

**MOST IMMEDIATE**

Ministry of Economic Affairs,  
(Economic Affairs Division)

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No. 4(8) SEA/ Singapore / 2023.

Islamabad 27<sup>th</sup> November, 2023.

**OFFICE MEMORANDUM**

**SUBJECT: - TRAINING COURSE ON "HEALTH MANAGEMENT" TO BE HELD FROM 18<sup>TH</sup> MARCH, 2024 TO 22<sup>ND</sup> MARCH, 2024 UNDER THE SINGAPORE COOPERATION PROGRAMME TRAINING AWARD (SCPTA).**

The undersigned is directed to inform that the Government of Singapore has invited (1)one nomination for the above training course. The Government of Singapore will bear the following costs for successful applicant:-

- Course fees;
- Hotel accommodation for the entire duration of the course.
- A daily training allowance of One Hundred and Twenty Singapore Dollars (S)\$120) from the first day to last day of the course.
- Transportation between hotel, training venue and site visits;
- Basic insurance coverage

**Note:-**

The nominating agency will be responsible for its participant' round-trip airfare; (detailed information attached)

2. The eligibility criteria and objectives of the subject course are as under:

**Eligibility Criteria: -**

- Permanent Government Officers (BS-17 and above) only and nominated by respective Federal Government or Provincial Department.
- Mid- to senior-level government officials who are involved in policymaking for sustainability and environmental conservation;
- Nominated by their respective government;
- Proficient in written and spoken English, and.
- In good health.

**Objective: -**

This course will provide an overview of Singapore's healthcare system, and how it has evolved to meet current and future challenges.

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3. Nomination of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by 19<sup>th</sup> January, 2024. Friday), positively. All nominees are to submit their applications online at <https://go.gov.sg/sustainablewaste2023> required by Singapore (Mandatory).

4. Required Documents:-

1	Nomination letter in original	01 copy
2	Filled in Performa for FTC	01 copy
3	Application form	02 copies
4	CNIC & Passport	02 copies each
5	Undertaking and Surety bond	01 Original

5. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on part of the candidate shall be liable to be rejected.

Enclose: As above

  
(Pizwak Imtiaz)  
Section Officer (SEA)  
Ph: 051-9202084

1. Secretary Ministry of National Health Services Regulation and Coordination, Islamabad
2. Chairman, Planning & Development Board Government of Punjab, Lahore.
3. Chairman, Planning & Development Board Government of Sindh, Karachi.
4. Additional Chief Secretary Planning & Development Department Government of Khyber Pakhtunkhwa, Peshawar.
5. Additional Chief Secretary Planning & Development Department Government of Balochistan, Quetta.
6. Additional Chief Secretary Planning & Development Department Government of Azad Jammu & Kashmir, Muzaffarabad.
7. Additional Chief Secretary Planning & Development Department Government of Gilgit Baltistan, Gilgit.
8. Secretary, Planning & Development Department Government of Gilgit Baltistan, Gilgit.
9. Secretary, Health Department, Government of Punjab, Lahore.
10. Secretary, Health Department, Government of Sindh, Karachi.
11. Secretary, Health Department, Government of Khyber Pakhtunkhwa, Peshawar.
12. Secretary, Health Department, Government of Balochistan, Quetta.
13. Secretary, Health Department, Government of Azad Jammu & Kashmir, Muzaffarabad.
14. Secretary, Health Department, Government of Gilgit Baltistan, Gilgit.

Copy forwarded for information: -

1. Joint Secretary (EC), EAD.
2. Joint Secretary (Training), Establishment Division, Islamabad.
3. APS to Deputy Secretary (EC-II), EAD.
4. Section Officer (UN-III/Secretary FTC), EAD.
5. Network & System Administrator, EAD.





MFA/TCD/00066/2023

The Ministry of Foreign Affairs of the Republic of Singapore presents its compliments to all National Focal Points for Technical Assistance and has the honour to invite applications for the course on "Healthcare Management" to be conducted in-person in Singapore from 18 to 22 March 2024, under the Singapore Cooperation Programme Training Award (SCPTA).

The Ministry of Foreign Affairs of the Republic of Singapore has the further honour to inform all National Focal Points for Technical Assistance that under the SCPTA, the Government of the Republic of Singapore is pleased to consider **one(1)** suitable applicant nominated by each National Focal Point. The application must be completed in full by Friday, 2 February 2024, and endorsed by the respective National Focal Point by Friday, 9 February 2024, via the Singapore Cooperation Programme website (<https://www.scp.gov.sg>).

Successful applicants will be notified accordingly via Letters of Acceptance. The Ministry will not accept into the course any applicant who arrives in Singapore without an official Letter of Acceptance. Under the SCPTA arrangement, the Government of the Republic of Singapore will bear local hospitality, course fees, training allowance and group personal accident/hospitalisation insurance. The round-trip airfare for participants will have to be borne by the nominating governments. Details on the application procedures are available in the attached brochure.

Section SEA  
Consular Affairs Division  
1686  
24-11-2023

The Ministry of Foreign Affairs of the Republic of Singapore avails itself of this opportunity to renew to all National Focal Points for Technical Assistance the assurances of its highest consideration.

SINGAPORE

20 November 2024



All National Focal Points for Technical Assistance

## HEALTHCARE MANAGEMENT

18 TO 22 MARCH 2024

Sponsored by the

### SINGAPORE COOPERATION PROGRAMME

under the

### SINGAPORE COOPERATION PROGRAMME TRAINING AWARD

#### Singapore Cooperation Programme

Singapore has provided technical assistance to other developing countries since the 1960s. As a country whose only resource is its people, Singapore believes that human resource development is vital for economic and social progress. Singapore itself has benefited from training provided by other countries and international organisations.

In 1992, the Singapore Cooperation Programme (SCP) was established to bring together under one framework the various technical assistance programmes offered by Singapore. Through the SCP, the range and number of training programmes were increased to share Singapore's development experience with other developing countries.

To date, close to 150,000 officials from more than 180 countries, territories, and intergovernmental organisations have participated in our courses and study visits. The SCP is managed by the Technical Cooperation Directorate of the Ministry of Foreign Affairs, Singapore.

#### ✓ Course Objectives

This in-person course is conducted under the auspices of the Singapore Cooperation Programme Training Award (SCPTA).

This course will provide an overview of Singapore's healthcare system, and how it has evolved to meet current and future challenges.

#### Synopsis

Topics to be covered include:

- Provision of accessible, affordable and quality healthcare;
- Upstream approaches and interventions to holistic healthcare;
- Singapore's whole-of-government response to pandemics and major disease outbreaks;
- Harnessing technology to improve healthcare outcomes; and
- Promoting long-term and sustainable population health.

#### Methodology

The course will be conducted **in-person** in **Singapore** and in a variety of formats which may include, but not limited to, seminar-style sharing sessions, site visits, and group discussions.

#### Course Duration and Venue

The course will be conducted daily from **18 to 22 March 2024** in Singapore.

#### ✓ Application Information

Applicants should be:

- Mid- to senior-level government officials who are involved in public health issues;
- Nominated by their respective Governments;
- Proficient in written and spoken English; and
- In good health.



## Terms of Award

The course is sponsored by the Government of Singapore under the Singapore Cooperation Programme Training Award.

Under this programme arrangement, the Government of Singapore will bear the following expenses for the successful applicants (thereafter known as participants) during their training in Singapore. These expenses include:

- Course fees;
- Hotel accommodation for the entire duration of the course. Complimentary breakfast is provided in the hotel from the first day of the course to one day after the course;
- A daily training allowance of One Hundred and Twenty Singapore Dollars (S\$120) from the first day to the last day of the course. A proportionate reduction in the daily training allowance will be made if you are unable to attend the full duration of the course;
- Transportation between hotel, training venue and site visits; and
- Basic insurance coverage (Group Hospitalisation and Surgical; Group Personal Accident) for participants during their stay in Singapore, in accordance with the policy of a local insurance company. [This does not cover any pre-existing conditions/illnesses and/or any outpatient medical/dental treatment. Participants are personally liable for all medical expenses beyond what is covered by the insurance policy.]

### **Note:**

- The nominating government will be responsible for its participants' round-trip airfares;
- For entry into Singapore, participants would be required to adhere to the latest travel requirements and advisories as indicated at [www.ica.gov.sg/enter-transit-depart](http://www.ica.gov.sg/enter-transit-depart);
- Participants are to bear their personal expenses that might be incurred prior to receiving the allowance; and
- As the basic insurance coverage is limited, participants are strongly advised to purchase comprehensive travel insurance which includes adequate coverage of COVID-19 related expenses and medical evacuation in the event of any unexpected emergencies.

## Regulations

Participants are required to comply with the following:

- Strictly observe course schedules and attend all training sessions; and
- Carry out instructions and abide by conditions as may be stipulated by the nominating Authority or Government and the Government of Singapore and its appointed trainer, with respect to the course.

## Application Procedure

(Closing date for nomination: **Friday, 2 Feb 2024**)

The Government of Singapore is pleased to invite the respective National Focal Point for Technical Assistance (NFP) to nominate a suitable applicant. Selection of candidates will be based on merit. Should there be more applicants than training places, the Government of Singapore seeks the understanding of the respective NFP in the event that its nominee(s) is not selected.

All nominees are to submit their applications online at

✓ <https://go.gov.sg/scphealthcaremanagement2023> by **2 Feb 2024**. NFPs are also required to endorse nominees via email links. Instructions and FAQs for Applicants and NFPs can be found at the links below:

- Applicants: <https://go.gov.sg/start-guide>
- NFPs: <https://go.gov.sg/start-nfp>

### **Note:**

- Participants will receive a certificate of completion from the SCP upon completion of the course;
- Please refrain from making telephone and email inquiries on the status of your application while your application is being processed.
- The Ministry of Foreign Affairs, Singapore will inform all applicants of the outcome of their applications. The NFP will also be informed directly.
- Flight arrangements should be made only upon receipt of the Letter of Acceptance to the course.

**Follow us at:**

- SCP Website: [www.scp.gov.sg](http://www.scp.gov.sg)
- Facebook: [www.facebook.com/SCPFriends](https://www.facebook.com/SCPFriends)

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