

Government of Pakistan  
Ministry of Economic Affairs  
(Japan Wing)

No.1(22)Japan-II/2022

Islamabad, the June 16, 2022

**OFFICE MEMORANDUM****SUBJECT: TRAINING PROGRAM OF IDE-JETRO 2022-2023**

The undersigned is directed to state that the Japan External Trade Organization (JETRO), Govt. of Japan has invited one nomination for 2022-2023, IDEAS Training Program to be held w.e.f 1<sup>st</sup> **September, 2022 to 20<sup>th</sup> January, 2023**. JETRO is planning two courses i.e Course O-A includes 75 classes in total with an invitation to Japan for about one month, and Course O-B 40 classes by online. All concerned Ministries / Departments are requested to send nomination of a suitable officer who fulfills the following criteria to the undersigned by **27-06-2022** along with three (3) copies of prescribed IDEAS application form, one copy of surety bond, undertaking, CNIC, passport, FTC Performa for further proceedings.

**Course Objective:**

IDEAS Training Program aims to develop the capacity of the government officials, who are engaged in the policymaking related to trade and investment.

**Eligibility Criteria:-**

The applicants should:-

- Working for the government / public institutions, engaged in the field of promotion of trade and investment.
- Have work experience of more than 3 years. Excellent applicants with less than three years of work experience would also be eligible for training participation on a case-by-case basis.
- Be 35 years of age or younger.
- Have a Master's degree or equivalent experience in the field.
- Excellent applicants who only have bachelor's degree would also be eligible for training participation on a case-by-case basis.
- Proficient in spoken and written English

2. IDEAS Training Program Application Form, specimen of surety bond, undertaking, letter of reference and FTC Performa can be downloaded from EAD's website [www.ead.gov.pk](http://www.ead.gov.pk) under "Foreign Trainings" link in "Forms" and also available on JETRO's website [www.jetro.go.jp](http://www.jetro.go.jp).

3. Nomination of contractual employees will not be entertained.

  
(Hamid Karim)**Deputy Secretary (Japan)**

Ph: 051-9206167

1. Secretary, Ministry of Commerce and Textile, Govt. of Pakistan, Islamabad
2. Secretary, Ministry of Finance, Govt. of Pakistan, Islamabad.
3. Secretary, Planning Development and Special Initiatives Division, Govt. of Pakistan, Islamabad

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4. Secretary, Ministry of Industries & Production, Govt. of Pakistan, Islamabad
5. Chairman, Board of Investment, Islamabad.
6. Chairman, Planning & Development Board, Government of Punjab, Lahore
7. Chairman, Planning & Development Board, Government of Sindh, Karachi
8. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
9. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta
10. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit
11. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad.

Copy to:-

- i) Joint Secretary (Training ) Establishment Division, Islamabad
- ii) Joint Secretary (Admin) Ministry of Economic Affairs, Islamabad
- iii) System Analyst (Computer Center), MoEA with request to kindly upload the training program on MoEA's Website.