

Government of Pakistan  
Ministry of Economic Affairs  
(Japan-II Section)

No.1(29)Japan-II/2023

Islamabad, the May 18<sup>th</sup>, 2023

**OFFICE MEMORANDUM**

Subject: - **CAPACITY BUILDING OF LOCAL GOVERNMENTS FOR DEVELOPMENT WITH COMMUNITY PARTICIPATION (B)**

The undersigned is directed to inform that Japan International Cooperation Agency (JICA) has offered **one** seat on the subject training program scheduled to be held from **September 25, 2023 to October 13, 2023 in Japan**. All concerned Ministries / Divisions / Departments are requested to send nomination of a suitable officer who fulfills the following criteria to the undersigned by **24-07-2023** along with three (3) copies of prescribed JICA forms, CNIC, Passport, FTC Performa, undertaking & surety bond and Inception Report as advised in the G.I. Booklet.

**Course Objective:**

Participants will deepen their understanding of regional revitalization in Japan (Hokkaido) and community-participatory regional development promoted by local governments, formulate action plans and implement these plans within their affiliated organizations.

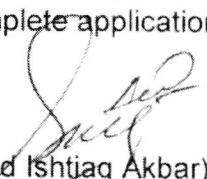
**Eligibility Criteria: -**

The applicants should: -

- Chiefs of Department of regional, local and territorial development.
- Be mayors and officers in managerial position.
- Have more than 3 years' experience in local development, formulation of local development plans, assistance to local government, community development.
- Have Bachelor's degree or equivalent.
- Be proficient in spoken and written English
- Be under fifty (50) years of age.
- Be in good health, both physically and mentally.

2. New prescribed JICA's online Application Form along with FTC Performa can be downloaded from EAD's website [www.ead.gov.pk](http://www.ead.gov.pk) under "Foreign Trainings" link in "Forms" and also available on JICA's website [www.jica.go.jp/pakistan/english/index.html](http://www.jica.go.jp/pakistan/english/index.html).

3. Nomination of contractual employees will not be entertained. Incomplete applications will not be considered.

  
(Muhammad Ishtiaq Akbar)  
Section Officer (Japan-II)  
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1. Secretary, Ministry of Interior, Government of Pakistan, Islamabad
2. Secretary, Ministry of SAFRON, Government of Pakistan, Islamabad.
3. Chairman, Planning & Development Board, Government of the Punjab, Lahore
4. Chairman, Planning & Development Board, Government of Sindh, Karachi
5. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
6. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta.

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8. Addl. Chief Secretary, Planning  
Muzaffarabad.

CC to:

- i. Chairman, Capital Development Authority (CDA), Islamabad.
- ii. Secretary, Local Government & Community Development, Government of Punjab, Lahore
- iii. Secretary, Local Government Department, Government of Sindh, Karachi
- iv. Secretary, Local Government, Elections and Rural Development Department, Police Lines road, PTCL Colony, Government the Khyber Pakhtunkhwa, Peshawar.
- v. Secretary, Local Government, Rural Development Department, Government of Balochistan, Quetta.
- vi. Joint Secretary (Training), Establishment Division, Islamabad
- vii. System Analyst (Computer Center) EAD with the request to kindly upload JICA's Booklet & associated Annexes on EAD's Website.