Annex I

Information Sheet All the applicants are required to make and submit the Information Sheet with the Application Form to JICA local office (or the Embassy of Japan). It will be used as one of the screening documents.

Attached “Information Sheet” should be made along the agenda below. Please fill in following items.

**It will be also collected with other necessary documents at JICA Center in Japan via JICA local office by October 4, 2021.**

**Agenda of Information Sheet;**

* + 1. Country (area, population etc.) / City Overview (area, population)
    2. Current status of sewerage improvement in the city\*
    3. Introduction of Organization
    4. Current duties/Involvement in sewerage improvement
    5. Issues that you (your organization) confront(s)
    6. Expectation for This Program

Country: 　 Name:

**<Information Sheet>**

Please fill in following items.

1. Country/City Overview（including population, geographical features, etc.）
2. About your Country
3. Overview of the city\*

\* City where the applicant’s organization is located

1. Current status of sewerage and drainage treatment (facilities, finance, etc.) in the city\*

\* City where the applicant’s organization is located

（Example）

・Sewerage system coverage rate is XX% of the city.

・Wastewater fee is collected at XX% of clean water tariffs through the water supply companies.

1. Introduction of Organization

・Organization name:

・Total number of employees:

・Mission:

・Challenges:

1. Current duties/Involvement in sewerage works and/or drainage technology

（Example）

・Three years as a staff in charge of XXX, Sewage Treatment Division.

・Two years as a staff engineer, Sewage System Management Division.

・One year as a Staff Chief Engineer, Sewage Projects Division.(present position )

1. \*Issues that your organization confront

\* You shall describe challenges you are facing in your section.

（Example）

・The viability of sewage services to small communities is a key challenge.

・Wastewater and sludge dredged from the sewerage system and the septic tanks are discharged into the environment without proper treatment.

・Sufficient number of personnel having expert knowledge are not assigned .

※Please describe in a concrete manner.

1. Expectation for This Program

（Example）

・I want to learn about how to operate and manage appropriate sewerage  
system in Japan.

・I want to Learn about how to reduce operating cost of sewage treatment facilities.