

Government of Pakistan  
Ministry of Economic Affairs  
(Japan Wing)

No.1(9) Japan-II/2023

Islamabad, the February 21<sup>st</sup>, 2023

**OFFICE MEMORANDUM**

Subject: **GENDER MAINSTREAMING POLICIES FOR GOVERNMENT OFFICERS**

The undersigned is directed to refer to the subject noted above and to state that Japan International Cooperation Agency (JICA) has offered one seat for the subject training course scheduled to be held w.e.f **June 25, 2023 to July 28, 2023 in Japan**. The concerned Departments are requested to send nomination of an officer who fulfills the following criteria to the undersigned by **05-04-2023** along with three (3) copies of prescribed JICA forms, CNIC, Passport, FTC Performa, Country Report (Annex 1) as advised in the G.I Booklet uploaded on EAD's Website.

**Course Objective:**

The program that accelerates gender mainstreaming is planned and implemented in a participant's belonging organization

**Eligibility Criteria:-**

The applicants should:-

- Have more than 5 years of occupational experience in field of gender
- Be a graduate or equivalent
- Government officers engaged in planning, implementation and / or evaluation of the gender equality or gender mainstreaming in the National Machinery, other ministry or administrative body
- Be licensed in public health professional and / or clinical nursing
- Proficient in spoken and written English
- Be between the age of twenty-seven (27) and fifty (50) years

2. New prescribed JICA Application Forms along with job report, FTC Performa, can be downloaded from EAD's website [www.ead.gov.pk](http://www.ead.gov.pk) under "Foreign Trainings" link in "Forms" ad also available on JICA's website [www.jica.go.jp/pakistan/english/index.html](http://www.jica.go.jp/pakistan/english/index.html).

3. Nomination of contractual employees will not be entertained.

  
(Muhammad Ishtiaq Akbar)  
Section Officer (Japan-II)  
Ph: 051-9201805

1. Secretary, Ministry of Human Rights, Government of Pakistan, Islamabad
2. Secretary, Ministry of Planning Development & Special Initiatives, Government of Pakistan, Islamabad
3. Chairman, Planning & Development Board, Government of Punjab, Lahore
4. Chairman, Planning & Development Board, Government of Sindh, Karachi
5. Addl. Chief Secretary, Planning & Development Department, Government of Khyber Pakhtunkhwa, Peshawar
6. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta
7. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit
8. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad.

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c.c.to:

- i) Secretary, Women Development Department, Government of Punjab, 184, Scotch Corner, Upper Mall, Lahore.
- ii) Secretary, Women Development Department, Government of Sindh, 1<sup>st</sup> Floor, Old KDA building, Sindh Secretariat No.3, Karachi.
- iii) Secretary, Social Welfare, Special Education and Women Empowerment Department Benevolent Fund Building, Saddar, Peshawar.
- iv) Secretary, Women Development Department, Government of Balochistan, Block No.9, 2<sup>nd</sup> Floor Press Building, Civil Secretariat, Zargon Road, Quetta.
- v) Secretary, Social Welfare & Bail-UI-Mal Department, M-Block Near International Market Model Town, Lahore.
- vi) Joint Secretary (Training), Establishment Division, Islamabad
- vii) System Analyst (Computer Center), EAD with request to kindly upload JICA's G.I Booklet on EAD's Website.