraduate GPA (including the grading scale),

English proficiency, current affiliation, and work experience will be carefully considered.

- The results of the first round of the selection process will be communicated to both the applicants and KOICA, respectively.

3) Step 3: Medical Check-up (Local)

- Those who have successfully passed the 1st round of the selection process (Successful applicants of document screening) must submit the medical examination result by the designated date.
- Further guidance will be given by the university.

4) Step 4: Original Document Submission:

Applicants are respectfully requested to submit original documents to the university. The university will provide precise information concerning the requisite documents in their original version, along with the stipulated period for document submission. Kindly be advised that KOICA pre-paid DHL envelope which will be provided on a singular occasion only by KOICA.

For details information of sending original document, please refer to Section [VII. HOW TO SEND ORIGINAL DOCUMENT](#)

5) Step 5: Interview

- Applicants who successfully passed the 1st round of the selection process (document screening) will be invited to provide a self-made video clip answering interview questions.
- The invitation email will include a 1-page long specific instructions about the Video interview submission along with (typically) three open-end type questions.
- Zoom or phone interviews may also be arranged if needed.

6) Step 6: Admission Notification

- Admission result will be notified to the regional KOICA overseas offices or Korean embassy. Registration instructions, course registration, and information on other necessary steps will be provided individually to the successful applicants.

▣ Required documents

University Documents:

These should be submitted to the university via official university email (**pspsapply@yu.ac.kr**)

- 1) Application Form: This includes Personal Information, Personal Statement, Statement of Academic Purpose, and Official Agreement for Academic Record Verification (mandatory).
- 2) Bachelor's Degree Diploma: Mandatory, Master's Degree Diploma if applicable.
- 3) Transcript (with Grading Scale): Mandatory

Important Notes:

For documents in languages other than English, please submit an original copy of your degree and transcript along with a translation.

If you cannot submit an original copy of your degrees and transcripts, be sure to have a certification of the authenticity of the photocopied documents. This can be done in one of the following three ways.

NO	Students from Apostille Countries	Students from Other Countries
1	Apostilled by government authorities; typically by the Department of External Relations or Foreign Affairs	Certified by the issuing institution with an official seal or stamp and signature
2	Certified by the Embassy or Consulate of the Republic of Korea with a seal or stamp	
3	Certified by the Embassy of the applicant's home country in Korea	

Apostilled Countries

※ As of March, 2023

Region	Countries
Asia and Oceania (22)	New Zealand, Niue, Marshall Islands, Mauritius, Mongolia, Vanuatu, Brunei, Samoa, Singapore, Australia, India, Indonesia, Japan, part of China** (Macau and Hong Kong), the Cook Islands, Tajikistan, Tonga, Pakistan, Palau, Fiji, Philippines, and Korea
Africa (13)	Namibia, South Africa, Liberia, Lesotho, Malawi, Botswana, Sao Tome and Principe, Senegal, Seychelles, Swaziland, Cape Verde, Burundi, and Tunisia
Europe (52)	Greece, the Netherlands, Norway, Denmark, Germany, Latvia, Russia, Romania, Luxembourg, Lithuania, Liechtenstein, Macedonia, Monaco, Montenegro, Moldova, Malta, Belgium, Belarus, Bosnia and Herzegovina, Bulgaria, San Marino, Serbia, Sweden, Switzerland, Spain, Slovakia, Slovenia, Armenia, Iceland, Ireland, Azerbaijan, Andorra, Albania, Estonia, Great Britain, Austria, Uzbekistan, Ukraine, Italy, Georgia, Czech Republic, Kazakhstan, Kosovo, Croatia, Kyrgyzstan, Cyprus, Turkey, Portugal, Poland, France, Finland, and Hungary
America (32)	United States (Guam, including Mauri Islands, Saipan, Puerto Rico), Guyana, Guatemala, Granada, Nicaragua, the Dominican Republic, Commonwealth of Dominica, Mexico, Barbados, Bahamas, Venezuela, Belize, Bolivia, Brazil, St. Lucia, St. Vincent, St. Kitts and Nevis, Suriname, Argentina, Antigua and Barbuda, Ecuador, El Salvador, Honduras, Uruguay, Chile, Costa Rica, Colombia, Trinidad and Tobago, Panama, Peru, Jamaica, and Paraguay
Middle East (5)	Morocco, Bahrain, Saudi Arabia, Oman, and Israel

4) Official Report of English Proficiency Test (TOEFL/TOEIC/IELTS) or any English proficiency document (mandatory)

- Scores from these tests are valid for two years from the date of its official issuance.
- If the official language of an applicant's country is English, he or she does not need to submit an official English test report.

5) Recommendation Letter (mandatory)

- There is no designated form for recommendation letters. Please submit at least one recommendation letter in any form.

6) Photocopy of Passport Information Page(mandatory)

7) Additional Documents

While not required, applicants may submit an official Korean proficiency test report and a Certificate of Current Employment. These documents, though optional, can be considered during the document screening process.

▣ Important Notice

- All forms and supporting documents should be filled out in English. Documents in any other language should be accompanied by a notarized English translation.
- Original documents should be submitted. Should they be unavailable, copies of documents must be verified and certified by the issuing institution before they are submitted.
- If any of the submitted materials contain false information, the application will be automatically rescinded.
- Applicants whose forms and supporting documents are incomplete or unsatisfactory will be disqualified from the admission process.
- Applicants should take full responsibility for any disadvantage due to mistakes or omissions of any information on the application documents.
- Soft copy for the university should be sent to pspsapply@yu.ac.kr
 - * Inquiries: pspsapply@yu.ac.kr (university)

VII. HOW TO SEND ORIGINAL DOCUMENT

▣ **This page is reserved for applicants designated by the institution, who are required to submit original documents for processing.** The institution will correspond via email with applicants obligated to submit original documents, furnishing comprehensive details regarding the specific documents required, along with the stipulated deadline for submission. Applicants are required to adhere to the following procedures for dispatching documents via DHL. Kindly be advised that KOICA pre-paid DHL envelope which will be provided on a singular occasion only. In step 5, please consult the attached document on the CIAT website for the DHL call center phone number.

Step 1	Step 2	Step 3
		
<p>KOICA will dispatch a KOICA Document envelope and a return invoice to your address. Kindly provide your home address for completion.</p>	<p>Upon receiving the item, please examine the return airway bill and the enclosed invoice.</p>	<p>Kindly place the original documents inside the envelop you have received.</p>
Step 4	Step 5	
		
<p>Please request a pickup. You can verify the details in step 5. Please choose between a visit reservation and telephone reservation.</p>	<p>Visit reservation Visit nearest DHL service center *Kindly check the attached file (DHL Call Center)</p>	<p>Telephone reservation *Kindly check the attached file (DHL Call Center)</p>
Q & A		
	<p>Should you have any inquiries, please utilize the DHL call center *Attached file (DHL Call center phone number) is available on the CIAT website</p>	

VIII. CONTACTS

1. UNIVERSITY

▣ Park Chung Hee School of Policy and Saemaul, Yeungnam University

- Program Manager: Yongwon Seo
- Program Coordinator: Da-Eun Jeong
- Office Phone: +82-53-810-1319
- E-mail: pspsapply@yu.ac.kr
- Homepage: <http://psps.yu.ac.kr>

2. KOICA & KOWORKS

▣ General inquiries regarding application process

- E-mail: koica.sp@koworks.org
- Homepage: <http://www.koica.go.kr/sites/ciat/index.do>